

**CITY OF CEDARBURG
MEETING OF COMMON COUNCIL
MONDAY JULY 26, 2021 – 7:00 P.M.**

A meeting of the Common Council of the City of Cedarburg, Wisconsin, will be held on **Monday, July 26, 2021 at 7:00 p.m.** The meeting will be held online utilizing the zoom app and in-person at City Hall, W63 N645 Washington Avenue, Cedarburg, WI., in the second floor Council Chambers. Information on how to access the meeting is attached to the meeting packet or can be requested by emailing: mhilvo@ci.cedarburg.wi.us.

AGENDA

1. CALL TO ORDER - Mayor Mike O'Keefe
2. MOMENT OF SILENCE
3. PLEDGE OF ALLEGIANCE
4. ROLL CALL: Present – Common Council – Mayor Mike O'Keefe, Council Members Sherry Bublitz, Jack Arnett, Kristin Burkart, Rick Verhaalen, Robert Simpson, Patricia Thome and Barbara Lythjohan
5. STATEMENT OF PUBLIC NOTICE
6. COMMENTS AND SUGGESTIONS FROM CITIZENS** Comments from citizens on a listed agenda item will be taken when the item is addressed by the Council. At this time individuals can speak on any topic not on the agenda for up to 5 minutes, time extensions at the discretion of the Mayor. No action can be taken on items not listed except as a possible referral to committees, individuals, or a future Council agenda item.
7. APPROVAL OF MINUTES – July 12, 2021 Common Council Minutes*
8. PRESENTATIONS
 - A. Presentation of the 2020 Police Department Annual Report*
9. NEW BUSINESS
 - A. Oath of Office – Patrol Officers Jonathan Schemenauer and Brandon Becker; and action thereon
 - B. Consider recommendation of Police Chief to deny new Operator's license application of Michael J. Morales; and action thereon*
 - C. Consider recommendation of approval for proposed mural to be installed on the north wall of the Fiddleheads building located at W62N605 Washington Avenue; and action thereon*
 - D. Consider Ordinance No. 2021-15 to define the placing of chairs for July 4th Fireworks; and action thereon*

- E. Consider request of Michael Jackson of C. Wiesler's to amend the premise description of its Class "B" beer and "Class B" liquor license at W61 N493 Washington Avenue to serve beer and liquor in an enclosed area in the parking lot for an event to be held on September 18, 2021; and action thereon*
- F. Discussion on Revised Strategic Plan; and action thereon*
- G. Consider License/Permit applications; and action thereon***
 - 1. Consider approval of new Operator License applications for the period ending June 30, 2022 for: Sherry D.M. Bentz, William T. Erbes, Roy G. Maumee, Raymond J. Tollefson, and Lynda K. Wachter
 - 2. Consider approval of renewal Operator License applications for the period ending June 30, 2022 for:***

Evan N. Bray	Dennis F. Jaeger	Robert M. Nash
Elizabeth M. Bursten	Sarah N. Jellen	Richard J. Roden
Terri J. Daute	Dennis H. Loberger	Robert Roden
Julie B. Gottfried	Neal C. Maciejewski	Jeannette M. Schupp
LeRoy C. Haeuser	Bradley J. Mayer	Kari S. M. Schwartz
Lori A. Haeuser	Antonija Mitt	Warren D. Seifert
Mark J. Hilgendorf	Judith A. Murphy	
 - 3. Authorize issuance of a Festival Celebration Permit to Festivals of Cedarburg, Inc., for Wine and Harvest Festival to be held on Saturday, September 18, 2021 from 10:00 a.m. to 8:30 p.m. and on Sunday, September 19, 2021 from 10:00 a.m. to 5:00 p.m.
- H. Consider payment of bills dated 06/19/2021 through 07/02/2021, transfers for the period 07/03/2021 through 07/20/2021 and payroll for period 06/27/2021 through 07/10/2021; and action thereon*

10. REPORTS OF CITY OFFICERS AND DEPARTMENT HEADS

- A. Administrator's Report*
- B. City Clerk's Report –
 - a. Certify Code of Ethics*
 - b. Possible Redistricting due to the 2020 Census

11. COMMUNICATIONS

- A. Comments and suggestions from citizens**
- B. Comments and announcements by Council Members
- C. Mayor's Report

12. ADJOURN TO CLOSED SESSION

It is anticipated the Common Council will adjourn to closed session pursuant to State Statute 19.85(1)(c) to consider employment, promotion, compensation, or performance evaluation data of a public employee subject to the jurisdiction or authority of the governing body. More specifically to discuss item B:

A. Approval of July 12, 2021 closed session minutes

B. Discuss City Administrator Evaluation

13. RECONVENE TO OPEN SESSION

14. ADJOURNMENT

Individual members of various boards, committees, or commissions may attend the above meeting. It is possible that such attendance may constitute a meeting of a City board, committee or commission pursuant to State ex. rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 NW 2d 408 (1993). This notice does not authorize attendance at either the above meeting or the Badke Meeting but is given solely to comply with the notice requirements of the open meeting law.

* *Information attached for Council; available through City Clerk's Office.*

** *Citizen comments should be primarily one-way, from citizen to the Council. Each citizen who wishes to speak shall be accorded one opportunity at the beginning of the meeting and one opportunity at the end of the meeting. Comments should be kept brief. If the comment expressed concerns a matter of public policy, response from the Council will be limited to seeking information or acknowledging that the citizen has been understood. It is out of order for anyone to debate with a citizen addressing the Council or for the Council to take action on a matter of public policy. The Council may direct that the concern be placed on a future agenda. Citizens will be asked to state their name and address for the record and to speak from the lectern for the purposes of recording their comments.*

*** *Information available through the Clerk's Office.*

City of Cedarburg is an affirmative action and equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, disability, age, sexual orientation, gender identity, national origin, veteran status, or genetic information. City of Cedarburg is committed to providing access, equal opportunity and reasonable accommodation for individuals with disabilities in employment, its services, programs, and activities.

To request reasonable accommodation, contact the Clerk's Office,
(262) 375-7606, email: cityhall@ci.cedarburg.wi.us.

07/21/21 tas



CITY OF CEDARBURG PUBLIC MEETING POLICY DURING COVID-19

The City of Cedarburg will begin utilizing [zoom](#), an online meeting tool, to conduct City meetings. This includes all public meetings. We are cancelling all non-essential meetings and limiting agenda items but there are items that do require decisions to be made so that projects throughout the City can continue or get completed in a timely manner. We will continue to adhere to open meeting laws as set forth by the State of Wisconsin.



Most recently the Wisconsin Department of Justice issued an advisory on March 16, 2020, addressing this issue and stating that: "Governmental bodies typically can meet their open meetings obligations, while practicing social distancing to help protect public health, by conducting meetings via telephone conference calls if the public is provided with an effective way to monitor such calls (such as public distribution, at least 24 hours in advance, of dial-in information for a conference call)." The advisory emphasizes that "When an open meeting is held by teleconference or video conference, the public must have a means of monitoring the meeting. DOJ concludes that, under the present circumstances, a governmental body will typically be able to meet this obligation by providing the public with information (in accordance with notice requirements) for joining the meeting remotely, even if there is no central location at which the public can convene for the meeting.

CITY OF CEDARBURG MEETING PROCEDURES DURING COVID-19 FOR PUBLIC

To download [zoom](#) on your mobile device, click on one of the following:



Here are the procedures for public to be able to view a meeting live through [zoom](#).

1. Contact the City Administrator, Mikko Hilvo, 2 hours in advance of the meeting you wish to attend via [zoom](#) by emailing him at mhilvo@ci.cedarburg.wi.us.
2. In your email Subject line please put down the meeting that you wish to attend (example: Common Council Meeting on 3-30-20 at 7:00pm).
3. Provide your Name, Address, Email, Phone Number to him via email with a request to join the meeting.
4. You will receive an invite to the meeting via email. Click on the invite prior to the meeting being held. The meeting will be open 10 minutes prior to the scheduled meeting start time so you can check your microphone and camera setup.
5. All public participants will have their microphone muted.
6. If, during public comment, anyone wishes to talk they should request to do so through the chat feature or by using the "hand" to wave at the meeting organizer. The administrator of the meeting will unmute you at the appropriate time and ask you to make your comments.

If you are unable to utilize a computer, iPad, or tablet to view the meeting you can call or email ahead of time and a phone number will be given to you to call in on. If you do call in, we ask that you put your phone on mute when you are not talking. If you need an agenda, we can email one to you.

Contact Info: Mikko Hilvo, City Administrator, mhilvo@ci.cedarburg.wi.us, (262) 375-7917.



CITY OF CEDARBURG MEETING PROCEDURES DURING COVID-19 – FOR STAFF & BOARD MEMBERS

The City of Cedarburg will be utilizing the [zoom](#) app to hold public meetings starting March 23, 2020 until April 30, 2020. All meetings will adhere to Wisconsin Open Meetings Law. The [zoom](#) app provides an option for the public to join the meeting via computer, iPad, tablet, or phone. Meetings will also be recorded and made available through our Clerks office for viewing at a later time.

Here are the procedures for staff and board members to utilize [zoom](#).

1. The City Administrator, Mikko Hilvo, will email a meeting invite to each staff and board member 24 hours prior to the meeting.
2. If another staff member, council member, or presenter needs access to the meeting and the ability to discuss an item they should request to get a meeting invite by emailing mhilvo@ci.cedarburg.wi.us at minimum 6 hours prior to the meeting.
3. In your email Subject line please put down the meeting that you wish to attend. (Example: Common Council Meeting on 3-30-20 at 7:00pm)
4. Provide your Name, Address, Email, Phone Number and reason for attending the meeting to the administrator.
5. All agendas and documents that need to be shared during the meeting will be sent to members ahead of time and also provided electronically to the meeting organizer (City Administrator).
6. All meetings will be open 10 minutes prior to the scheduled meeting start time so you can check your microphone and camera setup.
7. All staff and/or board members will have their microphones on unless they mute it themselves. All public participants will have their microphone muted except during public comments or if they use the chat feature asking the administrator for permission to speak.
8. All Votes will be done through roll call.

If you are unable to utilize a computer, iPad, or tablet to participate in the meeting you can call or email ahead of time and a phone number will be given to you to call in on. If you do call in, we ask that you put your phone on mute when you are not talking. If you need an agenda, it can be emailed to you.

Contact Info: Mikko Hilvo, City Administrator, mhilvo@ci.cedarburg.wi.us, (262) 375-7917.

**CITY OF CEDARBURG
COMMON COUNCIL
July 12, 2021**

**CC20210712-1
UNAPPROVED**

A regular meeting of the Common Council of the City of Cedarburg, Wisconsin, was held on Monday, July 12, 2021 at City Hall, W63 N645 Washington Avenue, second floor, Council Chambers and online utilizing the Zoom app.

Mayor O’Keefe called the meeting to order at 7:00 p.m.

Roll Call: Present - Mayor Michael O’Keefe, Council Members Sherry Bubnitz, Jack Arnett, Kristin Burkart, Rick Verhaalen, Robert Simpson (7:15 p.m. via zoom), Patricia Thome

Excused - Council Member Barbara Lythjohan

Also Present - City Administrator Mikko Hilvo, City Attorney Michael Herbrand, Deputy City Clerk Amy Kletzien, Fire Chief Jeff Vahsholtz, Water Recycling Center Superintendent Eric Hackert, Water Recycling Center Lead Operator and AEMT Dennis Grulkowski, Fire Department Administrative Secretary Diana Klingler, interested citizens and news media.

STATEMENT OF PUBLIC NOTICE

At Mayor O’Keefe’s request, Deputy City Clerk Kletzien verified that notice of this meeting was provided to the public by forwarding the agenda to the City’s official newspaper, the *News Graphic*, to all news media and citizens who requested copies, and by posting in accordance with the Wisconsin Open Meetings Law. Citizen’s present were welcomed and encouraged to provide their input during the citizen comment portion of the meeting.

COMMENTS AND SUGGESTIONS FROM CITIZENS – None

APPROVAL OF MINUTES

Motion made by Council Member Thome, seconded by Council Member Burkart, to approve the June 28, 2021 Common Council minutes. Motion carried without a negative vote with Council Member Lythjohan excused.

PRESENTATION – 2020 FIRE DEPARTMENT ANNUAL REPORT

Fire Chief Vahsholtz presented the 2020 Cedarburg Fire Department Annual Report. He explained that COVID-19 changed the fire service, as they knew it, overnight. It was a full-time job just to manage the influx of new and changing information daily, which in turn meant changing their operating policies and directives. One of the few things that remained consistent and continued to come in were the calls for service to our community and its visitors and their

response. Due to the passion of their membership, they stepped up to the plate and continued to provide the help that the community asked for. Being volunteers, they did have a choice, but they chose to continue helping others in need. He could not say enough about the dedicated men and women of the Cedarburg Fire Department.

Chief Vahsholtz continued by highlighting the following accomplishments:

- There is a total of 62 active members ranging from under 1 year to 40 years and over of active service.
- The CFD responded to a total of 1,273 incidents.
 - Rescue total was 1,032; consisting of 809 incidents in the City, 215 incidents in the Town, and 8 incidents for mutual aid given.
 - Motor vehicle accidents, which are counted as part of the total EMS Rescue, consisted of 21 incidents in the City, 14 incidents in the Town and 1 incident for mutual aid given.
 - Fire total was 239; consisting of 155 incidents in the City, 51 incidents in the Town (including 1 major fire), 33 MABAS calls, and 5 incidents for mutual aid.
 - Dive Team total was 2, for the search and rescue of kayakers.
- The members completed 3,752 hours of training.
- Promotions: AEMT Lindsay Landers was promoted to Rescue Lieutenant, AEMT Brian Vahsholtz was promoted to Rescue Lieutenant, and Engine Company Captain Joey Hintz was promoted to Deputy Chief.
- Recognitions: Dave Hamann received the Meritorious Service Award, Ray Vollrath was recognized and awarded for his 50 years (honorary) of service. Firefighter Dustin Halyburton and AEMT Dennis Grulkowski were selected by the Cedarburg American Legion, Peter Wollner Post 288 to receive the Outstanding Firefighter of the Year award with AEMT Dennis Grulkowski also receiving this award from the County and the District.
- Equipment: A Tender 164 was purchased for \$500,000 by the Corporation and was donated back to the City.
- Public Education: “Birthday drive-bys” with fire apparatus and drive-thru Brat Frys.
- Inspections: 533 semi-annual safety inspections; consisting of 36 premise inspections and 23 new occupancy inspections in the City of Cedarburg and 78 in the Town of Cedarburg.
- Department Accomplishments: Worked with Wisconsin Policy Forum on their report, updated equipment and technology to keep members safe. Continue to work hard on retaining current membership and bring new members into the department.

Fire Chief Vashsholtz concluded by expressing his appreciation to all the members that stepped up during the pandemic. A member recognition and community picnic will be held on September 11 in Cedar Creek Park.

Mayor O’Keefe congratulated Dennis Grulkowski on his awards and thanked Administrative Secretary Diana Klingler and Fire Inspector Blake Karnitz for their work on the Fire Department report.

NEW BUSINESS

CONSIDER ORDINANCE NO. 2021-15 RELATING BLOCKING OF SIDEWALKS AND JULY 4TH CHAIR RESERVATION; AND ACTION THEREON

City Administrator Hilvo explained that the Common Council approved of changing the rule for setting out chairs for the Fourth of July fireworks per the Chamber of Commerce request on June 14. The new rule for the 2021 fireworks moved that date and time for reserving chairs to 8:00 a.m. the morning of the parade. Now that the parade is past, Ordinance No. 2021-15 will change the date/time back to 7:00 p.m. the evening prior to the parade.

Council Member Arnett stated that the Common Council does not need to approve this change this evening.

In answer to Council Member Bublitz's question regarding the Police Department's perspective, City Administrator Hilvo said that less law enforcement was needed than in the past; however, the extended route created complaints from residents because people sat in their yards and driveways south of Hamilton Road.

Council Member Bublitz stated that although she was in favor of returning to the previous policy on allowing chairs the night before the parade, she believes the change to setting out chairs the morning of the parade is best, based on feedback and public opinion.

Council Member Burkart would like to talk to her constituents before making a decision.

Council Member Simpson asked for the route not to be extended next year, due to the lack of space and pedestrian intrusion on private property.

Council Member Verhaalen is not in favor of the extended route. He supported the change to chair set-up allowed at 8 a.m. the day of the parade this year but questioned the loss in business for food and beverages by not allowing the early set-up in the future.

Council Member Arnett would like to do more research and talk to his constituents before making a decision.

Council Member Thome received an overwhelming response from the merchants who do not want early chair set-up allowed the night prior to the parade. She wants to listen to the merchants who are most affected by this decision.

Motion made by Council Member Arnett, seconded by Council Member Bublitz, to postpone a decision on Ordinance No. 2021-15 to the July 26 meeting. Motion carried without a negative vote with Council Member Lythjohan excused.

DISCUSSION ON POTENTIAL USE OF AMERICAN RESCUE PLAN (ARP) FUNDS

City Administrator Hilvo explained that the City is receiving a total of \$1,214,469.24 in ARP funds. Half of the funds will be received in 2021 and the remainder in 2022. The City has received the 2021 disbursement of \$607,234.62 which has been placed in a separate bank account with Port Washington State Bank created for managing the ARP funds. The U.S. Department of Treasury has set interim final rules for the use of the funds. The funds are required to be obligated by December 31, 2024 and spent by December 31, 2026. The recommendation is to plan for the maximum impact and best use of the funds. Initial staff discussions on the use of these funds have focused on lost revenue recovery, lead pipe and failing sewer lateral replacement grant program, tourism funding, assisting local non-profits, creating a business grant program, adding broadband infrastructure and cybersecurity. Other uses should continue to be considered as we learn more about the various needs in our community. He stated that staff recommends that the City continue to research potential uses of the funds through discussions with the Common Council, City Departments, Chamber of Commerce, local non-profit groups, local businesses, and neighboring communities.

In answer to Council Member Burkart's question, City Administrator Hilvo confirmed that the City is accruing interest on the money.

In answer to Council Member Bublitz's question, City Administrator Hilvo stated that the City will be completely transparent about spending the money. There will be a lot of information gathering before deciding on a good plan.

In answer to Council Member Bublitz's question, City Administrator Hilvo confirmed that Department Heads are working on losses that occurred in their departments.

Council Member Arnett stated that the City has 3.5 years to figure out how to use this money. More guidance will be given in the future and there will be a laundry list to choose from.

Council Member Thome liked the idea of using the funds for lead pipe replacement.

In answer to Mayor O'Keefe's question, Superintendent Hackert confirmed that some of the funds may be used to help solve the treatment of high phosphorus levels. He also said that the water and sewer laterals go together. To-date, 500 connections are partially done to the curb box. It is not inexpensive to dig up yards and this is an incentive to replace lead laterals.

City Administrator Hilvo stated that all possible uses will be explored, and some may not apply to Cedarburg. He advised the Council Members to contact him or Finance Director/Treasurer Mertes with any comments or questions.

Council Member Thome suggested that façade grants for small businesses be discussed.

Council Member Arnett said that this discussion could benefit the south end of the downtown district.

City Administrator Hilvo said the Economic Development Board will discuss ARP funding at their next meeting.

DISCUSSION ON POTENTIAL NON-PROFIT APPLICATION PROCESS FOR ARP FUNDS

City Administrator Hilvo explained that COVID-19 had a large financial impact to the local non-profit organizations that have a great economic impact on our Community. All of them rely on the revenue they generate, grant funding, and donations. With the lost revenue from 2020-21 most of them have and continue to operate with minimal staff and struggle to fund valuable programming. The application process would provide the City the necessary information that will allow us to allocate ARP funds for maximum impact and best use. The Staff recommends that the City send out a non-profit request form to all City of Cedarburg non-profit organizations to evaluate the need for funding as part of the overall ARP Fund use discussions.

The Non-Profit request for potential ARP funds would include the following information:

- 1) Organization name
- 2) Address of the organization. *Must be a City of Cedarburg non-profit organization.
- 3) Organization description
- 4) Organization mission and information.
- 5) Annual economic impact to the City.
- 6) Lost revenue from 2020-2021 due to COVID-19 (Financial Statements).
- 7) Detailed description of lost revenue.
- 8) Did your organization receive any Federal or State relief funds? Please provide amounts.
- 9) Requested amount and planned use of the funds.

Council Members Verhaalen and Bublitz stated that the application should stress that available funding will be determined and prioritized by the loss to an organization because of COVID-19.

It was agreed upon that financial statements should be provided with the applications.

It was the consensus of the Common Council to send out applications to City of Cedarburg non-profit organizations to how they were affected by COVID-19.

Council Member Thome suggested that an ad hoc Committee be formed to review the applications.

CONSIDER BIDS RECEIVED FOR THE 2021 PIONEER ROAD INTERURBAN TRAIL CROSSING CONTRACT; AND ACTION THEREON

City Administrator Hilvo explained that staff advertised and received bids for the 2021 Pioneer Road Interurban Trail Crossing contract. A total of two bids were received, with the low bid was submitted by Outdoor Lighting Construction Company, Inc. for \$46,085.40, which is within the amount pledged by the private donor. The bids were very competitive with only \$265 separating the two bids and finished just below the engineer's estimate of \$50,000. Outdoor Lighting has successfully completed many projects in Cedarburg in the past.

Council Member Arnett stressed that there needs to be a sign for bikers that explains how to use the Interurban Trail crossing. He would rather see too many words rather than not enough on the sign.

Council Member Simpson explained that people do not realize that a person needs to be walking their bike in order to be a pedestrian and that bicycles needs to yield to traffic.

Council Member Burkart agreed with Council Member Arnett and expressed concern for children crossing in this area to get to the soccer park. Citywide education is needed and should happen in conjunction with this crossing.

Motion made by Council Member Arnett, seconded by Council Member Simpson, to award the 2021 Pioneer Road Interurban Trail Crossing contract to Outdoor Lighting Construction Co., Inc. based on their low unit price bid of \$46,085.40 subject to the Public Works Commission reviewing the appropriate signage on the path at this crossing. Motion carried without a negative vote with Council Member Lythjohan excused.

Council Member Thome publicly thanked the donors on behalf of the City.

CONSIDER BID FOR COAGULANT UPGRADE AT THE CEDARBURG WATER RECYCLING CENTER; AND ACTION THEREON

Superintendent Hackert explained that the Water Recycling Center is in need of replacing the current coagulant delivery system at the Center. The current system is 34 years old and beyond repair. Upgrading the system was engineered and bid out and one bid was received under the engineering estimate from August Winter for \$497,444. The WRC has worked for two years to meet the phosphorus regulations and this upgrade will help. The WRC wants to get ahead of the next permitting process with this upgrade.

Superintendent Hackert explained that the UV System will be addressed next year at approximately \$300,000.

Council Member Bublitz thanked the WRC for their continuing efforts to keep the plant going.

Superintendent Hackert explained that they are working with the Cedarburg Creek Farmers on solutions to the phosphorus issues and they have a good relationship.

Motion made by Council Member Bublitz, seconded by Council Member Thome, to award the bid for the coagulant upgrade at the Cedarburg Recycling Center to August Winter in the amount of \$497,444. Motion carried without a negative vote with Council Member Lythjohan excused.

CONSIDER LICENSE/PERMIT APPLICATIONS; AND ACTION THEREON

Motion made by Council Member Verhaalen, seconded by Council Member Bublitz, to approve new Operator License applications for the period ending June 30, 2022 for: Tyler C. Crass, Joseph A. DeGarmo, Michael J. Driscoll, Adam M. Kressmer, Amy Y. Nass, Amanda A. Scibby,

and Stacy C. Stolzman. Motion carried without a negative vote with Council Member Lythjohan excused.

Motion made by Council Member Verhaalen, seconded by Council Member Thome, to approve renewal Operator License applications for the period ending June 30, 2022 for Tamara J. Behling, Jaclyn Bodi, Hadley W. Campbell, Denisa E. Demczak, James J. Levine, Julia E. McAndrew, Nicole J. Niesing, Emily F. Riebe, Tessa Schloemer, and Jon C. Wallus. Motion carried without a negative vote with Council Member Lythjohan excused.

Motion made by Council Member Burkart, seconded by Arnett, to authorize issuance of a Festival Celebration Permit to Festivals of Cedarburg, Inc. for Wine and Harvest Festival to be held on Saturday, September 18, 2021 from 10:00 a.m. to 8:30 p.m. and on Sunday, September 19, 2021 from 10:00 a.m. to 5:00 p.m. Motion carried without a negative vote with Council Member Lythjohan excused.

CONSIDER PAYMENT OF BILLS DATED 05/15/2021 THROUGH 06/04/2021, TRANSFERS FOR THE PERIOD 05/27/2021 THROUGH 06/04/2021 AND PAYROLL FOR PERIOD 05/16/2021 THROUGH 05/29/2021; AND ACTION THEREON

Motion made by Council Member Verhaalen, seconded by Council Member Burkart, to approve payment of bills dated 05/15/21 through 06/04/21, transfers for the period 05/27/21 through 06/04/21 and payroll for period 05/16/21 through 05/29/21. Motion carried without a negative vote with Council Member Lythjohan excused.

ADMINISTRATOR'S REPORT

Gretel Pitre has been hired internally for the Senior Center Director position. There is an opening for a Senior Center Supervisor/Office Manager at \$15/hr. The Clerk's Office and Treasurer's Office are interviewing this week for their open positions.

FIRST QUARTER FINANCIAL REPORT

City Administrator Hilvo confirmed that the City is in good financial standing.

COMMENTS AND SUGGESTIONS FROM CITIZENS – None

COMMENTS AND ANNOUNCEMENTS BY COUNCIL MEMBERS

Council Member Publitz stated that she is a frequent user of the Interurban Trail in Cedarburg and parts need repair. She requested that the City fix the bad parts of the trail, as it brings many people to Cedarburg.

Council Member Thome said that she receives ongoing complaints from merchants about bikes and skateboards on the downtown sidewalks. She asked that the City be aware of this and do what they can to educate citizens.

MAYOR REPORT - None

ADJOURNMENT

Motion made by Council Member Arnett, seconded by Council Member Bublitz, to adjourn the meeting at 8:24 p.m. Motion carried without a negative vote with Council Member Lythjohan excused.

Amy D. Kletzien, MMC/WCPC
Deputy City Clerk

CEDARBURG POLICE DEPARTMENT

2020 ANNUAL REPORT



CEDARBURG POLICE DEPARTMENT ACCREDITATION



Subsequent to a voluntary and intensive inspection process and a hearing before the WI Law Enforcement Accreditation Group's Governing Board, the Cedarburg Police Department was unanimously granted official accreditation in May 2010 and earned re-accreditation in July 2013, July 2016 and August 2019. According to the WILEAG Board, this highly recognized accreditation was granted based on CPD demonstrating its commitment to law enforcement excellence by complying with standards deemed essential to the protection of life, safety, and citizens' rights; and exemplifying the best professional practices in the conduct of its responsibilities. Accreditation is valid for a period of three years.

CEDARBURG POLICE DEPARTMENT

MISSION STATEMENT

Our mission is to maintain peace and order by providing the highest quality police services in response to community needs by:

- Apprehending Criminals
- Developing Partnerships
- Respecting Individuals

DEPARTMENT VALUES

Members of the Cedarburg Police Department are committed to professionalism through:

- **SERVICE** – by providing quality responsive service and protection to all people in an efficient and effective manner, tempered with courtesy, compassion, and understanding.
- **INTEGRITY** – by upholding the public trust through honest, consistent, and forthright interaction with all people in order to foster an atmosphere of mutual trust and cooperation.
- **RESPECT** – by treating all persons with dignity and respect by promoting equality and fairness, in upholding their Constitutional rights without regard to race, religion, sexual orientation, or ability.

GOALS AND OBJECTIVES

A. To identify criminal offenders and criminal activity and, where appropriate, to apprehend offenders and participate in subsequent court proceedings.

This consists of identifying those thought to be guilty of having committed a criminal offense and subsequently proceeding against them. The investigation process typically involves the gathering of information from victims and witnesses, the collection and analysis of physical evidence, and the relating of the results of these and other inquiries to one or more individuals identified as likely to have committed the offense.

B. To reduce the opportunities for the commission of some crimes through preventive patrol and other measures.

The Department is responsible for interacting with the community to generate mutual understanding so that there may be public support for crime prevention. Community involvement is essential to facilitate a free flow of information between the public and the Department to assist in the identification of problem areas and to inform the public of crime statistics and trends.

C. To aid individuals who are in danger of physical harm.

This aid extends beyond incidents in which the threatened harm is the result of a criminal attack, but also against hazards, accidents, or even discomforts of life.

D. To protect Constitutional guarantees.

An officer may enforce any Federal, State, or local statute which is valid on its face without fear of abrogating the Constitutional rights of the person violating that statute. An officer who lawfully acts within the scope of his/her authority does not deprive persons of their civil liberties.

E. To facilitate the movement of people and vehicles.

The police have assumed a major share of the responsibility for achieving and maintaining the high degree of order that is necessary to make the free movement of people and vehicles possible.

F. To assist those who cannot care for themselves.

Policing consists of providing care and assistance to those who cannot care for themselves because of their age, their state of health, the physically disabled, the mentally ill and retarded, and those suffering from alcohol and drug addiction.

G. To resolve conflict.

The police contribute to the order of the community by resolving inter-group conflict with the objective of resolving clashes before they involve physical confrontation.

H. To identify problems that are potentially serious law enforcement or governmental problems.

The police identify problems that plague the community and channel complaints to the proper governmental agency. Police sort out situations that require attention and identify policies and practices of other governmental agencies which are in need of correction.

I. To create and maintain a feeling of security in the community.

Police help to create an atmosphere that makes it possible for people, exercising reasonable care and precaution, to carry on their ordinary, daily activities with the expectation that they will not be endangered, interfered with, or subject to criminal attack.

J. To promote and preserve order.

The handling of a civil disturbance is viewed as extraordinary, but is among the most firmly established responsibilities of the police.

K. To provide other services on an emergency basis.

Saving lives and aiding the injured, locating lost persons, keeping the peace, and providing for many other miscellaneous needs are basic services provided by the Department. To satisfy these requests, the Department responds to calls for service and renders such aid or advice as is necessitated or indicated by the situation.



Police Department

W75 N444 Wauwatosa Road • Cedarburg, Wisconsin 53012-2204
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April 20, 2021

TO: Mayor Michael O'Keefe and Members of the Common Council, President Robert Carroll and Members of the Police and Fire Commission, and the Citizens of the City of Cedarburg

It is an honor to present the 2020 Annual Report of the Cedarburg Police Department for your review.

The past year, members of the Cedarburg Police Department were faced with additional challenges due to COVID 19 and protests. Our staff performed extremely well, working long hours under unusual circumstances. Department staff performed in a professional way with a positive attitude, making adjustments along the way as needed to provide better service.

2020 was also an active year for personnel changes with the retirement of long-time employees Captain Glenn Lindberg and Sergeant Scott Miller. To fill these leadership gaps, Detective Sergeant Michael McNerney was promoted to Captain; Detective Ryan Fitting and Sergeant Joseph Kell were promoted to Lieutenant; Eric Weisenberger was selected to become a Patrol Sergeant; and Nathan Butzler was promoted to Detective/Juvenile Officer. All of this movement required many hours of interviews and careful consideration to place the best person, followed by training to provide them with the knowledge to perform at a high level. To fill the two open roster spots, we were able to add two outstanding officers with good previous law enforcement experience by hiring Officer James Bailey and Officer TJ Schlice.

I was impressed with everyone's hard work and professionalism during this challenging year. We are fortunate to have high achieving staff dedicated to providing great law enforcement service to the community with care and compassion.

Respectfully,

Thomas J. Frank

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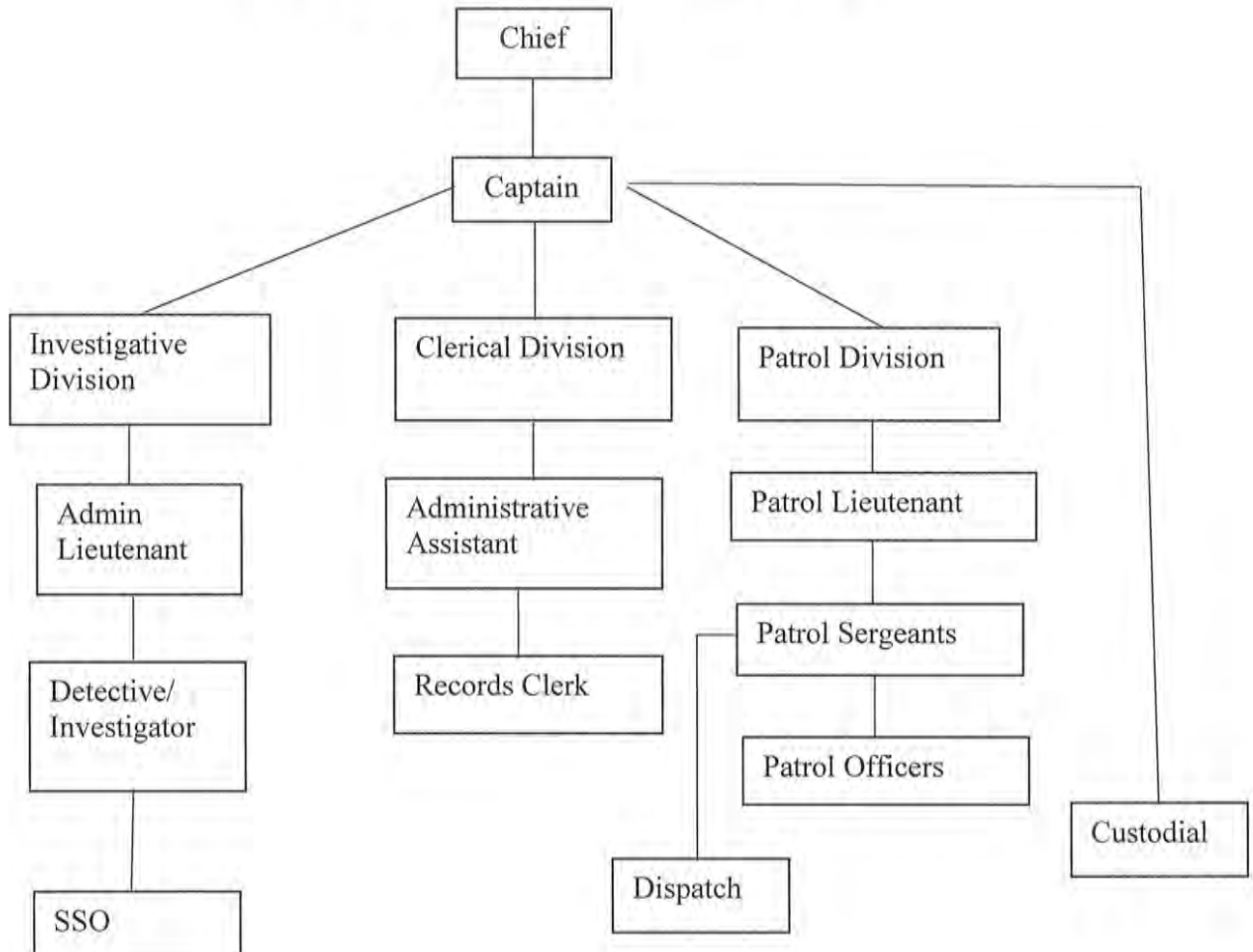
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CEDARBURG POLICE DEPARTMENT

CHAIN OF COMMAND

Cedarburg Police Department Command Structure



CEDARBURG POLICE DEPARTMENT

2020 PERSONNEL

SWORN PERSONNEL

ADMINISTRATIVE:	Chief Thomas J. Frank Captain Michael D. McNerney
DETECTIVE DIVISION:	Lieutenant Ryan T. Fitting Detective/Juv. Nathan J. Butzler
PATROL DIVISION:	Lieutenant Joseph B. Kell Sergeant Brian J. Emmich Sergeant Thomas E. Schellinger Sergeant Eric R. Wiesenberger Patrol Officer Rolland G. Kegley Patrol Officer David L. Dudash Patrol Officer Dustin D. Koehler Patrol Officer Thomas J. Develice Patrol Officer Casey C. Ward Patrol Officer Steven R. Chojnacki Patrol Officer Benjamin B. Buckenberger Patrol Officer Samuel T. Peters Patrol Officer Jacob F. Boldt Patrol Officer Dominic P. Andrews Patrol Officer James R. Bailey Patrol Officer Anthony J. Schlice Patrol Officer Jonathan K. Schemenauer

NON SWORN PERSONNEL

DISPATCHERS:	Keith A. Liebherr William A. Esselmann Kara J. Racine Heather A. Wellman Bryan J. Price Jennifer M. DeBroux
CLERICAL:	Administrative Assistant Amy L. Fischer Records Clerk Pamela A. Holloway
MAINTENANCE (P/T):	Jay A. Buntrock

CEDARBURG POLICE DEPARTMENT

2020 PERSONNEL-YEARS OF SERVICE

<u>POSITION</u>	<u>NAME</u>	<u>YEARS OF SERVICE</u>
Chief of Police	Thomas J. Frank	42 years, 7 months*
Captain of Police	Michael D. McNerney	20 years, 10 months
Lieutenant	Ryan T. Fitting	15 years, 10 months
Detective/Juvenile Officer	Nathan J. Butzler	6 years, 10 months
Patrol Lieutenant	Joseph B. Kell	25 years, 8 months
Sergeant	Brian J. Emmrich	23 years, 8 months
Sergeant	Thomas E. Schellinger	14 years, 4 months
Sergeant	Eric R. Weisenberger	8 years, 9 months
Patrol Officer	Rolland G. Kegley	18 years, 10 months
Patrol Officer	David L. Dudash	16 years, 3 months
Patrol Officer	Dustin D. Koehler	8 years, 6 months
Patrol Officer	Thomas J. Develice	6 years, 8 months
Patrol Officer	Casey C. Ward	4 years, 2 months
Patrol Officer	Steven R. Chojnacki	2 years, 11 months
Patrol Officer	Benjamin B. Buckenberger	2 years, 11 months
Patrol Officer	Samuel T. Peters	1 year, 11 months
Patrol Officer	Jacob F. Boldt	1 year, 9 months
Patrol Officer	Dominic P. Andrews	1 year, 7 months
Patrol Officer	James R. Bailey	5 months~
Patrol Officer	Anthony J. Schlice	5 months~
Patrol Officer	Jonathan K. Schemenauer	10 days~
Canine	Ranger	1 year, 7 months
Dispatcher	Keith A. Liebherr	32 years*
Dispatcher	William A. Esselmann	23 years
Dispatcher	Kara J. Racine	22 years, 1 month
Dispatcher	Heather A. Wellman	20 years, 7 months
Dispatcher	Bryan J. Price	3 years, 4 months
Dispatcher	Jennifer M. DeBroux	1 year, 3 months
Administrative Assistant	Amy L. Fischer	23 years, 1 month
Records Clerk	Pamela A. Holloway	10 years, 8 months
Custodian	Jay A. Buntrock	10 years

*Includes years served in all positions with the Cedarburg Police Department and City of Cedarburg organization

~New Employees: James Bailey hired 7/28/2020; Anthony Schlice hired 8/7/2020; Jonathan Schemenauer hired 12/21/2020 and will be attending law enforcement academy at WCTC beginning January 2021.

CEDARBURG POLICE AND FIRE COMMISSION

The Cedarburg Police and Fire Commission meets on the second Thursday of the month in January, March, May, July, September and November. The meetings begin at 7:00 p.m. and are held in the Community Room at the Cedarburg Police Department.

Members

Years of Service

Robert A. Carroll, President	1999 - 2029
Joel Dhein, Vice President	2012 - 2020
Linda Krieg, Secretary	2016 - 2020*
James M. Salp, Commissioner	2001 - 2020
Steve Weber, Commissioner	2010 - 2020*
Stacey Tolomeo, Commissioner	2020~
Terry Zimmerman, Commissioner	2020~



President Robert Carroll



Vice President Joel Dhein



Secretary Linda Krieg



Commissioner James Salp



Commissioner Steve Weber

*Linda Krieg resigned July 2020 as she moved out of Cedarburg; Steve Weber retired August 2020
~Stacey Tolomeo and Terry Zimmerman appointed to P&F Commission, August 2020

2020 COMMENDATIONS

LIFE SAVING AWARDS

The Life Saving Award is given to any member of this Department whose actions significantly contribute to the saving or prolonging of the life of another by actions which are beyond the scope of duties normally performed as a member of this Department. Congratulations on a job well done for all the recipients of the Life Saving Award.



On February 19, 2020 Officer Ward responded to a rescue call for an unresponsive male. Upon arrival, Officer Ward began CPR and the victim was subsequently transported to the hospital with a pulse.



On February 24, 2020 Officer Chojnacki responded to Cedarburg High School for a female who was having difficulty breathing due to an allergic reaction. Officer Chojnacki administered an Epi Pen, which saved her life.



On April 28, 2020 Dispatch Liebherr answered a 911 call for an elderly female who was pulseless and non-breathing. Dispatch Liebherr provided CPR instructions and the victim was transported to the hospital.



Dispatcher DeBroux



Officer Peters



Officer Koehler

On August 1, 2020, Dispatcher DeBroux answered a 911 call for an unresponsive female, providing CPR instructions. As Officers Samuel Peters and Dustin Koehler arrived on scene, they took over CPR, and the victim regained a pulse and began breathing on her own. The victim was transported to the hospital, having suffered a hemorrhagic stroke.

TOP GUN AWARD

Officer Steven Chojnacki was recognized with the Top Gun Award program for 2020. The Top Gun Award is given to the officer who received the highest cumulative score for firearms training during the course of the year. Congratulations to Officer Chojnacki on his outstanding performance.



DISTINGUISHED SERVICE AWARD

Patrol Officer David Dudash was awarded the Distinguished Service Award, which is earned when a department member “engages in sustained performance or activities which are clearly beyond the expectation of that member’s current assignment and which exemplify the highest level of professional commitment to the mission of this Department”.

Officer Dudash earned this award in his role as an investigator with the department. Officer Dudash was instrumental in helping to solve several crimes within and outside the City, including a theft of approximately \$500,000 in gold coins from multiple jurisdictions.



2020 Retirements, New Employees and Promotions

Retirements

Congratulations and best wishes to Captain Glenn Lindberg and Sergeant Scott Miller, both of whom retired January 3, 2020. Enjoy your well-deserved retirements!

Captain Lindberg served the City of Cedarburg for 43 years, serving as a patrol sergeant, lieutenant and finally as Captain. He was a firearms instructor and served on the Special Response Team for 22 years.

Patrol Sergeant Scott Miller served the City of Cedarburg for 28 years. During his employment, Sgt. Miller was a member of the Ozaukee County Drug Task Force for 20 years and also served at a field training officer for seventeen years.



Captain Glenn Lindberg



Sgt. Scott Miller

New Employees

Officers James Bailey and Anthony Schlice joined the department in 2020; Jonathan Schemenauer also joined the department at end of December and will be attending the law enforcement academy at Waukesha County Technical College beginning in January. Welcome to the Department, James, Anthony and Jon; we're glad to have you as part of our squad!



Officer James Bailey



Officer Anthony Schlice

Promotions

2020 was a busy year for promotions! All promotions included an application and interview process, along with the promotions being approved by the Cedarburg Police & Fire Commission.



Michael McNerney was promoted to Captain after the retirement of Capt. Lindberg. Capt. McNerney has been with the department for 20 years.



Ryan Fitting was promoted from juvenile Officer to Lieutenant after Capt. McNerney's promotion. Lt. Fitting has been with the department for 15 years.



Joseph Kell was promoted to Patrol Lieutenant, a new position created in 2020. Lt. Kell will oversee patrol operations. Lt. Kell has been with the department for 27 years.



Eric Weisenberger was promoted to Patrol Sergeant after the retirement of Sgt. Miller. Sgt. Weisenberger has been with the department for 8 years.



Nathan Butzler was promoted to Detective/Juvenile Officer after Lt. Fitting's promotion. Nate has worked previously as our School Resource Officer and looks forward to continued work with the schools. Nate has been with the department for 6 years.

CEDARBURG AUXILIARY POLICE OFFICERS

ROSTER

Kevin Runkel	Director
Scott Smith	Captain
Randy Bloch	Lieutenant
Finn Brill	Sergeant
Kathy Klupper	Sergeant

Officers

Chandler Baures	Gabe Chido	Clay Delsman	Robert Doern
Frank Even (?)	Aaron Gresch	Zachary Hoven	Dennis Moze
Mitchell Zale			

Sgt. Brian Emmrich	Police Liaison Officer
Ray Vollrath	Fire Department Liaison Officer



Thank you to your dedicated service to our Community!

CPD CHAPLAIN SERVICE

In 2002, Pastor Randy Raasch of First Immanuel Lutheran Church was appointed to serve as Chaplain for the Cedarburg Police Department.

Chaplains provide aid to CPD officers and the citizens of Cedarburg through a field service ministry. They provide spiritual guidance, pastoral counseling, comfort in times of crisis, and such physical help as they are equipped to give on an emergency basis. These services are provided upon request from members of the Cedarburg Police Department. The Chaplains also provide spiritual guidance and pastoral counseling to all CPD personnel, sworn and civilian, and their families in times of need. Police Chaplains are not intended to, nor do they wish to replace, an individual's own minister.



Pastor Randy Raasch

SCHOOL CROSSING GUARDS

(Listed by Seniority)

James A. Lee	08-25-1993
Lester H. Thompson	01-12-1998
Gerald N. Radke	10-21-1999
Kevin L. Montross	08-24-2000
Gerald R. Jackson	08-19-2003
Dale A. Wegner	09-05-2003
Genevieve P. Boehlke	01-01-2007
Gail A. Andree-Kjell	10-08-2012
Kent Bolyard	12-10-2015
Joanne Kiefer	02-27-2017
Brian Kjell	05-15-2018
Betsy Hackett	01-19-2019



UNIFORM CRIME STATISTICS

Crime Index – Part I Offenses

The Cedarburg Police Department participates in the Uniform Crime Reporting (UCR) system. The Department submits the monthly crime statistics for the City of Cedarburg to the Wisconsin Department of Justice/Office of Justice Assistance which, in turn, forwards this information to the Federal Bureau of Investigation's Uniform Crime Reporting Division. Using this data, the FBI annually compiles and publishes *The Uniform Crime Reports* for the public.

The Crime Index is the total number of Part I offenses. Part I offenses include the following crimes: homicide, sexual assault, robbery, aggravated assault, burglary, theft, and motor vehicle thefts. The 2020 Crime Index for the City of Cedarburg shows a 9.6% decrease in Part I offenses from 2019.

PART I OFFENSES 2019 – 2020				
	Offenses		Cleared	
Violent Crime	2019	2020	2019	2020
Homicide	0	0	0	0
Forcible Rape	0	0	0	0
Robbery	0	0	0	0
Aggravated Assault	1	6	1	6
Total	1	6	1	6
Property Crime	2019	2020	2019	2020
Burglary	2	5	0	2
Larceny Theft	91	74	12	19
Motor Vehicle Theft	0	0	2	0
Arson	0	0	0	0
Total	93	79	14	21

The table below shows the two-year comparison of the value of stolen property by offense as reported on Uniform Crime Reports. In 2020, there was a 30.7% increase in the stolen property value amounts.

VALUE OF PROPERTY STOLEN BY OFFENSE 2019-2020				
	2019		2020	
Offense	# of Offenses	\$	# of Offenses	\$
Robbery	0	\$0	0	\$0
Burglary	2	\$28,600	5	\$55,030
Larceny Theft	91	\$36,391	91	\$34,913
Motor Vehicle Theft	2	\$3,800	0	\$0
Total	93	\$68,791	0	\$89,943

CEDARBURG POLICE DEPARTMENT

YEAR END 2020

DEPARTMENT ACTIVITY SUMMARY

PAGE 1

CATEGORY	WARNINGS	ARRESTS	INCIDENTS	CATEGORY	AMOUNT
				CALLS FOR SERVICE	25805
ALCOHOL OFFENSE-ADULT	0	9	3	INCIDENTS W/O FIRE & RESCUE	670
ALCOHOL OFFENSE-JUVENILE	0	1	1	PERSON/MOTORIST ASSISTED	2605
ARREST ON WARRANTS	0	5	1	SUSPICIOUS CARS/PERSONS	330
ASSAULT - PHYSICAL/SEX/ETC.	0	3	4	AUTO ACCIDENTS INVESTIGATED	129
ASSIST OTHER DEPARTMENT	0	0	28	DOORS CHECKED	106140
ARSON	0	0	0	DOORS/WINDOWS FOUND OPEN	112
BATTERY/D.V.I.	0	18	21	DOGS/CATS OFFENSES	106
BICYCLE/SKATEBOARD	24	0	1		0
BURGLARY	0	2	6	ASSIST OTHER DEPARTMENTS	284
CCW	0	2	2	VACATION CHECKS	1442
CHILD ABUSE/NEGLECT	0	2	4	VEHICLE LOCKOUTS	88
CRIMINAL DAMAGE TO PROPERTY	0	2	24	CITIZEN COMPLAINTS	0
CURFEW	16	0	0	AVERAGE RESPONSE TIME	0
DISORDERLY CONDUCT	28	36	73		
DOG/CAT OFFENSES	21	6	14	TELEPHONE CALLS	9838
DOMESTIC DISTURBANCE	0	0	0	PERSONS AT STATION	5175
FRAUD/FORGERY/BAD CHECK	0	4	58	PUBLIC RECORDS REQUESTS	470
HARASSMENT	1	1	18	RESCUE SQUAD CALLS	961
HOMICIDE/SUICIDE/NATURAL	0	0	17	FIRE CALLS	239
JUNKED/ABANDONED VEHICLE	1	0	0		
LITTERING/LOITERING	0	0	3	FIRE ALARMS	75
MENTAL COMMITMENT	0	0	35	BURGLAR ALARMS	87
MISC. OTHER OFFENSES	7	15	144	FALSE ALARMS	131
NARCOTIC/DRUG OFFENSES	0	39	29	911 CALLS	4204
NOISE OFFENSES	10	0	0	FALSE 911 CALLS	350
OBEDIENCE/OBST. OFFICER	0	2	2	CHILD SAFETY SEAT INSPECTIONS	15
OTHER CITY ORD. VIOLATIONS	48	1	1	K-9 DEPLOYMENTS	50
PARK VIOLATIONS	48	0	0		
PERMIT/SIGN VIOLATIONS	0	0	0		
ROBBERY	0	0	0	TRAFFIC FINES	\$28,969.53
RUNAWAY/MISSING PERSON	0	0	4	PARKING CITATIONS	\$9,966.00
SMOKING VIOLATIONS	0	12	6	ACCIDENT/COMPLAINT REPORTS	\$1,892.08
SNOW/SIDEWALK VIOLATIONS	11	0	0	BICYCLE LICENSES	\$125.00
THEFT INCL. SHOPLIFTING	0	23	76	VEHICLE LOCKOUT SERV FEE	\$255.00
THEFT OF VEHICLE	0	0	0	FALSE ALARM FINES	\$655.00
TRESPASSING	4	1	3	FINGERPRINTING	\$660.00
TRUANCY	0	7	8		
HIT AND RUN	0	6	32		
SPEED	1574	85	0		
FAILURE TO OBEY SIGN	0	0	0		
STOP SIGN/SIGNAL	106	20	0	STOLEN PROPERTY REPORTED	\$91,068.00
O.A.W.I.	0	31	29	STOLEN PROPERTY NOT RECOVERED	\$43,329.00
O.A.A.S	0	88	10	AMOUNT RECOVERED	\$47,739.00
NO VALID DRIVERS LICENSE	0	33	6	STOLEN VEHICLES	1
15 DAY CITATIONS	451	0	0	STOLEN VEHICLES RECOVERED	1
ILLEGAL PARKING	14	66	0	WORTHLESS CHECKS REPORTED	0
WINTER PARKING	486	414	0	WORTHLESS CHECK AMOUNTS	\$0.00
OTHER TRAFFIC	970	175	7	WORTHLESS CHECKS RECOVERED	\$0.00
TOTALS	3820	1109	670		

CEDARBURG POLICE DEPARTMENT			
YEAR END 2020	DEPARTMENT ACTIVITY SUMMARY		PAGE 1a
OFFENSE CATEGORY	CITY ORD. ARRESTS	MISDEMEANORS	FELONIES
BATTERY/DOMESTIC VIOLENCE INCIDENT	0	0	5
BURGLARY	0	0	2
CARRYING CONCEALED WEAPON	0	1	0
CRIMINAL DAMAGE TO PROPERTY	1	0	0
DISORDERLY CONDUCT	13	19	0
FRAUD/FORGERY/BAD CHECK	1	4	3
HARASSMENT	0	1	0
NARCOTIC/DRUG OFFENSES**	24	10	5
OBEDIENCE/OBSTRUCTING OFFICER	1	0	0
THEFT (INCLUDES SHOPLIFTING)	2	19	1
THEFT OF MOTOR VEHICLE	0	0	0
TOTALS	42	54	16
**BREAKDOWN OF DRUG OFFENSES INCLUDED IN ARRESTS LISTED ABOVE			
TYPE OF DRUG	17 Yrs of Age & Under	18 Yrs. Of Age & Over	TOTALS
THC	7	22	
COCAINE	0	0	
LSD	0	0	
HEROIN	0	1	
AMPHETAMINES	0	0	
PRESCRIPTION	0	1	
OTHER	0	1	
POSSESSION OF DRUG PARAPHERNALIA	5	26	

Cedarburg Police Department Activity Summary

YEAR END 2020

PAGE 4

																		Total of Page 1
Officers	Speed Citations	Speed Warnings	Parking Citations	Parking warnings	OAWI Arrests	OAR/OAS/No DL Arrests	Other Traffic Arrests	Other Traffic Warnings	Accidents Investigated	City Ordinance Arrests	City Ordinance Warnings	15 Day Warnings	Vehicle Lockouts	Alarms Answered				
Capt. McNerney	0	2	0	0	0	0	0	2	1	0	0	0	0	0				5
Lt. Kell	7	117	5	1	1	4	6	45	10	8	16	2	7	8				237
Sgt. Emmrich	4	48	15	1	0	6	9	6	13	5	6	52	6	17				188
Sgt. Schellinger	0	42	23	95	0	0	4	15	8	1	7	28	5	12				240
Sgt. Weisenberger	1	60	102	84	2	3	4	31	4	7	15	11	1	12				337
Lt. Fitting	0	0	0	0	0	0	0	0	0	5	0	0	0	1				6
Det. Butzler	0	0	2	0	0	0	0	1	0	10	2	0	0	1				16
P.O. Kegley	1	93	27	1	0	5	9	39	26	1	32	14	16	28				292
P.O. Dudash	0	9	3	1	0	1	2	19	16	3	8	15	8	8				93
P.O. Koehler	3	96	5	0	2	16	20	26	23	7	12	8	12	10				240
P.O. Develice	26	646	38	2	3	22	9	35	15	4	12	34	9	22				877
P.O. Ward	1	61	6	0	1	1	8	14	10	4	8	23	3	7				147
P.O. Meyer	0	4	15	0	0	0	0	1	0	0	0	0	0	0				20
P.O. Chojnacki	0	14	5	9	4	6	34	121	11	7	27	61	7	12				318
P.O. Buckenberge	9	52	91	159	4	8	15	27	4	4	30	32	4	6				445
P.O. Peters	10	109	14	3	6	15	44	161	20	2	20	66	4	10				484
P.O. Boldt	4	61	88	68	4	8	10	29	2	4	20	18	1	5				322
P.O. Andrews	11	51	38	16	4	15	10	36	9	4	24	27	3	13				261
P.O. Bailey	3	77	3	17	0	8	8	33	8	1	3	44	6	9				220
P.O. Schlice	2	32	0	5	0	3	8	33	10	3	3	16	2	5				122
Totals	82	1574	480	462	31	121	200	674	190	80	245	451	94	186				4870

Cedarburg Police Department ActivitySummary															
YEAR END 2020										PAGE 4a					
	Misdemeanor Arrests	Felony Arrests	Arrests on Warrants	Incidents Investigated	Doors and Windows Open	Fire and Rescue Calls	Dog and Cat Offenses	Suspicious Car or Person	Assist Other Department	Assist Person or Motorist	Subtotal Page 2	Subtotal Pages 1 and 2	Community Service Calls	Total of page 2	Total of page 1 and 2
Officers															
Capt. McNerney	0	0	0	0	0	0	0	0	1	35	36	41	0	77	82
Lt. Kell	0	3	0	43	8	56	26	42	20	258	456	693	1847	2996	3233
Sgt. Emmrich	7	1	0	46	5	61	10	19	21	417	587	775	985	2347	2535
Sgt. Schellinger	3	1	0	15	15	69	9	36	22	254	424	664	1644	2732	2972
Sgt. Weisenberger	3	2	0	19	10	61	5	25	10	153	288	625	1355	2268	2605
Lt. Fitting	1	0	0	10	0	3	0	0	1	14	29	35	3	67	73
Det. Butzler	3	2	0	30	0	5	0	5	5	39	89	105	162	356	372
P.O. Kegley	4	0	1	56	1	98	18	42	15	424	641	932	590	2163	2455
P.O. Dudash	6	8	0	28	1	36	8	14	9	231	341	434	521	1296	1389
P.O. Koehler	9	1	0	71	11	103	26	50	44	375	690	930	3470	5090	5330
P.O. Develice	13	0	2	77	2	68	19	32	30	323	566	1443	1537	3546	4423
P.O. Ward	2	0	0	40	5	58	10	21	18	271	425	572	3288	4285	4432
P.O. Meyer	0	0	0	0	1	8	0	2	0	42	53	74	120	247	267
P.O. Chojnacki	9	1	1	46	13	54	11	39	52	275	501	819	12365	13685	14003
P.O. Buckenberge	2	0	0	23	26	58	7	27	22	219	384	829	2882	4095	4540
P.O. Peters	4	3	2	59	21	105	16	40	41	436	727	1211	11765	13703	14187
P.O. Boldt	1	2	0	19	25	53	5	33	20	196	354	676	4076	5106	5428
P.O. Andrews	3	8	0	41	13	63	7	49	30	235	449	710	7669	8828	9089
P.O. Bailey	2	0	0	28	18	37	9	15	21	166	296	516	5144	5956	6176
P.O. Schlice	3	0	0	19	15	36	5	17	18	119	232	340	5606	6178	6300
Totals	75	32	6	670	190	1032	191	508	400	4482	7568	12424	65029	77453	89891

CEDARBURG POLICE DEPARTMENT

YEAR END 2020

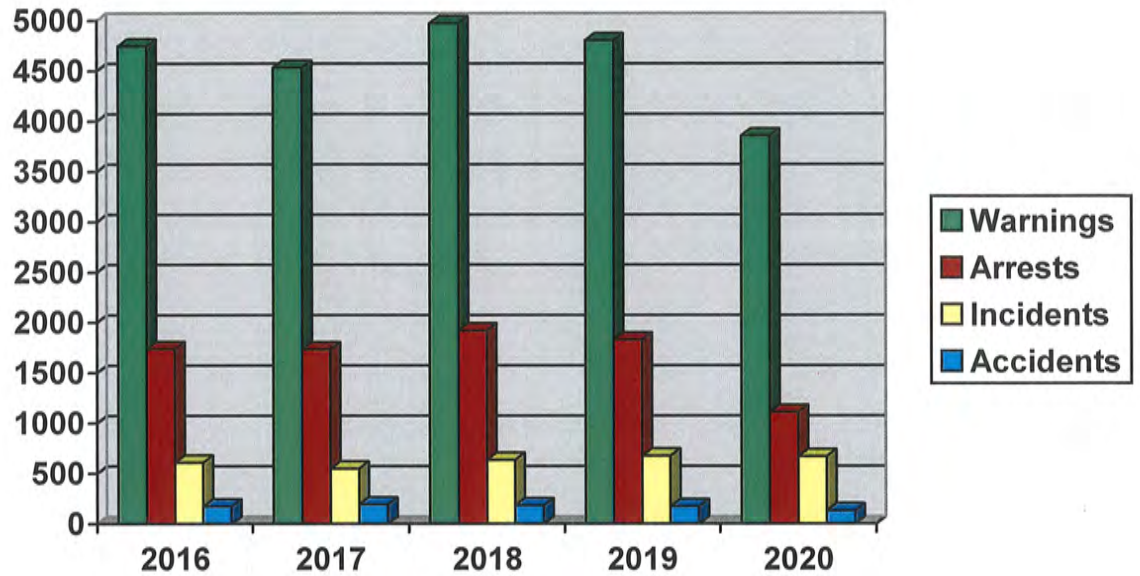
OFFICER	Incidents	Arrests	Charges	Arrests by Shift	
Capt. McNerney	0	0	0		
Sgt. Kell	43	12	12	First Shift	66
Sgt. Emmrich	46	14	7		
Sgt. Schellinger	15	4	2	Second Shift	92
Sgt. Weisenberger	19	11	11		
				Third Shift	43
Lt. Fitting	10	3	1		
Det/Juv. Butzler	30	13	0	Total	201
P.O. Kegley	56	6	4	Incident Status	
P.O. Dudash	28	16	18	Open	73
P.O. Koehler	71	21	20	Closed	483
P.O. Develice	77	17	13	Inactive	75
P.O. Ward	40	6	9	Unfounded	10
P.O. Meyer	0	0	0	Total	641
P.O. Chojnacki	46	19	21		
P.O. Buckenberger	23	10	7		
P.O. Peters	59	18	9		
P.O. Boldt	19	11	14		
P.O. Andrews	41	17	27		
P.O. Bailey	28	3	0		
P.O. Schlice	19	7	3		
	670	208	178		

INCIDENTS MADE ACCORDING TO TIME

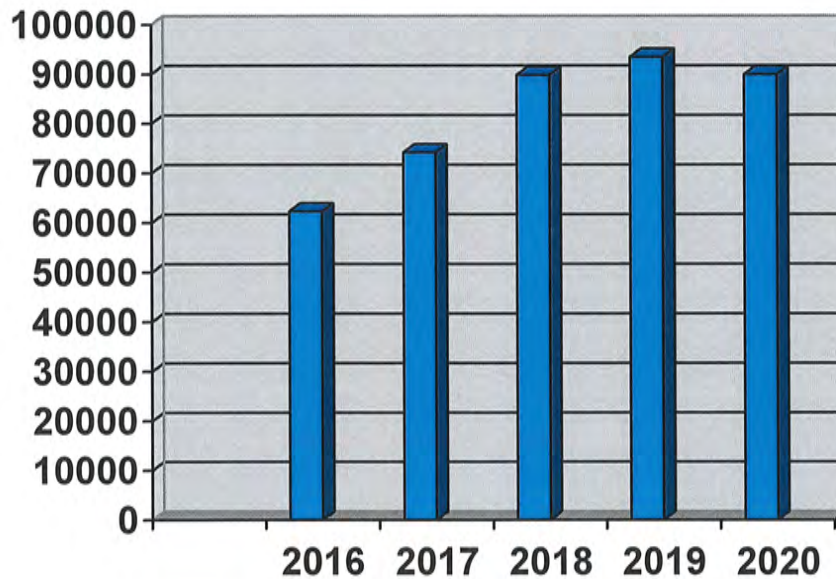
TIME	NUMBER	TIME	NUMBER
7:00	17	19:00	35
8:00	32	20:00	30
9:00	37	21:00	31
10:00	32	22:00	22
11:00	38	23:00	12
12:00	50	0:00	16
13:00	41	1:00	17
14:00	61	2:00	7
15:00	36	3:00	7
16:00	39	4:00	8
17:00	45	5:00	2
18:00	44	6:00	11

Incidents by Shift	
First Shift	308
Second Shift	282
Third Shift	80

PATROL ACTIVITY



TOTAL OFFICER ACTIVITY



TRAFFIC AND PARKING ENFORCEMENT

The table below shows a comparison of traffic and parking enforcement in the City of Cedarburg during 2020. A total of 438 citations (25.4% decrease from 2019) for traffic violations were issued. Warnings and correction notices (15-day citations) issued in 2020 totaled 3,101.

480 parking citations were issued in 2020, a decrease of 50.8% from 2019. 500 parking warnings were issued in 2020, an increase of 46.2% from 2019.

Overall traffic enforcement in 2020 showed a decrease of 26.6% from 2019 totals.

TRAFFIC AND PARKING ENFORCEMENT 2017 – 2020

<u>Enforcement Type</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Traffic Citations	462	720	587	438
Traffic Warnings & Corrections (15-day)	3,870	4,515	4,250	3,101
Parking Citations (regular)	283	299	289	66
“ “ (winter)	776	817	587	414
Parking Warnings (regular)	31	37	55	14
“ “ (winter)	321	217	287	486
TOTALS	5,843	6,605	6,155	4,519

Cedarburg Police Department

USE OF FORCE SUMMARY 2020

Number of Use of Force incidents: 8

Type of Call responding to:

Assisting Another Agency- 3

Battery- 1

Emergency Detention- 2

Operating While Impaired- 1

Recklessly Endangering Safety- 1

Type of force used:

Compliance hold- 1

Escort hold- 1

Presentation of Taser- 1

Presentation of Firearm- 4

Taser Deployment- 1

Result of call:

Arrest- 6

Emergency Detention- 2

Injury to subject: 1 (Taser activation)

Injury to officer: None



Cedarburg Police Department

Vehicle Pursuits

In 2020, Cedarburg Police Department was involved in two vehicle pursuits, which are detailed below.

In June, Cedarburg Police Department assisted with a pursuit that initiated with the Grafton Police Department and a report of a high value retail theft and vehicle carjacking. The suspect entered the City of Cedarburg and the pursuit lasted approximately two minutes and covered 1.2 miles, which concluded with the apprehension of the suspect. The incident occurred at approximately 3:30 p.m.

In November, a Cedarburg Police Department officer was attempting to conduct a traffic stop for a speeding violation. The officer terminated the pursuit after approximately one minutes and .2 miles. A suspect was later apprehended and charges were referred to the District Attorney's Office. At the time, the suspect had outstanding warrants on previous charges. The incident occurred at approximately 5:35 p.m.



Cedarburg Police Department

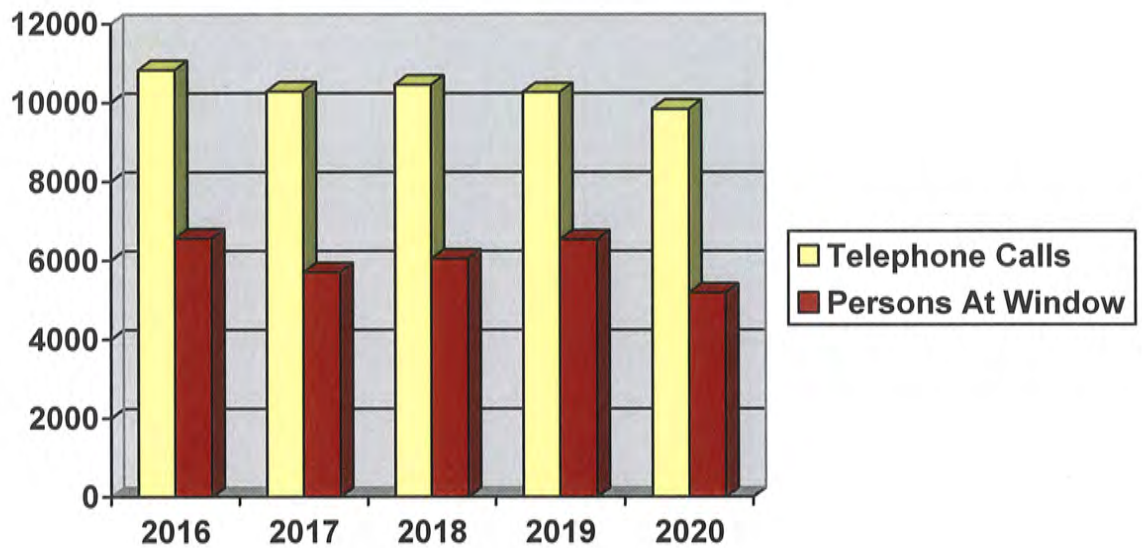
Citizen Complaints

Cedarburg General Order 15.01 outlines the procedures for Citizen Complaints. If a written complaint is filed against an officer, the Captain is assigned to investigate the allegation(s). The investigation will include interviewing citizen, the officer(s) alleged of wrongdoing, as well as the review of any video footage that is available. Upon the conclusion of the investigation, the Captain will notify the Chief of the findings and final disposition of the investigation.

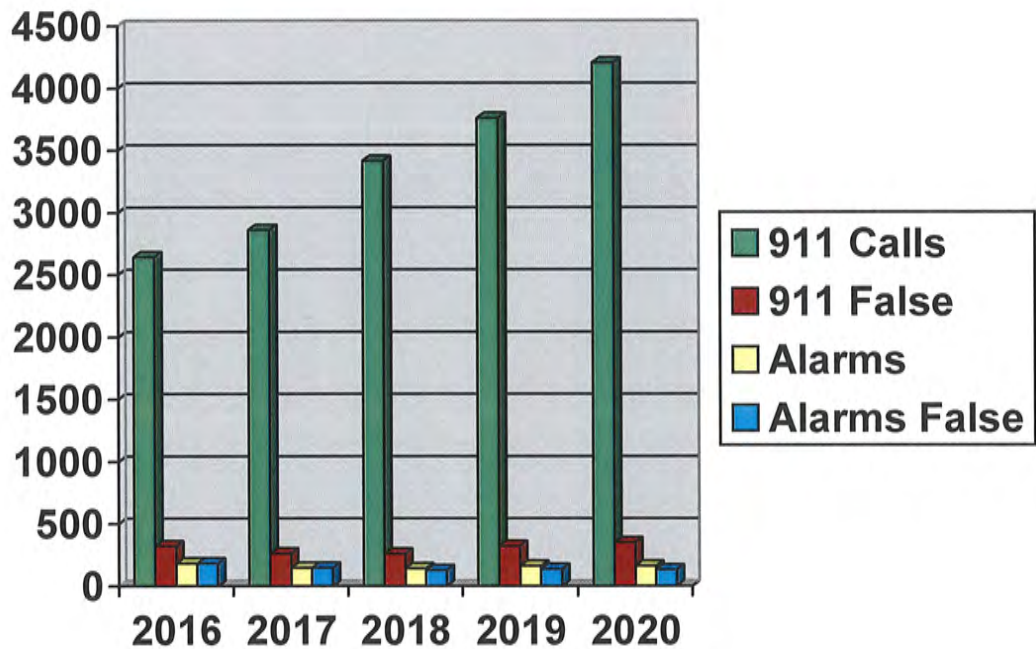
In 2020, the Cedarburg Police Department received one written complaint regarding officer conduct. Captain McNerney spoke with the complainant and the officer involved and reviewed the video footage of the incident in question. After a thorough review of the information provided by the complainant, information from the officer and the video footage, it was determined no wrongdoing or violations of department policy existed. The complainant was notified of the disposition of the investigation, with the option to refute the findings, but no further contact was made by the complainant.



DISPATCH ACTIVITY



ALARMS/911 CALLS



SQUAD VEHICLE FLEET 2020 Statistics

Squad #	Miles Driven in 2020	Fuel (gallons) Used in 2020	Year-End Odometer	2020 Maintenance
1	9,085	612.8	14,640	\$1,440.00
2	29,642	3,372.8	133,607	\$2484.40
3	6,084	366.2	66,134	\$1,173.48
4	26,604	2,998.8	74,814	\$1,624.47
5	11,791	1,470.4	48,854	\$97.83
6	22,112	2,353.0	53,248	\$1,267.04
7	3,068	191.0	57,373	\$338.15
8	29,121	3,502.6	130,143	\$5,899.68
9	5,505	345.5	59,957	\$979.81
10	13,912	1,167.2	83,545	\$238.72
Total	156,934	16,380.3		\$15,543.58



MUNICIPAL COURT

Mid-Moraine Court Citations (Adults)

	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
January	66	59	91	50
February	49	43	57	55
March	86	44	93	58
April	42	46	78	53
May	21	73	95	24
June	34	50	51	0
July	51	72	67	26
August	52	78	47	52
September	61	55	79	57
October	35	70	96	39
November	49	63	52	71
December	46	40	44	38
TOTAL	602	693	839	523

*Due to COVID-19, court dates were moved/adjusted as needed, but total citation count for the year is accurate.

MUNICIPAL COURT

Mid-Moraine Court Citations (Juveniles)

	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
January	5	7	7	9
February	5	22	0	7
March	6	6	10	15
April	2	1	2	3
May	4	1	2	2
June	1	2	11	0
July	4	5	6	1
August	1	10	1	3
September	4	1	2	0
October	1	2	4	0
November	1	0	1	0
December	3	4	6	5
TOTAL	37	50	52	45

*Due to COVID-19, court dates were moved/adjusted as needed, but total citation count for the year is accurate.

MUNICIPAL COURT

PRE-TRIAL CASES

	Number of Cases			
	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
JANUARY	17	14	12	13
FEBRUARY	14	23	26	22
MARCH	11	23	20	21
APRIL	27	8	27	27
MAY	10	11	22	4
JUNE	11	23	26	2
JULY	14	8	8	7
AUGUST	12	23	25	10
SEPTEMBER	16	18	29	18
OCTOBER	16	7	22	20
NOVEMBER	9	23	36	15
DECEMBER	12	13	21	23
TOTAL	169	194	274	182

CPD SERVES AS DMV AGENT

Since being appointed mid-year 2008, the Cedarburg Police Department has served as an agent of the WI Department of Motor Vehicles. Individuals no longer need to travel to DMV offices out of the city or rely on postal service for vehicle registration services. CPD is able to process most motor vehicle title and registration/renewal transactions available at regular DMV locations. Services provided include title registrations and renewals; replacement titles; the issuance of license plates; and registration transferals. Additional administrative fees apply.

During 2020, the department processed the following transactions:

<u>Renewals</u>			<u>New Registrations</u>		
January	13	\$58.50	8	\$65.20	
February	17	\$76.50	9	\$73.35	
March*	15	\$67.50	7	\$57.05	
April*	1	\$4.50	3	\$24.45	
May	18	\$81.00	43	\$350.45	
June	28	\$126.00	70	\$570.50	
July	33	\$148.50	60	\$489.00	
August	35	\$157.50	54	\$440.10	
September	20	\$90.00	58	\$472.70	
October	26	\$117.00	50	\$407.50	
November	19	\$85.50	30	\$244.50	
December	19	\$85.50	38	\$309.70	
TOTALS	244	\$1,098.00	430	\$3,504.50	

Transactions processed during 2020 totaled 674 compared to 424 in 2019. 2020 revenue totaled \$4,602.50, compared to \$3,162.85 in 2019. Renewals for 2020 totaled 244, compared to 249 for 2019. New registration for 2020 totaled 430, compared to 175 for 2019.



*DOT services suspended from March 23, 2020 through April 28, 2020 due to COVID-19. DOT remained closed to vehicle registration services through 2020, which accounted for a higher registration count. The numbers are likely to decrease if/when DOT fully reopens their service centers.

2020 MUTUAL AID ASSISTANCE

AGENCY ASSISTED BY CPD	2017	2018	2019	2020
Ozaukee County Sheriff	63	64	40	64
Grafton Police Department	19	13	16	18
Mequon Police Department	11	12	11	9
Other Agencies	5	25	19	6
TOTAL	98	114	86	97

LOCAL ACTIVITIES AND EVENTS

The chart below indicates the number of billable hours worked by Cedarburg police officers during the past four years for the organizations or activities listed below. Sponsoring organizations are responsible for paying for the time officers spend working at these activities.

ORGANIZATION	2017	2018	2019	2020
Cedarburg High School	28	40	15	0
Cedarburg Fire Department Maxwell Street Days	35	31	24	0
Festivals	306	344	271	0
Ozaukee County Fair	166	166	180	0
Country in the Burg			80	0
TOTAL HOURS	535	581	570	0

From 2017 through 2019, in addition to working their normal duty schedules, Cedarburg officers have worked a total of 1,686 hours at special events. In 2020 there was no special event overtime due to COVID-19.

PERSONNEL TRAINING 2020



Cedarburg Police Department
2020 Officer Training

DATES	COURSE INFORMATION	LOCATION	OFFICER	HRS
1/8/2020	K9 Maintenance Training	Sheboygan	Chojnacki	8
1/8-1/9/2020	Basic Public Information Officer Training	Wisconsin Emergency Management	Emmrich	16
1/10/2020	Remote Pilot in Command:Part 107 Test Prep for Drones	Bill Bongle; Titledown Drones; Held at CPD	Dudash	8
			Koehler	8
			Butzler	8
1/14/2020	SRT Training- Entry Team	Outdoor Range	Schellinger	8
			Buckenberger	8
1/14/2020	SRT-Sniper Training <i>Positional Shooting; Night Vision Scopes</i>	Outdoor Range	McNerney	8
1/16/2020	US Dept of Education School Safety Guide	US Dept of Education-Webinar	Fitting	1
1/16/2020	K9 Maintenance Training	Campbellsport	Chojnacki	8
1/16-1/18/2020	Active Threat Integrated Response Course <i>ICS; Staging; Practical Application Board Game; RTF Walkthrough; Direct/Indirect Threat Care; Bandaging; Tactical Review; Adv. Medical Skills; Scenario Overviews; Safety Briefs</i>	Louisiana State Univ.; Concordia, Mequon	Kell	24
			Emmrich	24
			Schellinger	24
1/21/2020	White Collar Crime 101 <i>Theft; Credit Card/Gift Card Fraud; Elder Financial Exploitation; Insurance Fraud</i>	WCTC; Pewaukee	Dudash	8
1/28/2020	SRT-Entry Team <i>Cold Shoot; Rifles; MRAP engagement</i>	Outdoor Range	Schellinger	8
			Buckenberger	8
2/6/2020	K9 Maintenance	Campbellsport	Chojnacki	8
2/11/2020	SRT-Entry Team w/MCSO EOD Team	Vacant Hospital in Wauwatosa	Schellinger	8
			Buckenberger	8
2/10-2/12/2020	WI Chiefs of Police Mid-Winter Conference <i>Pursuing Elite; Forensic Evident, ICAC & Human Trafficking; WI Law Enforcement Death Response Team Updates & Information; Legal Update-Kyle Gulya; WI Statewide Intelligence Center; Legal Update-Attorney's General's Office; WI Attorney General Updates & Information; Law Enforcement Response to Suicidal Subjects</i>	Kalahari Resort, WI Dells	Frank	20
			McNerney	20
2/13 & 2/17/2020	CPR, Narcan and Epipen Recertification	Cedarburg Fire Department	Frank	2.5
			McNerney	2.5
			Fitting	2.5
			Butzler	2.5
			Kell	2.5
			Emmrich	2.5
			Schellinger	2.5
			Weisenberger	2.5
			Kegley	2.5
			Dudash	2.5
			Koehler	2.5
			Develice	2.5
			Ward	2.5
			Chojnacki	2.5
			Buckenberger	2.5
			Peters	2.5

Cedarburg Police Department
2020 Officer Training

			Boldt	2.5
			Andrews	2.5
2/14/2020	K9 Maintenance	Campellsport	Chojnacki	8
2/17-2/19/2020	Active Threat Integrated Response Conference	WI DOJ; Oshkosh, WI	Kell	16
	C3 Pathways Basic Activer Shooter Incident Management; Aurora, IL Active Shooter Debrief; Borderline Bar (CA) Activer Shooter Debrief; Communnith Approach to Preparing for an Active Shooter Event; Umpqua Community College (OR) Active Shooter Debrief; WTS Paradigm-Middleton Active Shooter Event; Creating an Integrated Response Captability for Rural Agencies; Tactical EMS Response		Schellinger	20
2/25/2020	SRT-Entry Team-Night Range Shoot	Outdoor Range	Buckenberger	8
2/26/2020	SRT-Sniper Training	American Defense Manufacturing	McNerney	8
	Annual weapon inspection at ADM; weapon maintenance		Schellinger	8
2/26-2/27/2019	Interdiction for the Protection of Children	WI DOJ; Milwaukee Sheriff's Academy	Dudash	16
			Butzler	16
3/2/2020	Bola Wrap Restraint Device Instuctor Certification	Wrap Technologies	Buckenberger	5
			Peters	5
3/2/2020	Marjory Stoneman Douglas High School Shooting Through a Chief's Eyes	Hartford PD Academy	Fitting	8
			Kell	8
3/3/-3/5/2020	Intoximeter EC/IR-Basic Breath Examiner Training	Washington County Sheriffs Department	Boldt	19
			Andrews	19
3/4/2020	K9 Maintenance Training	Steinig Tal Kennels, Campbellsport	Chojnacki	8
3/4/2020	Wisconsin Threat Brief & IT Security Breaches	Hartford PD Academy	Emmrich	4
3/6-3/8/2020	2020 Arnold Education Fitness Conference	Columbus, OH	Dudash	20
	TRT and PED's-The Good, the Bad and the Ugly; Link Between Certain Fats and Muscle Growth/ Performance; Links Between Cody Compositionm Metabolism and Fitness; Women and HRT; Max Muscle: Utililizing Training and Nutrition to Maximize Hypertrophy; Pre-Workout Nutrition and Trianing; Partner Based Stretching for Performance; Corrective Exercise Methodologies; Maximizing the Nervous System to Improve Performance; Wake Up and Win!; Fitness for Recovery; Considerations for Youth Athletic Performance Training; PEDs and Pain Meds: Signs of Abuse & Addiction; Recovery Cycle: Pre-Training Protocol; Return to Play Considerations for Excelling Your Performance; Utilizing FMS for Injury Prevention; Neurological Before Mechanical: Revamping Your Warm-Up and Training; Kinesiology Taping for Performance		Buckenberger	20
3/9/2020	Understanding & Planning for School Bombing Incidents/ Homemade Explosives-Awareness, Regonition & Response	WI Gov Conference on Emergency Mgmt held at Kalahari, WI Dells	Emmrich	8
3/10-3/24/2020	Strip Search Policy Review	Deer Creek Software	Frank	0.25
			McNerney	0.25
			Fitting	0.25
			Butzler	0.25
			Kell	0.25
			Emmrich	0.25
			Schellinger	0.25
			Weisenberger	0.25
			Kegley	0.25
			Dudash	0.25
			Koehler	0.25

Cedarburg Police Department
2020 Officer Training

			Develice	0.25
			Ward	0.25
			Chojnacki	0.25
			Peters	0.25
			Boldt	0.25
			Andrews	0.25
3/10/2020	AXON Interview Room Video Training	AXON	Fitting	3
3/10/2020	SRT-Entry Team- Range Practice	OZSO Outdoor Range	Buckenberger	8
3/10/2020	SRT-Sniper Practice	OZSO Outdoor Range	McNerney	8
	Confirming Zero; Cold Bore Shots; Steel Targets; Stalking Drills		Schellinger	8
3/11/2020	Instructor Update	WI DOJ; Milwaukee Sheriff's Academy	Schellinger	8
	Modified DAAT/POSC Techniques-Weapon in Officer's Hand; Updates to LESB Curriculum; Legal Update; Tactical Response Tactics		Kell	8
3/4/2020	K9 Maintenance Training	Steinig Tal Kennels, Campbellsport	Chojnacki	8
3/16-3/20/2020	Field Training Officer Instruction/Certification	WCTC; Pewaukee	Boldt	40
	M/Tu class held; remainder of class completed via Zoom webinar in May			
3/23/2020	MILO Training Scenarios	CPD; Sgt. Tom Schellinger	Buckenberger	0.75
	Target ID, Verbalization, Use of Force Continuum		Boldt	0.75
3/24/2020	MILO Training Scenarios	CPD; Sgt. Tom Schellinger	Koehler	0.75
	Target ID, Verbalization, Use of Force Continuum		Ward	0.75
4/1/2020	MILO Training Scenarios	CPD; Sgt. Joe Kell	Chojnacki	1
4/2/2020	K9 Maintenance Training	Campbellsport, WI	Chojnacki	8
4/3/2020	MILO Training Scenarios	CPD; Sgt. Joe Kell	Peters	1
4/4/2020	AXON FLEET Training-Squad/Body Cam Video Training	AXON	Fitting	2
4/10/2020	AXON Evidence.com Training for Video Uploads	AXON	Fitting	5
4/11/2020	MILO Training Scenarios	CPD; Sgt. Tom Schellinger	Kell	0.75
	Target ID, Verbalization, Use of Force Continuum			
4/14/2020	SRT-Sniper Training	Outdoor Range	McNerney	8
	DOT Drill-Rifle & Pistol; Reload and Transition; Pistol Malfunction; One hand and offhand with Malfunctions; Rifle positional; Partner Target ID; Hostage Rescue on Call; One hand rifle reload and and shoot; Grid Drill-Rifle & Handgun; Turn & Burn-Rifle & Handgun; 1-5 Drill Rifle and Handgun		Schellinger	8
4/15/2020	K9 Maintenance Training	Campbellsport, WI	Chojnacki	8
4/16/2020	MILO Interactive Shooting Program	CPD; Sgt. Joe Kell	Kegley	0.75
			Develice	0.75
4/16-4/30/20	2020 KnowBe4 Security Awareness Training	Webinar via Ozaukee County Email	Frank	0.5
			McNerney	0.5
			Fitting	0.5
			Butzler	0.5
			Kell	0.5

Cedarburg Police Department
2020 Officer Training

			Emmrich	0.5
			Schellinger	0.5
			Weisenberger	0.5
			Kegley	0.5
			Dudash	0.5
			Koehler	0.5
			Develice	0.5
			Ward	0.5
			Chojnacki	0.5
			Buckenberger	0.5
			Peters	0.5
			Boldt	0.5
			Andrews	0.5
4/21/2020	SRT Training-Sniper & Entry <i>Live fire; Familiarization with night vision</i>	Outdoor Range	McNerney	5
			Schellinger	5
			Buckenberger	3
			Boldt	3
4/22/2020	BOLA Wrap Instruction/Training	CPD; Officers Buckenberger & Peters	Kell	1.25
			Emmrich	1.25
			Schellinger	1.25
			Weisenberger	1.25
			Butzler	1.25
			Kegley	1.25
			Dudash	1.25
			Koehler	1.25
			Develice	1.25
			Ward	1.25
			Chojnacki	1.25
			Boldt	1.25
			Andrews	1.25
4/26/2020	MILO Training Scenarios <i>Target ID; Verbalizations; Use of Force Continuum</i>	CPD; Sgt. Tom Schellinger	Weisenberger	0.75
			Andrews	0.75
5/5/2020	Investigating Teen Suicides Webinar	Carterson Public Safety Group	Butzler	1
			Dudash	1
5/6/2020	Leadership and Perseverance Webinar	WI DOJ; Chief Dave Funkhouser	Frank	1
5/10/2020	MILO Training Scenarios	CPD; Sgt. Kell	Koehler	1
			Chojnacki	1
			Peters	1
5/10/2020	ARIDE Online Training	US Department of Transportation	Weisenberger	8
			Koehler	8
5/11/2020	SRT Training (CPD members) <i>Handgun qualification; 9 Hole Drill-Handgun and Rifle; Gambler Target ID Drill-Handgun and Rifle; Moving and Shooting-Handgun and Rifle; Around the World-Rifle; El Presidente-Handgun and Rifle; Two Dragons-Rifle; Serpentine-Handgun and Rifle</i>	OZSO Outdoor Range	McNerney	8
			Schellinger	8
			Buckenberger	8
			Boldt	8
5/11-5/15/2020	K9 Recertification Training	Steinig Tal Police K9 Academy	Chojnacki	40
5/13/2020	Making Excellence the Norm-Not the Deviation Webinar	WI DOJ; Gordon Graham	Frank	1.5
			Fitting	1.5

Cedarburg Police Department
2020 Officer Training

			Weisenberger	1.5
5/14/2020	AXON Video Redaction/District Attorney Training	AXON	Fitting	4
5/17/2020	Supporting First Responders During Coronavirus Crisis	FBI LEEDA Webinar	Weisenberger	1
5/17/2020	Bridge the Gap Between Law Enforcement & the Community During a Crisis	FBI Leeda Webinar	Weisenberger	1
5/19/2020	MILO Training Scenarios	CPD; Sgt. Schellinger	Boldt	1
	Target ID, Verbalization, Use of Force Continuum		Andrews	1
5/20/2020	Suicide Prevention and Awareness Webinar	WI DOJ; Chris Prochut	Frank	1.5
			Emmrich	1.5
5/21/2020	Health Issues Facing 1st Responders during Coronavirus	FBI LEEDA Webinar	Weisenberger	1
5/22/2020	Leading in Times of Crisis	FBI LEEDA Webinar	Weisenberger	1
5/26/2020	A Lesson in Police Leadership Webinar	Dragon Law Enforcement	Fitting	1
5/26/2020	SRT Training	Western Road, Cedarburg	Buckenberger	8
	Warrant Service Scenarios		Boldt	8
5/27/2020	SRT-Sniper Training	OZSO Outdoor Range	McNerney	8
	Confirming Zero; Rifle sighting; Pistol work		Schellinger	8
5/27/2020	Resiliency and Anti-Fragility in Law Enforcement	WI DOJ Webinar	Frank	2
			Weisenberger	2
6/5/2020	K9 Maintenance	Stenig Tal Kennels, Campbellsport	Chojnacki	8
6/8-6/11/2020	IPMBA Police Cyclist Course	UW Whitewater	Peters	32
6/9/2020	SRT Training	JJC Rainbow Day Camp; Fredonia	Schellinger	8
	Joint team with Entry, Snipers and Negotiators		Buckenberger	8
			Boldt	8
6/11/2020	Analysis of Targeted School Violence	WI DOJ Office of School Safety Webinar	Butzler	1
			Ward	1
6/16-6/17/2020	Firearms Training	Outdoor Range; Lt Kell & Sgt Schellinger	Frank	4
	State qualifications-handgun & rifle; General Order Use of Force Review & Quiz; Sight of rifles-both iron sights and scope; Basic handgun/red dot shooting including movement and verbalization; Ballistic shield introduction-shooting with shield, movement with shooting; reloads with shield; malfunction corrections with shield		Kell	4
			Emmrich	4
			Schellinger	4
			Weisenberger	4
			Fitting	4
			Butzler	4
			Kegley	4
			Dudash	4
			Koehler	4
			Develice	4
			Ward	4
			Chojnacki	4
			Buckenberger	4
			Peters	4
			Boldt	4

Cedarburg Police Department
2020 Officer Training

			Andrews	4
6/17-6/18/2020	TASER Instructor Certification	Mequon PD; Axon Academy-J. Habanek	Buckenberger	16
			Peters	16
6/18/2020	Wisconsin Crime Alert Network Training	WI DOJ	Dudash	1
6/22-6/26/2020	Basic SWAT	Waukesha County Sheriff	Buckenberger	40
6/23/2020	SRT Training-Breaching; Firearms	Outdoor Range	Boldt	8
6/24/2020	SRT-Sniper Training-Barrier rounds; Steel Targets	Outdoor Range	Schellinger	8
6/24/2020	Anti-Harassment Training	CVMIC-Zoom Webinar	Frank	1
			Kell	1
			Fitting	1
6/24/2020	K9 Maintenance	Sheboygan Training Group	Chojnacki	8
6/26/2020	Digital Threat Assessment Basic Training	Safer Schools Together	Butzler	6
7/14/2020	SRT-Sniper Training	OZSO Outdoor Range	Schellinger	8
7/14-7/16/2020	Basic Breath Examiner (Intoximeter) Certification	DSP Chemical Test Section; Madison	Peters	19
7/20/2020	SRT Training <i>ICAC Search Warrant; Range training</i>	OZSO Outdoor Range	Buckenberger	8
			Boldt	8
7/23/2020	PBT Calibration Training	Lisa Rolfe; WI DOT/Chem Test Section	Weisenberger	1.5
7/27/2020	Taser Certification/Qualification	Lt Kell	Bailey	2
7/28/2020	New Officer Firearms Qualifications	Germantown PD Range; Cpt McNerney/Kell	Bailey	6
7/28/2020	BOLA Wrap Instruction	PtIm Peters; CPD	Bailey	1
7/28/2020	Off-Duty Handgun Qualification	Captain McNerney	Bailey	0.5
7/28/2020	SRT Training <i>Quick Reaction Force; Officer Down Rescue</i>	Outdoor Range	Buckenberger	8
			Boldt	8
7/29/2020	SRT-Sniper Training <i>Confirm zeroes; Quick movement shooting; Hostage Targets</i>	Outdoor Range	Schellinger	8
			Boldt	8
8/3-8/14/2020	Implicit Bias Training for Law Enforcement	Dr Kenneth Harris, Concordia University	Frank	4
			McNerney	4
			Kell	4
			Emmrich	4
			Schellinger	4
			Weisenberger	4
			Fitting	4
			Butzler	4
			Kegley	4
			Dudash	4
			Koehler	4
			Develice	4

Cedarburg Police Department
2020 Officer Training

			Ward	4
			Chojnacki	4
			Buckenberger	4
			Peters	4
			Boldt	4
			Andrews	4
			Bailey	4
			Schlice	4
8/7/2020	New Officer Firearms Qualifications	Outdoor Range; Lt Kell & Sgt Schellinger	Schlice	6
8/10/2020	Taser Certification/Qualification	Lt. Kell	Schlice	2
8/10/2020	BOLA Wrap Instruction	PtIm Peters	Schlice	1
8/11/2020	SRT Training	Outdoor Range	Schellinger	8
	Quick Reaction Force; Officer Down Rescue w/Armored Vehicle		Buckenberger	8
8/11/2020	SRT-Sniper Training	Sucker Brook Lane; Port Washington	Boldt	8
8/12/2020	Wisconsin Crime Alert Network Certification	WI DOJ	Butzler	1
8/17/2020	Advanced Digital Threat Assessment Webinar	Safer Schools Together	Butzler	6
8/17-8/19/2020	Firearms Training	Outdoor Range; Capt. McNerney; Lt Kell Sgt. Schellinger	McNerney	4
			Emmrich	4
			Schellinger	4
			Weisenberger	4
			Fitting	4
			Butzler	4
			Kegley	4
			Dudash	4
			Koehler	4
			Develice	4
			Ward	4
			Chojnacki	4
			Buckenberger	4
			Peters	4
			Boldt	4
			Andrews	4
			Bailey	4
			Schlice	4
8/17/2020	Off-Duty Handgun Qualification	Outdoor Range; Capt. McNerney	Buckenberger	0.5
8/18/2020	Off Duty Handgun Qualification	Outdoor Range; Captain McNerney	Bailey	0.5
8/24-8/26/2020	ROCIC Homicide Investigation Conference	Savannah, GA	Fitting	18
	Crime Scene Staging & Jeffrey MacDonald case; Opiod overdose deaths; Domestic Violence-From Obsessive Love to Murder; Dr. Death case study; Law enforcement suicide; Blood spatter pattern analysis; Sexually deviant killers; Inside the mind of the violent offender; Violence and the mentally ill; Managing a homicide case.		Dudash	18
8/25/2020	SRT Training	Outdoor Range	Schellinger	8
	Range day training		Buckenberger	8
8/26/2020	SRT Sniper Training	Outdoor Range	Boldt	8

Cedarburg Police Department
2020 Officer Training

Cold Bore; Zeroing Rifle; Steel Targets 100-180 yds

8/30/2020	Serving Amid Chaos	Lexipol Webinar	Weisenberger	1
9/8/2020	SRT Training	Outdoor Range	Schellinger	8
	Annual PT Test & Firearms qualifications		Buckenberger	8
9/15/2020	Patrol Response to Suspicious Death & Homicide Scene	Inside the Tape; Pleasant Prairie, WI	Weisenberger	8
9/17-9/21/2020	School Resource Officer Basic Training	Nat'l Assn of School Resource Officers-Webi	Butzler	40
9/22-9/24/2020	SKIDDS/CATS K9 Tactical Operations	Madison, WI	Chojnacki	24
9/23/2020	SRT Sniper Training-PT Test and Qualifications	Outdoor Range	Boldt	8
9/27/2020	SRT Training	FBI Range- Racine, WI	Schellinger	8
	Range training; cadence drills; positioning; pistol touch and drawing drills		Buckenberger	8
9/28-10/2/2020	Snipercraft Basic Sniper Course	Snipercraft; Janesville PD	Boldt	40
	Observation and reporting; ballistics; marksmanship; fieldcraft; movement; stalking; camouflage; use of force; police and procedure; case studies			
9/15-10/1/2020	Building Resilience in Stressful Times	WI LEDR Webinar; Dr. Mark Sherwood	Frank	1.5
			Fitting	1.5
			Kell	1.5
			Emm	1.5
			Schellinger	1.5
			Weisenberger	1.5
			Kegley	1.5
			Buckenberger	1.5
			Boldt	1.5
			Andrews	1.5
			Bailey	1.5
10/1/2020	TruNarc Bais Operator Course	ThermoFisher Scientific Webinar	Andrews	2
10/6-10/8/2020	Less Than Lethal Instructor Certification	Combined Tactical Systems; Germantown PD	Schellinger	24
			Buckenberger	24
10/11/2020	Understanding the Limitations of Video Footage	Lexipol Webinar	Weisenberger	1.25
10/12/2020	Duty to Intercede	Lexipol Webiar	Weisenberger	1.25
10/13/2020	SRT Sniper Training-Target shooting	Outdoor Range	Boldt	8
10/14/2020	Lexipol Connect 2020 User Conference	Lexipol Conference Webinar	Weisenberger	5
10/19/2020	DCI: Video Examination & Digital Evidence Review	DCI Webinar	Fitting	1.5
10/19-10/21/2020	IACP Conference Webinars	IACP Conference Webinars	Frank	10
	Leadership; Crowd Control; Officer Wellness; New Technologies and Training			
10/22/2020	What Some BODY is Saying Through Body Language	US DOJ-BJA Webinar	Dudash	1
10/23/2020	DFIR Dictionary-Part I	US DOJ-BJA Webinar	Dudash	1

Cedarburg Police Department
2020 Officer Training

10/23/2020	Chasing Ghosts-First Party Fraud & Synthetic Identities	US DOJ-BJA Webinar	Dudash	1
10/23-10/25/2020	Jessiffany Canine Services Seminar & Certification	Iron Ridge, WI	Chojnacki	24
11/9-11/13/2020	Supervisor Leadership Institute	FBI LEEDA; FBI Office-St Francis	Kell	28
			Fitting	28
10/27/2020	Use of Force Reporting and Internal Affairs	Axon Webinar	Weisenberger	0.75
10/27/2020	SRT Training Mobile Field Force	Outdoor Range	Schellinger	8
			Buckenberger	8
10/28/2020	SRT Sniper Training-Barricade Movement; Transitioning	Outdoor Range	Boldt	8
10/28-11/5/2020	Firearms Training 2x2x2 Drill; Between the Barricades Pistol; Grid of Fire Rifle and Pistol; Hostage Rescue; Long Distance; Moving and Shooting; Officer Rescue; Rifle Positional Shoot; Triple Threat	Outdoor Range; Capt McNerney; Lt Kell Sgt. Schellinger	Frank	3
			McNerney	3
			Kell	3
			Schellinger	3
			Weisenberger	3
			Fitting	3
			Butzler	3
			Kegley	3
			Dudash	3
			Koehler	3
			Develice	3
			Ward	3
			Chojnacki	3
			Buckenberger	3
			Peters	3
11/4/2020	Bike Patrol Firearms Qualification	Outdoor Range; Sgt. Schellinger	Ward	0.5
			Peters	0.5
11/3-11/10/2020	Enhancing Domestic Violence Investigations Webinars <i>A Career and a Life Almost Lost; Trauma-Informed Response for the Justice System; Corroboration in Domestic Violence cases and Determining the Predominant Aggressor; Crisis Negotiation with Domestic Violence Subjects; Stuck in the Middle with You: Risks of Harm for Children and Pets in Domestically Violent Homes; All Eyes of DV- A Multidisciplinary Perspective of Domestic Violence; Introduction to Non-Fatal Strangulation; Intimate Partner Violence Calls for Service-Effective Strategies to Mitigate Civil Liability for Law Enforcemtn</i>	WI DOJ Webinar Series	Weisenberger	14.3
11/9-11/13/2020	FTO Instructor/Certification	WCTC, Pewaukee	Develice	40
11/10/2020	SRT Training WKSO Hostage Standoff Review (full team training)	Christian Life Church-Belgium	Schellinger	8
			Buckenberger	8
			Boldt	8
11/14/2020	How Officer Fatigue Creates Individual & Agency Risk	Lexipol Webinar	Weisenberger	1.25
11/18/2020	Protecting America's Schools-US Secret Service Analysis of Targeted School Violence	WI DOJ	Butzler	2

Cedarburg Police Department
2020 Officer Training

11/23-11/25/2020	Radar Certification	WCTC, Pewaukee	Bailey	24
			Schlice	24
11/23/2020	Basic School Resource officer Webinar Training	Natl Assn of School Resource Officers	Ward	40
11/24/2020	SRT Training- Range/K9/Vehicle Extractions	Outdoor Range	Schellinger	8
			Buckenberger	8
11/25/2020	SRT Sniper Training-Red Dots; Vehicle Hides	Outdoor Range	Boldt	8
12/2-12/4/2020	Disorder Control Operations-Effective Dealing with Civil Disorder, Riots, Protests & Demonstrations	Gateway Tech; Kenosha	Schellinger	24
12/8/2020	SRT-Sniper Training-Pistol drills; Night Shoots	Outdoor Range	Boldt	8
12/17/2020	SRT Training- Commercial Buildings-Night Training	EVS-Port Washington;Grafton Pick n Save	Schellinger	8
			Buckenberger	8
12/9/2020	NMVTIS LE Access Tool Training Program	MOCIC Webinar	Dudash	1
12/9/2020	CVMIC Policy Review Roundtable	CVMIC Zoom Meeting/Webinar	Emmrich	2
12/15/2020	Emerging Drug Trends	NWTC; Green Bay	Ward	8
			Andrews	8
12/15/2020	WILEAG Accreditation Assessor Training	WCTC; Pewaukee	Emmrich	5
12/15/2020	Kick Stress to the Curb-Strategies for Healthy & Resilient Law Enforcement Families	Valor Officer Safety & Wellness Webinar	Weisenberger	1
12/17/2020	Risk Management	Gordon Graham-webinar	Kell	1
			Emmrich	1
12/22/2020	SRT Training-Night Shoot <i>Low Light & Night time live fire training</i>	Outdoor Range	Schellinger	8
			Buckenberger	8
12/23/2020	SRT-Sniper Training <i>Cold Bore; Movement Drills; Steel Targets</i>	OZSO Outdoor Range	Boldt	8
12/28/2020	Firearms Training-New Employee Use of Force Policy Review and Written Test; Malfunction drills; Static fire; Movement drills Close quarters drill; Weapon cleaning;	OZSO Outdoor Range; Sgt. Schellinger	Schemenauer	8

2020 Dispatch Clerical Training

<u>DATES</u>	<u>COURSE INFORMATION</u>	<u>LOCATION</u>	<u>EMPLOYEE</u>	<u>HRS</u>
2/13 & 2/17/20	CPR, Narcan and Epi-Pen Recertification	Cedarburg Fire Department	Esselmann	2.5
			Wellman	2.5
			Price	2.5
8/3-8/14/2020	Implicit Bias Training for Law Enforcement	Dr. Kenneth Harris; Concordia Univ.	Liebherr	4
			Esselmann	4
			Racine	4
			Wellman	4
			Price	4
			DeBroux	4
9/15-10/1/20	Building Resilience in Stressful Times	WI LEDR; Dr. Mark Sherwood	Price	1.5
			Racine	1.5
11/10/2020	SRT Training-Joint with Negotiators	Village of Belgium	DeBroux	8

2020 BUDGET



Police—Station & Administration

522100, 522110

POLICE – STATION & ADMINISTRATION

Responsibilities Include:

- Recognize citizen cooperation through the issuance of commendations
- Make recommendations to Mayor, Common Council, Boards, Commissions, and citizens concerning public safety issues
- Seek potential grants and funding
- Coordinate annual Safety Day event to enhance public relations and offer information regarding Cedarburg Police Department
- Provide 24-hour police communications dispatch center
- Provide secretarial support to officers and supervisory staff
- Provide general upkeep of the police station building, grounds, and equipment
- Oversee maintenance and repairs of police vehicles
- Provide 24-hour, open door service to the public
- Prepare bids annually for replacement of patrol vehicles

Department Services Indicators	2017	2018	2019 Estimated	2020 Projected
Number of Telephone Calls Received by Dispatch	11,138	10,160	10,354	10,464
911 Calls	2,638	2,848	3,384	3,712
False 911 Calls	248	240	98	308
Individuals Receiving Assistance at Station	7,182	6,114	5,970	6,824
Citizens Requests for Open Records	612	470	502	494
Mental Commitment Complaints	20	20	18	18
Violent Crimes	4	2	4	2
Property Crimes	100	84	60	98
Value of Property Stolen	\$96,921	\$26,258	\$47,228	\$25,928
Recovery of Property Stolen	\$27,137	\$6,565	\$11,807	\$1,284
Municipal Warrants Processed	46	62	36*	22*

Service Area	Objective	Efficiency Measure	Target 2017/2018	Target 2018/2019	Target 2019/2020
Police Department	Safe Community	Violent Crime Rate	.20%	.20%	.10%
Police Department	Safe Community	Property Crime Rate	10.00%	10.00%	8.00%
Police Department	Safe Community	Youth Crime Rate	1.00%	1.00%	.80%

2019 Significant Accomplishments:

Police—Station & Administration

522100, 522110

- Hired and trained three officers
- Added new officer position – School Safety Officer cost share with School District
- Selected, promoted and trained new sergeant
- Replaced our K9 and select a new handler/officer
- Continued to add security cameras throughout the City
- 2019 Police accreditation assessment (three-year cycle)
- Dispatch Center review completed
- Hired and trained new dispatcher

2020 Objectives to be Accomplished:

- Install upgraded 911 hardware and software
- Research and purchase new body/squad/interview room camera system
- Hire and train two new officers
- Select and recommend promotions to PFC for Captain, Patrol Sergeant and possibly Detective Sergeant and training for those positions
- Seek accreditation for Dispatch EMD

Long Term Objectives:

- Facilities needs evaluation

Budget Variances:

- None

Police—Patrol & Investigations

522120, 522130

POLICE – PATROL & INVESTIGATIONS

Responsibilities Include:

- Patrol areas of the City with squad vehicle, bicycle, foot patrol, and canine
- Apprehend violators of state and local laws/ordinances and take appropriate action as specified by the rules/regulations and policies/procedures of the City
- Render service and provide assistance to those who live, work, or visit the City of Cedarburg by responding to home and vehicle lock-outs; providing open door and window checks for businesses, and home checks while citizens are on vacation; providing directions, and motor vehicle and driver's license information to the public; assisting motorists and pedestrians; locating lost children; and investigating problems encountered by the public while in the City
- Handle initial investigations of crimes or criminal activity and complete the proper reports for follow-up by the Lt. Detective or Det. Juvenile Officer
- Support and security to all schools through the Juvenile Officer and School Safety Officer
- Three officers are trained as Special Response Team (SRT) members to help supplement the county-wide SRT unit; two officers participate on the Anti-Drug Task Force; three officers are trained as firearms instructors; and two officer are trained as defensive tactics instructor and one officer is a police vehicle pursuit instructor
- All officers undergo at least 24 hours of mandatory, annual training but strive for 40 to 60 hours of training
- Officers investigate complaints; respond to fire/rescue calls, burglar/fire alarms and false 911 calls; issue warnings or citations for offenses; secure all City park restrooms year-round; investigate complaints related to burglary, theft, arson, vice, narcotics, sexual assaults/abuse, domestic violence, identity theft, juvenile enforcement, mental commitment, and other types of investigations as required
- Provide public education for adults and juveniles related to crime prevention, drug/alcohol awareness, child abuse, identity theft, and graffiti problems
- Provide Bicycle Safety Camp and Safety Town to help educate and protect young children relating to pedestrian and bicycle safety

Department Services Indicators:	2017	2018	2019 Estimated	2020 Projected
Calls for Service and Incidents Received	20,580	23,640	24,664	26,638
Assistance to Motorists/Pedestrians	2,212	2,056	2,662	2,688
Fire/Rescue Responses	1,104	1,124	1,200	1,376
Burglar/Fire Alarms	122	126	114	184
Homes Checked While Residents on Vacation	1,768	3,366	3,212	2,894
Lockouts of Vehicles	112	152	118	136
Issued Warnings	4,700	4,278	4,698	4,730
Arrests	2,192	2,270	2,322	2,206
Safety Town Attendees and Volunteers	150	150	150	150
Safety Camp Attendees and Volunteers	150	150	150	150
Hand Checked Doors	104,980	104,980	104,980	104,980
Hours on Bicycle Patrol	100	100	100	100
Citations Issued, Includes Parking Cites	2,086	2,262	2,248	2,158
Criminal Complaints	75	110	86	78
Accidents Investigated	156	114	144	138

Police—Patrol & Investigations

522120, 522130

Department Services Indicators:	2017	2018	2019 Estimated	2020 Projected
K-9 Deployments	28	58	65	50

2019 Significant Accomplishments:

- Trained two evidence technicians (A8)
- Added an officer; cost split with the School District assigned as a School Safety Officer (EA8)
- Third Officer trained as Active Shooter Response instructor
- Trained additional DAAT instructor
- Trained new canine officer
- Trained school district on ALICE

2020 Objectives to be Accomplished:

- Add officer as a Special Response Team Associate member
- Select and train two Field Training Officers
- Special training for Juvenile Officer and School Safety Officer
- Develop Drone program
- Evaluate change-over to Chevy Tahoe's for patrol
- Admin training for sergeants
- Train students on ALICE
- Train officer to be DRE instructor

Long Term Objectives:

- Develop future leaders within the department

Budget Variances:

- None

Police Department

522100 Police Station					2019	2019	2020	% Change
Personnel					Budget	Estimated	Adopted	2020/2019
	2016	2017	2018					
111 Salaries	17,812	14,951	18,363		20,283	20,283	20,689	2.00%
112 Overtime	389	0	0		400	400	400	0.00%
135 Sick Payout	203	166	188		235	235	235	0.00%
151 Social Security	1,535	1,218	1,454		1,637	1,637	1,670	2.01%
152 Retirement	1,356	1,107	1,259		1,386	1,386	1,458	5.19%
154 Health Insurance	3,348	3,592	5,601		3,611	3,611	3,645	0.94%
155 Life Insurance	(1)	0	6		24	24	24	0.00%
159 Longevity	403	428	454		479	479	504	5.22%
165 Workers' Comp. Insurance	964	932	932		852	852	703	-17.49%
Total	26,009	22,394	28,257		28,907	28,907	29,328	1.46%
522100 Police Station					2019	2019	2020	% Change
Operating					Budget	Estimated	Adopted	2020/2019
	2016	2017	2018					
222 Electric	26,000	25,280	24,966		28,591	28,591	29,305	2.50%
224 Natural Gas	6,769	7,951	7,383		12,000	12,000	12,120	1.00%
226 Water Service	1,068	1,050	1,006		1,270	1,270	1,346	5.98%
240 Repair & Maintenance Services	28,228	28,499	32,737		20,000	20,000	20,000	0.00%
340 Maintenance Supplies	2,068	3,862	1,712		4,500	4,500	4,500	0.00%
510 Property/Auto Insurance	2,038	2,038	1,310		1,310	1,310	1,533	17.02%
Total	66,171	68,680	69,114		67,671	67,671	68,804	1.67%
Total Expenditures	92,180	91,074	97,371		96,578	96,578	98,132	1.61%
522110 Administration					2019	2019	2020	% Change
Personnel					Budget	Estimated	Adopted	2020/2019
	2016	2017	2018					
111 Salaries	193,472	198,164	201,656		205,731	205,731	209,638	1.90%
112 Overtime	2,487	26,484	17,917		4,129	11,000	5,000	21.09%
122 Office/Dispatchers	382,637	386,941	351,931		393,175	373,175	412,970	5.03%
134 Holiday	8,637	8,202	9,112		13,294	12,000	13,559	1.99%
135 Sick Payout	4,576	5,418	5,512		5,990	5,990	5,768	-3.71%
151 Social Security	45,119	48,035	44,782		48,595	47,491	50,516	3.95%
152 Retirement	46,754	50,867	48,674		49,444	48,500	54,456	10.14%
154 Health Insurance	125,309	119,206	136,743		159,649	124,283	133,304	-16.50%
155 Life Insurance	226	212	227		247	247	247	0.00%
159 Longevity	13,282	11,896	12,400		12,904	12,904	13,408	3.91%
165 Workers' Comp. Insurance	8,316	7,983	7,880		6,065	6,850	6,233	2.77%
Total	830,815	863,408	836,834		899,223	848,171	905,099	0.65%
522110 Administration					2019	2019	2020	% Change
Operating					Budget	Estimated	Adopted	2020/2019
	2016	2017	2018					
212 Attorney/Consultant—Legal	18,449	13,837	21,400		15,000	15,000	15,000	0.00%
213 Animal Pound	1,089	1,075	655		1,500	1,500	1,500	0.00%
225 Telephone/Communications	29,998	33,029	28,772		29,000	37,790	29,000	0.00%

240	Repair & Maintenance Services	73,757	45,536	46,320	46,000	46,000	46,000	0.00%
310	Office Supplies	7,499	6,116	7,222	6,500	6,500	6,500	0.00%
313	Printing	3,270	3,658	2,805	3,500	3,500	3,500	0.00%
320	Publications & Dues	233	327	1,130	1,250	1,250	1,250	0.00%
330	Employee Training, Travel	4,997	6,492	5,687	4,500	4,500	4,500	0.00%
346	Clothing & Uniforms	3,204	3,611	2,915	3,700	3,700	3,700	0.00%
347	Supplies and Expenses—Hunter Safety	60	316	(29)	300	300	300	0.00%
380	Equipment Outlay	623	2,110	5,996	2,500	2,500	2,500	0.00%
390	Other Expenses (Photo.)	2,035	1,172	1,267	2,000	2,000	2,000	0.00%
512	Liability Insurance	19,840	20,442	19,154	20,233	19,323	22,157	9.51%
Total		165,054	137,721	143,294	135,983	143,863	137,907	1.41%
Total Expenditures		995,869	1,001,129	980,128	1,035,206	992,034	1,043,006	0.75%
522120 Patrol								
Personnel		2016	2017	2018	2019 Budget	2019 Estimated	2020 Adopted	% Change 2020/2019
111	Salaries	1,252,269	1,193,629	1,241,509	1,301,004	1,301,004	1,375,468	5.72%
112	Overtime	50,588	38,051	37,311	48,480	48,480	51,253	5.72%
123	Crossing Guards	39,600	39,382	41,081	36,553	50,000	46,700	27.76%
129	Wages/Billable	(10,606)	(13,526)	(7,798)	(10,000)	(54,000)	(75,000)	650.00%
134	Holiday	33,549	37,066	33,933	59,273	59,273	62,663	5.72%
135	Sick Payout	4,192	4,375	1,749	4,049	4,095	2,259	-44.21%
151	Social Security	105,518	101,149	104,333	111,116	112,913	118,513	6.66%
152	Retirement	129,841	144,786	146,193	150,010	150,010	174,777	16.51%
154	Health Insurance	224,231	210,480	232,931	260,047	260,047	293,840	12.99%
155	Life Insurance	171	201	206	204	204	187	-8.33%
159	Longevity	17,162	12,658	12,232	13,141	13,141	10,852	-17.42%
165	Workers' Comp. Insurance	51,066	49,543	47,792	41,621	41,621	41,837	0.52%
Total		1,897,581	1,817,794	1,891,472	2,015,498	1,986,788	2,103,349	4.36%
522120 Patrol								
Operating		2016	2017	2018	2019 Budget	2019 Estimated	2020 Adopted	% Change 2020/2019
240	Repair & Maintenance Services	16,397	25,233	22,405	20,000	20,000	20,000	0.00%
330	Employee Training, Travel	19,162	17,371	23,360	16,000	28,000	16,000	0.00%
346	Clothing & Uniforms	18,990	18,001	20,596	12,200	22,000	12,000	-1.64%
347	Supplies and Expenses	7,564	6,078	1,050	5,500	12,000	5,500	0.00%
351	Gasoline, Motor Oil	26,522	30,843	30,375	25,000	25,000	25,000	0.00%
352	K-9 Expense		1,006	968	7,000	14,000	3,000	-57.14%
380	Equipment Outlay	27,188	23,375	32,704	25,000	25,000	25,000	0.00%
390	Other Expenses	1,016	125	305	500	500	500	0.00%
510	Property/Auto Insurance	3,440	3,922	3,915	3,401	3,401	3,997	17.52%
Total		120,279	125,954	135,678	114,601	149,901	110,997	-3.14%
Total Expenditures		2,017,860	1,943,748	2,027,150	2,130,099	2,136,689	2,214,346	3.96%

522130 Investigative				2019	2019	2020	% Change
Personnel	2016	2017	2018	Budget	Estimated	Adopted	2020/2019
111 Salaries	161,067	211,292	172,467	178,476	178,476	184,709	3.49%
112 Overtime	17,353	4,171	5,107	5,519	5,519	5,629	1.99%
129 Wages/Billable	(314)	2,858	(1,767)	(1,500)	(1,500)	(1,500)	0.00%
134 Holiday	6,154	6,290	5,047	3,568	3,568	3,639	1.99%
135 Sick Payout	758	0	1,348	0	0	0	0.00%
151 Social Security	13,859	16,199	13,622	14,401	14,401	14,901	3.47%
152 Retirement	18,795	19,283	21,017	20,018	20,018	22,867	14.23%
154 Health Insurance	37,013	33,906	43,078	43,364	43,364	43,446	0.19%
155 Life Insurance	96	43	33	36	36	35	-2.78%
159 Longevity	3,239	4,814	2,058	2,184	2,184	2,310	5.77%
165 Workers' Comp. Insurance	6,627	6,476	6,469	5,634	5,634	5,318	-5.61%
Total	264,647	305,332	268,479	271,700	271,700	281,354	3.55%
522130 Investigative				2019	2019	2020	% Change
Operating	2016	2017	2018	Budget	Estimated	Adopted	2020/2019
210 Professional Services	8,226	7,449	7,857	2,500	2,500	2,500	0.00%
235 Operating Expenses			101				
310 Investigative Office Supplies	1,700	2,049	2,380	3,000	3,000	3,000	0.00%
330 Employee Training, Travel	1,878	889	5,836	2,000	3,000	2,000	0.00%
346 Clothing & Uniforms	1,907	968	3,090	1,250	1,500	1,250	0.00%
Total	13,711	11,355	19,264	8,750	10,000	8,750	0.00%
Total Expenditures	278,358	316,687	287,743	280,450	281,700	290,104	3.44%
Grand Total for Department	3,384,267	3,352,638	3,392,392	3,542,332	3,507,001	3,645,588	2.91%
				2019	2019	2020	% Change
Revenues	2016	2017	2018	Budget	Estimated	Adopted	2020/2019
435200 Police Training Grants	3,200	2,880	3,200	2,700	3,040	3,360	24.44%
435431 State Grant—DOT Police	20,958		1,000		1,000	4,000	0.00%
441125 Bicycle Licenses	136	40	245	100	120	100	0.00%
451101 Court Penalties and Costs	41,757	32,262	37,169	44,500	44,500	47,000	5.62%
451102 State Forfeitures					2,000		
451301 Parking Violations	15,931	19,971	19,683	23,000	23,000	23,000	0.00%
462140 Police Department Fees	18,285	10,805	15,387	11,500	11,500	11,500	0.00%
462141 Alarm Permit Fees	325	6,755	400	250	275	250	0.00%
462145 False Alarm Fees	1,090	1,155	370	2,000	2,000	2,000	0.00%
473500 School District—Crossing Guards	42,005	42,249	43,915	50,000	50,000	50,000	0.00%
475100 City of Mequon—Reimbursement	2,726	5,877	2,948	2,964	2,964	2,964	0.00%
485550 Donations		820	1,778	7,000	7,000	7,000	0.00%
Total	146,413	122,814	126,095	144,014	147,399	151,174	4.97%
				2019	2019	2020	% Change
Net Cost of Program	2016	2017	2018	Budget	Estimated	Adopted	2020/2019
	3,237,854	3,229,824	3,266,297	3,398,318	3,359,602	3,494,414	2.83%



THIS REPORT IS A PUBLICATION OF THE

**CEDARBURG POLICE DEPARTMENT
W75 N444 WAUWATOSA ROAD
CEDARBURG, WI 53012**

911 (emergency)

262-375-7620 (non-emergency)

262-375-7624 (fax)

www.cedarburgpolice.com

**Prepared by
Amy L. Fischer
Administrative Assistant
2020 Annual Report**

Cedarburg Police

Memo

To: Mayor O'Keefe and Cedarburg Common Council

From: Thomas J. Frank, Chief of Police *TJF*

Date: July 13, 2021

Re: Recommendation to deny application for operator's license to serve fermented malt beverages and intoxication liquors

It is my recommendation to deny the license application submitted by Michael J. Morales for a license to serve fermented malt beverages and intoxication liquors.

Mr. Morales has been convicted of Sexual Intercourse with a Child Age 16 or Older. The crime was investigated by the Cedarburg Police Department and also involved Mr. Morales supplying alcohol and marijuana to the minor. The arrest date was in 2015.

CITY OF CEDARBURG

MEETING DATE: July 26, 2021

ITEM NO: 9.C.

TITLE: Consider approval of proposed mural to be installed on the north wall of the Fiddleheads building located at W62N605 Washington Avenue; and action thereon

ISSUE SUMMARY: Fiddleheads is requesting to install a mural on the north wall of their building in the historic district. This required Landmarks Commission approval for the installation of the mural and Public Art Committee approval for the content of it. Both committees met independently and have made their recommendations to approve the mural.

STAFF RECOMMENDATION: None

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION: Landmarks Commission approved the structural aspect of the mural installation at their July 8, 2021 meeting. Public Art Commission approved the content of the mural at their July 15, 2021 meeting.

BUDGETARY IMPACT: None

ATTACHMENTS:

Landmarks Commission meeting minutes, Public Art Committee meeting minutes. Fiddlehead's letter of request to Landmarks Commission. Drawings of the mural.

INITIATED/REQUESTED BY: Fiddleheads

FOR MORE INFORMATION CONTACT: Planner Jon Censky, Administrator Mikko Hilvo

**CITY OF CEDARBURG
LANDMARKS COMMISSION
July 8, 2021
7:00 p.m.**

**ADDENDUM
(ITEM 6.B. ADDED)**

6. REGULAR BUSINESS

- * B. Consider recommendation of approval for proposed mural to be installed on the north wall of the Fiddleheads building located at W62N605 Washington Avenue; and action thereon

* *Information attached for Board Members; available through City Clerk's office.*

City of Cedarburg is an affirmative action and equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, disability, age, sexual orientation, gender identity, national origin, veteran status, or genetic information. City of Cedarburg is committed to providing access, equal opportunity and reasonable accommodation for individuals with disabilities in employment, its services, programs, and activities. To request reasonable accommodation, contact the Clerk's Office at (262) 375-7606 or via email: cityhall@ci.cedarburg.wi.us.

**MEMBERS – PLEASE NOTIFY CITY CLERK'S
OFFICE IF UNABLE TO ATTEND MEETING.**

07/06/21 vrg

Landmark Committee Members:

Fiddleheads is recommending the creation of a unique mural for Cedarburg, on the north wall of our historic building. We have been reflecting on our 25 years of community involvement and have a desire to give back to the communities where we reside. We believe the mural we are suggesting, will wonderfully enhance the Cedarburg commercial district, bring beauty, and vibrancy through public art.

The mural depicts 3 women amongst a vibrant flora surrounding. In working with the artist, Emma Daisy, the women represent; vibrancy, strength, beauty and growth...all attributes we believe represent Cedarburg and Fiddleheads. At the core of the mural, is a desire from the artist to "spread joy" to all who view it.

As we will discuss, the mural will be very unique in that it will have 3 unique "layers" all set apart by a few inches, to create a 3-D affect to the art piece.

The work will be done with great sensitivity to our historic building. We will not do anything to impact the brick itself and the work will be carefully attached to the wall damage to the brick or other elements. The wall can be restored "as is" at any time in the future. We will discuss construction in our meeting and believe you will find us (Fiddleheads) as sensitive to our historic building being preserved as the Landmark committee may be.

About Emma Daisy (see emmadaisy.com)

Emma Daisy is a nationally known artist and muralist, based in southeast Wisconsin. Daisy is known for creating playful works by using vibrant color to depict flora and women. Across mediums, her work moves between loose and gestural to stylized and structured.

Daisy's work is influenced by her education in fashion design, community arts, and cultural development. Her organizational leadership has received several accolades including a Mayoral Design Award.

Daisy maintains a studio practice in Milwaukee at Var West Gallery and shows work regularly. Her murals can be found anywhere from street art tourist destinations to schools, businesses and private residences across the country. Daisy aims to create works both public and private that are a reflection of beauty, inspire possibility, celebrate life, spread joy and encourage human connection.

We look forward to our meeting and discussing this exciting addition Cedarburg at our upcoming meeting.

Ray Marcy
Jovana Cubric
Mike Wroblewski
Mahnaz Marcy

Artwork Install:

All painted artwork is to be completed on max metal panels which would be cut to shape of the artwork and installed away from the brick wall.

This is a multi-dimensional art piece:

Background Layer 1 per attached in the packet – is a background layer of circles and background flowers. This layer will be installed a few inches from the brick wall, using small fasteners into mortar between the bricks and 2x4's for vertical support behind the max metal panels.

Foreground Layer 2 of the artwork – women

This layer will be attached to background layer 1 using aluminum channels vertically mounted behind the women for a 4" separation. Small fasteners will be utilized to attach the mural panels.

A combination of soft lighting will be utilized between layers 1 and 2, which will serve as a light wash of the background layer and utilizing soft spotlights from the ground up at the women. Lighting will be warm, in 3500k – 4000k color

LANDMARKS COMMISSION
July 8, 2021

LAN20210708-1
UNAPPROVED

A regular meeting of the Landmarks Commission, City of Cedarburg, Wisconsin, was held Thursday, July 8, 2021 at Cedarburg City Hall, W63N645 Washington Avenue, lower level, room 1.

The meeting was called to order by Chairperson Judy Jepson at 7:00 p.m.

Roll Call: Present – Chairperson Judy Jepson, Council Member Barbara Lythjohan, Tom Kubala, Tomi Fay Forbes, Chris Smith

Excused – James Pape, Robert Ross

Also Present – City Planner Jon Censky

STATEMENT OF PUBLIC NOTICE

Chairperson Jepson acknowledged that the agenda for this meeting was posted and distributed in compliance with the Wisconsin Open Meetings Law.

APPROVAL OF MINUTES

Motion made by Council Member Lythjohan, seconded by Commissioner Forbes, to approve the minutes of the June 24, 2021 meeting. Motion carried without a negative vote with Commissioners Pape and Ross excused.

COMMENTS AND SUGGESTIONS FROM CITIZENS – None

NEW BUSINESS

Consider Replacement Siding Material for the North Elevation of Wyndrose Jewelry Located at W62N600 Washington Avenue; and Action Thereon.

Planner Censky advised Commissioners that although this building is not considered pivotal by the National Register of Historic Places, it is designated as a historically contributing building in the downtown Historic District.

Dave Moegenburg of Moegenburg Builders was in attendance to provide details of the project. Mr. Moegenburg is proposing the replacement of the exterior siding on both floors of the north wall of the building. He stated that the present material on the two other façades is smooth select cedar; however, he is proposing the north side replacement consists of 6” x ½” Smartside siding. Mr. Moegenburg described the siding as pressboard with a layer of material between the pressboard and paint. Mr. Moegenburg maintained that this material withstands water well, and was soaked in water for a period of time without negative effect. He advised that the cost of re-siding the north side of the building with this material is \$3,708, compared to the cost to replace the siding with finger jointed cedar, which would cost \$9,000. He added that the cost for clear cedar siding would be \$14,000.

Commissioner Kubala expressed concerns with the longevity of the material and its ability to protect the integrity of the building over many years. He explained that the Landmarks Commission standard, based on the Secretary of the Interior’s guidance, is that the buildings retain their original integrity. If a building is incrementally altered over time, eventually the originality will be diminished or nonexistent. He stated that the Commission seeks to take a long-range view, and their guidance is that existing materials must be replaced with like materials.

Commissioner Kubala asked if ventilation of the siding will be applied, noting that pressboard does not do well in humid conditions. Mr. Moegenburg replied that he will not install ventilation as he plans to apply Tyvek. Commissioner Kubala explained old growth cedar was used in the past, and that because in the old days buildings “leaked like a sieve”, it allowed any moisture to dry out. Commissioner Kubala maintained that siding should be applied over a vented space. He did acknowledge that the Landmarks Commission has approved HardiPlank on non-contributing buildings; however, this is a contributing building to the District and the north side is in full public view. Mr. Moegenburg agreed to provide Planner Censky with a copy of the warranty on the Smartside material.

Commissioner Smith assured that he wants to be sensitive to the building’s owners and their costs; however, he reiterated that any new materials used need to appear aesthetically like the present material.

Action:

Commissioner Smith made a motion to table a decision pending more information on the integrity of the proposed materials. Council Member Lythjohan seconded the motion. Motion carried without a negative vote with Commissioners Pape and Ross excused.

Consider Recommendation of Approval for Proposed Mural to be Installed on the North Wall of the Fiddleheads Building Located at W62N605 Washington Avenue; and Action Thereon.

Planner Censky provided an overview on proposed murals for the downtown Historic District, reminding Commissioners of the discussion during the May 27, 2021 Landmarks Commission meeting. Greg Zimmerschied, along with his Architect Don Stauss proposed the installation of a mural on the north side of his new commercial building on the corner of Washington Avenue and Mill Street. As a result, Planner Censky researched the City Code regarding murals, and concluded that the installation portion of the proposal would come before the Landmarks Commission first, with the artistic content of the mural being presented to the Public Art Commission for review. Both Landmarks and Public Arts would submit their recommendations to the City Council for final review and approval.

Commissioner Smith observed that there is currently a gateway to Cedarburg mural on the north side of the Up the Creek building located on the corner of Washington Avenue and Bridge Road. Planner Censky confirmed this and established that the proposal from Fiddleheads would be the first major mural to be installed in the heart of downtown, making an impact on residents, business owners, and visitors alike. He surmised that this project may open the door to future mural installations in the District. Chairperson Jepson asked if there were other buildings with large empty façades downtown. Planner Censky listed them, pointing out the north side of Ashley’s Confectionery, the north side of the Rivoli theater, and the south side of the Washington House Inn. Commissioner Smith expressed his concern about the expanses of cream city brick to be covered by murals.

Petitioner and Building Owner Ray Marcy was in attendance and advised the Commission that Fiddleheads appreciates and honors historic buildings. Commissioner Kubala explained that the concerns of the Landmarks Commission is that when the mural is eventually removed, there is no permanent damage to the building as a result; therefore, the mural must be attached to the mortar, not the brick. Council Member Lythjohan cited the description of the mounting, which states that the metal layer closest to the building will be installed a few inches from the brick wall using 2” x 4” vertical supports. The second layer will be attached with a 4” separation from the first layer using aluminum channels.

Action:

Commissioner Smith made a motion to approve the structural aspect of the mural installation as proposed. Council Member Lythjohan seconded the motion. Motion carried without a negative vote with Commissioners Pape and Ross excused.

Continued Discussion:

Separately, the content of the mural was discussed. Petitioner Marcy stated that artist Emma Daisy designed the mural to convey the strength, beauty, vibrancy and growth of Cedarburg. The artist's work is based around feminism and attaching feminism to municipalities. Her overall mantra is to spread joy by expressing strength in the feminine gender and in beautiful flowers. ■ Petitioner Marcy clarified that this art is not intended as an advertisement for Fiddleheads or for Cedarburg. Commissioner Smith added that he visited the artist's website to learn more about her work, and considered the potential of negative feedback from the community regarding the lack of diversity of the women depicted. Council Member Lythjohan agreed that the monochromatic female message may elicit strong feelings in the community. Fiddleheads Co-Owner Jovana Cubric attended the meeting and stated that although she recognized the Commissioners' concerns, the Public Art Commission will address the artwork.

Commissioner Forbes stated that she showed the mural to all of her aged 30-something children and spouses, and also questioned the depiction of the three women. One family member pointed out that much of the City's history and artwork focuses on long-ago history of the City, and suggested that it may be good at some point to highlight some of Cedarburg's more contemporary events that the younger members of the community can identify with. Several Commissioners acknowledged the growth of Cedarburg as an artist's community. Commissioner Kubala encouraged the idea that there are two ways of looking at Cedarburg: One way is by viewing the City as a museum fixed in time, where people just come to visit, and no one participates in the community. From this viewpoint, murals would replicate or honor murals that originally existed, such as those painted on buildings to advertise a product. ■ The second viewpoint is to envision the City as a living place, where the artwork reflects its current life. He summarized that as long as whatever is done to a building allows it to eventually be returned to its original state, a mural such as this may hang for 10-15 years, without negative long-term architectural effects. He added that he personally thinks it is a great mural.

ADJOURNMENT

A motion was made by Council Member Lythjohan, seconded by Commissioner Kubala, to adjourn the meeting at 8:00 p.m. Motion carried without a negative vote with Commissioners Pape and Ross excused.

Tomi Fay Forbes
Secretary

vrg

PAC20210715-1
UNAPPROVED

The meeting was called to order by Chairperson Melissa Wraalstad at 5:08 p.m.

Excused: Council Member Robert Simpson, Deb Mortl

Also Present: City Administrator Mikko Hilvo

City Administrator Hilvo acknowledged that the agenda for this meeting was posted and distributed in compliance with the Wisconsin Open Meetings Law.

MEMBER REPORTS

NEW BUSINESS

City Administrator Hilvo provided a brief summary of the request. He asked if the members had an opportunity to read through the proposal and minutes from the Landmarks Commission meeting on the item. All members stated that they had reviewed both items and did not have any questions on what is being proposed.

Discussion ensued on the content of the proposed mural. Judith Kervin stated that it seems limiting in design and might not show enough diversity, but she likes the fact of having public art displayed on this wall. Lisa Brobst stated that it is beautiful and modern art that will show our diversity in artwork in Cedarburg. Susan Hale agreed and added that it is a fun piece and something new for Cedarburg. Melissa Wraalstad stated that for a couple years this site has been discussed as a potential area for a mural. She

also stated that it shows vibrancy of plein aire art and she appreciates it being multidimensional which provides a more interesting art piece than a mural painted on a wall. The Commission discussed how this will attract visitors and locals and become another area in the downtown district for picture opportunities. It will help promote tourism and continue to show that art is an important component of our community.

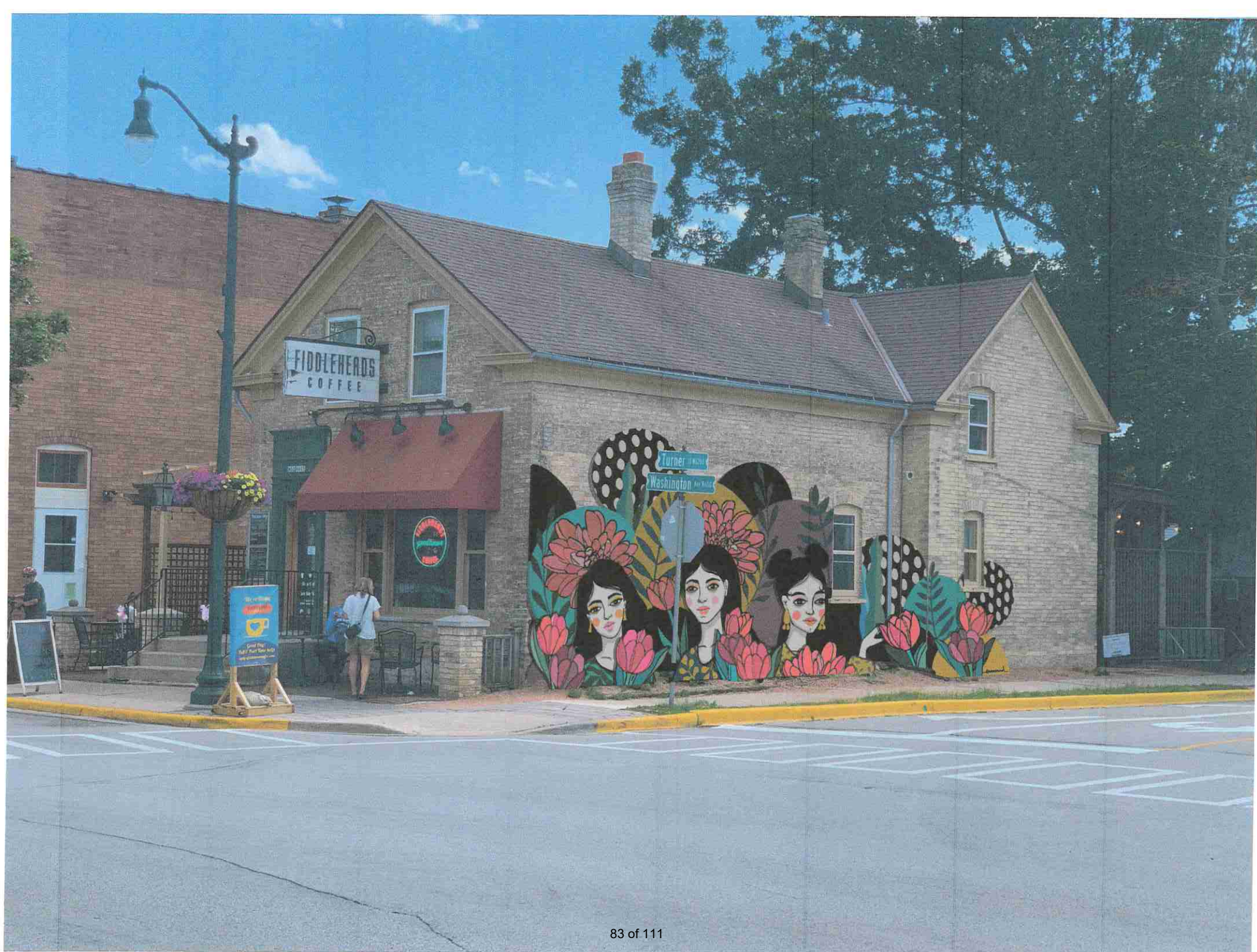
Motion made by Lisa Brobst to recommend to the Common Council to approve the proposed mural to be installed on the north wall of the Fiddleheads building located at W62 N605 Washington Ave. The motion was seconded by Blaine Gibson. Motion carried without a negative vote with Deb Mortl and Council Member Simpson excused.

ADJOURNMENT

Motion was made by Kerry Tharp, seconded by Judith Kervin, to adjourn the meeting at 5:47 p.m. Motion carried without a negative vote with Council Member Simpson and Deb Mortl excused.

Mikko Hilvo
City Administrator

adk









background layer 1

CITY OF CEDARBURG

MEETING DATE: July 26, 2021

ITEM NO: 9.D.

TITLE: Consider Ordinance No 2021-15 to define the placing of chairs for July 4th Fireworks; and action thereon

ISSUE SUMMARY: This topic of placing chairs out for the July 4th Fireworks was discussed at the July 12, 2021, Council meeting. The following motion was made:

Motion made by Council Member Arnett, seconded by Council Member Bublitz, to postpone a decision on Ordinance No. 2021-15 to the July 26 meeting. Motion carried without a negative vote with Council Member Lythjohan excused.

STAFF RECOMMENDATION: None

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION: n/a

BUDGETARY IMPACT: n/a

ATTACHMENTS: Ordinance No. 2021-15

INITIATED/REQUESTED BY: Common Council

FOR MORE INFORMATION CONTACT: n/a

ORDINANCE NO. 2021-15

An Ordinance Relating Blocking of Sidewalks

The Common Council of the City of Cedarburg, Wisconsin, does hereby ordain as follows:

SECTION 1. Section 11-2-7 of the Municipal Code of the City of Cedarburg is hereby repealed and recreated as follows:

SEC. 11-2-7 OBSTRUCTING STREETS AND SIDEWALKS PROHIBITED

- (a) **Obstructing Streets.** No person shall stand, sit, loaf, or loiter or engage in any sport or exercise on any public street, bridge or public ground within the City in such manner as to prevent or obstruct the free passage of pedestrian or vehicular traffic thereon or to prevent or hinder free ingress or egress to or from any place of business or amusement, church, public hall or meeting place.
- (b) **Blocking Sidewalk Prohibited.** No person shall block any sidewalk by obstructing the same so that it is impossible for a pedestrian to travel along the sidewalk without leaving the sidewalk and walking on adjacent property or on the street. Chairs and other like obstacles for viewing of the 4th of July parade shall not be placed on any sidewalk prior to 7:00 p.m. the evening prior to the parade. No items shall be affixed or attached to any trees, plantings, or fixtures in the right-of-way.

SECTION 2. SEVERABILITY. The several sections of this ordinance are declared to be severable. If any section or portion thereof shall be declared by a court of competent jurisdiction to be invalid, unlawful or unenforceable, such decision shall apply only to the specific section or portion thereof directly specified in the decision, and shall not affect the validity of any other provisions, sections or portions thereof of the ordinance. The remainder of the ordinance shall remain in full force and effect. Any other ordinances whose terms are in conflict with the provisions of this ordinance are hereby repealed as to those terms that conflict.

SECTION 3. EFFECTIVE DATE. This ordinance shall take effect and be in force from and after its passage and publication as provided by law.

Passed and adopted this 26th day of July 2021.

Attest:

Mike O'Keefe, Mayor

Tracie Sette, City Clerk

Approved as to form:

Michael Herbrand, City Attorney

CITY OF CEDARBURG

MEETING DATE: July 26, 2021

ITEM NO: 9.E.

TITLE: Consider request of Michael Jackson of C. Wiesler's to amend the premise description of its Class "B" beer and "Class B" liquor license at W61 N493 Washington Avenue to serve beer and liquor in an enclosed area in the parking lot for an event to be held on September 18, 2021; and action thereon

ISSUE SUMMARY: Mike Jackson of C. Wiesler's is seeking permission to amend its premise description to serve beer and liquor in an enclosed area in the parking lot on September 18, 2021. This would be for a one-time event only to end at 11:00 p.m. for the Class of 1985 reunion.

Tents require a Temporary Use Permit from the Planning Department. The applicant has been informed of this requirement.

Chief Frank has indicated he does not have any issues with this request as long as the 11 p.m. end time fits with our ordinance time restrictions.

STAFF RECOMMENDATION: N/A

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION: N/A

BUDGETARY IMPACT: N/A

ATTACHMENTS: Request from Mike Jackson of C. Wiesler's

INITIATED/REQUESTED BY: Mike Jackson

FOR MORE INFORMATION CONTACT: Amy D. Kletzien, Deputy City Clerk 375-7605

2022--2026 STRATEGIC PLAN

Mission Statement:

“The City of Cedarburg seeks to preserve its historic, “small town” atmosphere and quality of life while balancing the desires of our community by delivering high quality programs and services in a fiscally responsible manner.”

Vision Statement:

“To be a safe and welcoming city with an emerging urban vibrancy guided by a “small town” sense of community”

Guiding Principles:

- 1) We will seek to preserve the historic, “small town” character.
- 2) We will promote a vibrant, safe, and active Downtown.
- 3) We will provide high level of government services.
- 4) We will promote responsible and well-managed growth.
- 5) We will provide a safe, healthy, and inclusive community.
- 6) We will provide quality educational and recreational opportunities for all.
- 7) We will preserve and provide community open spaces, natural areas, and accessible parks and trails.
- 8) We will promote Cedarburg as a tourist destination.
- 9) We will collaborate and develop partnerships with neighboring communities and local organizations to deliver quality programs, facilities, and services in a fiscally responsible manner.

Goals:**1) Enhance Efficiency and Effectiveness of our City Government**

Be responsive to citizen concerns and needs by involving citizens and providing sufficient staffing levels to meet service standards. Promote sound fiscal management that seeks to minimize debt, pre-fund significant expenditures, maximize non-tax revenues, and share expenses with other government entities when feasible. Improve efficiencies and productivity between city departments, residents, and businesses through technology.

Objectives (What)	Strategies/Tactics (How)	Progress	Responsible Staff
1. Complete city-wide revaluation	• Hire Grotta Appraisals to conduct revaluation in 2022 at a cost of \$72,500.	• Complete in 2022	Administrator
2. Purchase equipment to make City services more efficient	• Update the 7-year vehicle/equipment capital plan in 2021 that provides a 10-year replacement schedule for all vehicles	• Update list in 2021	Superintendent of Public Works; Mechanic;
3. Purchase Software to make City services more efficient	• Purchase new financial software in 2021 that will make financial management and reporting more efficient. Department Heads will be trained on the software in Fall of 2021.	• 2021-2022	Finance Director
4. Develop better ways to communicate with staff and residents	• Increase the number of Facebook & Instagram followers to 3500 by 2022. • Increase # of City app users to 1000 by 2022. • Investigate use of Youtube for streaming council meetings in 2021 – 2022.	• Ongoing • Ongoing • 2021-2022	Social Media Coordinator; Administrator
5. Attract and retain qualified paid and volunteer staff for all services and activities	• Encourage hiring of positive, forward thinking, team-oriented staff.	• Ongoing	Department Heads; Administrator
6. Improve paperless environment and record retention efforts	• Complete department evaluations on the potential effectiveness of going paperless by 2025. • Research funding options for upgrading technology needed for implementing a paperless environment by 2025. • Update record retention policy and procedures in 2022.	• 2022 • 2022 • 2022	Clerk; Finance Director; Administrator; All Department Heads

2) Support Economic Development

Provide opportunities for business growth, foster historic preservation in historical areas, and continue the vitality of the local economy.

Objectives (What)	Strategies/Tactics (How)	Progress	Responsible Staff
1) Develop HWY 60 Business Park	• Work with a Commercial Broker to sell rest of the land by 2025 • Work with the CDA on future development of the business park beginning in 2021.	• Broker hired in 2020 • CDA discussions 2021-2025	Engineer; Administrator; CDA; Mayor
2) Update the Zoning Code	• Update the code in 2021 with plan commission and common council approvals completed in 2022.	• 2021-2022	Planner
3) Continue to promote the vitality of the downtown historic business district	• Promote the vitality of the downtown. • Attract a variety of restaurants and businesses to the downtown historic business district • Encourage development of vacant properties within the district.	• Ongoing • Ongoing • Ongoing	Administrator; ED Board
4) Continue to support our historic small-town character	• Provide policies and regulations that preserve our historic small-town character.	• Ongoing	Mayor; Common Council; Plan Commission
5) Develop a plan for Pioneer Rd and South Washington Ave business district	• Develop a plan for the south business district in 2022. • Attract a hotel, fast food restaurants, and other businesses to the Pioneer Rd./South Washington Ave business district	• 2022 • 2022-2024	Administrator; ED Board; CDA
6) Promote Tourism	• Promote Cedarburg as a tourist destination. • Create a visit Cedarburg website. • Work with Festivals and other organizations to increase events that bring additional tourism to Cedarburg. • Provide support for TP&D through room taxes and other potential revenue sources	• 2021-2022 • 2021-2022 • Ongoing • Ongoing	Administrator, ED Board

3) Improve and Maintain our Infrastructure

Proactively maintain public facilities while planning and improving infrastructure compatible with growth.

Objectives (What)	Strategies/Tactics (How)	Progress	Responsible Staff
1) Ensure Dams Compliance/Exception with WI DNR NR333	• Complete DNR mandated repairs for Woolen Mills Dam in 2022.	• In progress	Engineer
2) Make improvements to our Water Recycling Center operations	• Work on upgrading PO4 Chemical Feed System in 2022 • Continue following compliance with phosphorus regulations in 2021-2025. • Replace UV disinfection system in 2022. • Adopt and implement the Adaptive Management Plan to meet WPDES requirements in 2022 • Upgrade Evergreen Lift Station in 2022. • Upgrade Dorchester Lift Station in 2023 • Upsize Kenzie Lift Station to meet new flow requirements in 2023	• In progress to be completed in 2021 & 2022 & 2023	Water Recycling Superintendent
3) Provide a sustainable streets and utility projects plan	• Annually update a 7-year capital plan with a focus on main arterial roads. • Annually evaluate road conditions and provide a rating on them to the common council. • Work on solutions to prefund street and utility projects. • Partner with the Town of Cedarburg to develop a road improvement plan for shared or connected roads.	• Ongoing • Ongoing • Ongoing • 2021-2022	Engineer; Assistant Engineer; Finance Director; Administrator
4) Assist homeowners in replacing lead pipes and failing sewer laterals	• Develop a public education plan on the importance of replacing privately owned lead pipes and leaking sewer laterals. • Develop and manage a grant and loan program to assist homeowners with paying for replacing privately owned lead pipes and failing sewer laterals	• 2021-2022 • 2021-2026	Water Utility Superintendent; WRC Superintendent; Administrator; Finance Director
5) Support our urban forest	• Continue to fund EAB treatments annually. • Continue to evaluate best practices to increase efficiencies in forestry operations. • Develop a 5-year plan and for tree removals, stump grinding, and tree planting in 2022. • Evaluate the need for additional forestry staff for 2022 and make a recommendation to the common council.	• Ongoing • Ongoing • 2021-2022 • 2021-2022	Director, Parks, Rec & Forestry & City Forester
6) Support city wide beautification projects	• Maintain and enhance downtown flower baskets, downtown flower program, boulevard flower program, and parks flower program.	• Ongoing	Parks, Recreation, & Forestry Director; Public Works Director; Horticulturist

	• Setup and maintain downtown holiday lights, including wreaths and building perimeter lights.	• Ongoing	
7) Evaluate and execute ADA compliance for City Facilities	• Work with CVMIC and department heads in 2021-2022 on ADA compliance.	• 2021-2022	Building Inspector; Administrator; Department Heads

4) Enhance our Quality of Life Services

Preserve and enhance quality of life by providing cultural, educational, leisure, and recreational activities for all generations to enjoy.

Objectives (What)	Strategies/Tactics (How)	Progress	Responsible Staff
1) Develop community partnerships to provide quality of life services for our residents.	• Partner with the Town of Cedarburg and the Cedarburg School District for joint programming and development of facilities. • Partner with the Chamber and Festivals on annual special events. • Support Summer Sounds, Festivals and other local non-profits or businesses to enhance our entertainment options. • Partner with local businesses for sponsorship of City programs.	• Ongoing	Director of Parks, Recreation & Forestry; Administrator
2) Support Public Art	• Add public art in our community and provide public art events that showcase our local arts groups and/or artists.	• Ongoing	Public Art Commission
3) Create additional outdoor recreational areas	• Develop a plan for outdoor recreational areas on Pioneer Rd. property. • Partner with the Town of Cedarburg to remediate and develop the Prochnow landfill site within the next five years to include recreational opportunities for all Cedarburg residents.	• 2021-2023 • 2021 – 2025	Administrator; Mayor; Common Council
4) Research options for an indoor recreation center	• Develop a plan for an indoor recreation center on Pioneer Rd. • Research potential partnerships to build an indoor recreation center (public/private).	• Ongoing	Director of Parks, Recreation & Forestry; Administrator
5) Enhance pool facility and amenities	• Partner with Friends of Parks and Recreation to fundraise for additional pool amenities.	• Ongoing	Director of Parks, Recreation, & Forestry; Recreation Superintendent
6) Update and improve our playgrounds	• Research and develop a plan for new playground locations and funding options in 2022. • Partner with the Baehmann Family to build a new playground at Baehmann park in 2022. • Fundraise to replace Centennial Park Playground in 2022 or 2023.	• 2021-2022 • 2022 • 2022 - 2023	Director of Parks, Recreation, & Forestry
7) Update Park and Open Space Plan	• Update the park and open space plan in 2023.	• 2023	Director of Parks, Recreation, & Forestry
8) Update Public Library Strategic Plan 2020-2024	• Create and implement a marketing plan resulting in better community	• Completed 2020	Library Director & Library Board

	awareness of library programs and services • Enhance Services and Access: Develop and deliver excellent and accessible services that increase the library's impact as a vital resource and community connector • Design funding mechanisms to support the library into the future from both City resources and fundraising resources	• Ongoing • Ongoing	
9) Acquire land for additional nature trails and enhance existing trails	• Acquire easements from developers along Cedar Creek as development on Sheboygan Rd. continues • Develop on a plan to enhance existing nature trails	• Ongoing • 2022-2023	Parks, Recreation, & Forestry Director

5) Provide a Safe, Secure, and Healthy Community

Protect and enhance the quality of life for all who live, work, and visit our community. Respond effectively to the changing needs of the community. Promote mutual respect between the police, the fire department, and the public they serve. Conduct City operations in a manner that reduces risk exposure to citizens and employees in the most cost-effective manner possible.

Objectives (What)	Strategies/Tactics (How)	Progress	Responsible Staff
1) Continue to recruit citizens to maintain FD volunteer status and maintain low budget impact to the city	• Allow employees to go on calls during the day from work. • Promote hiring of staff that are certified as EMT's and are or have the ability to become members of CFD. • Use social media platforms to let the public know that we are a volunteer department and are looking for new members.	• Ongoing	Department Heads; Fire Chief
2) Review consolidation study with ad-hoc committee and make recommendations to the Common Council and Town Board	• Meet with the City/Town Ad-Hoc Committee and make presentations to both City and Town governing bodies on any consolidation recommendations. • Partner with surrounding communities on potential consolidation.	• 2021-2023	Fire Chief; Administrator; Mayor
3) Evaluate Fire Station #1 for an addition or replacement	• Hire a consultant to complete a needs study of the current fire station and location.	• 2022-2023	Fire Chief; Administrator
4) Promote the education of department members for long-term and retention	• Investigate ways to offer incentives to department members for higher education.	• 2022	Fire Chief, Administrator
5) Engage in diversity and non-bias policing efforts	• Meet with community members to discuss diversity and non-bias policing. • Attend annual antibias training. • Enhance policies on diversity, equity, and inclusion.	• Ongoing • Ongoing • Ongoing	Police Chief; Police Officers
6) Review Critical Policies for Police Department	• CVMIC will complete review in 2022	• 2022	CVMIC; Police Chief
7) Provide exceptional public education about safety	• Offer public safety classes to the community at no cost to them.	• Ongoing	Fire Chief; Police Chief
8) Enhance employee work environment	• Update City Hall furniture to be more ergonomically correct within the next three years. Complete all updates by 2025.	• 2022-2025	Administrator; Building Inspector; Safety Committee

	• Provide proper safety equipment for all staff. • Provide proper safety training for staff.	• Ongoing • Ongoing	Members; CVMIC
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6) Plan for well managed growth and development

Proactively plan for managed growth and development in all areas of the City.

Objectives (What)	Strategies/Tactics (How)	Progress	Responsible Staff
1) Promote vibrant, walkable mixed-use areas	• Enhance pedestrian and bicyclist amenities and connectivity to support a vibrant and walkable downtown district. • Require developments to include pedestrian amenities within the development and provide connectivity to the downtown area where possible.	• Ongoing • Ongoing	Plan Commission; Planner; Mayor; Administrator
2) Develop desirable residential areas	• Require developers to provide eclectic mixture of homes to respect and emulate the original development patterns of Cedarburg. • Work with Neumann development to create a desirable neighborhood on the current Baehmann property. • Work with a developer to create an eight (8) home subdivision on Susan In that seeks to protect the wooded areas on the property. • Work with a developer on potential quarry development off Susan In. to ensure the preservation of natural areas as determined by the DNR.	• Ongoing • 2021-2025 • 2021-2023 • 2022 - 2025	Planner; Engineer; Plan Commission
3) Preserve historic structures and sites	• Support the Cedarburg Landmark Preservation Society Inc. • Preserve the Dams. • Preserve buildings in the historic downtown district. • Preserve any historic buildings within the City.	• Ongoing • Ongoing • Ongoing • Ongoing	Landmarks Commission; Plan Commission
4) Promote quality public spaces	• Enhance City Hall lawn area to promote it as a community gathering place. • Enhance Fireman's Park to create a venue that will support current and future public events.	• 2022-2025 • 2022-2025	Administrator; Parks, Recreation, & Forestry Director Administrator; Fire Chief; Fireman's Park Inc. Board
5) Plan for and develop smart growth areas	• Develop plan for future of Smart Growth Area #1 & #2. • Monitor Amcast cleanup and development • Update the smart growth area list in 2022.	• 2021 - 2022 • Ongoing • 2022	Planner; Administrator; Mayor, CDA
6) Work with the Town of Cedarburg on future growth of the City	• Work with the Town to define growth boundaries for both communities. • Partner with the Town to create a plan for Prochnow remediation and development.	• 2021 - 2022 • 2021-2023	Administrator; Attorney; Common Council

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
111300 PWSB Checking					
38186	07/09/21	ADAM ARENTZ			
R 200-486000		MISCELLANEOUS REVE	\$300.00	CK REQ	CEM-CREMAINS BURIAL
		Total	\$300.00		
38187	07/09/21	BADGER POPCORN & CONCESSION			
E 240-555321-350		OPERATING SUPPLIES	\$980.45	471780	POOL-CONCESSIONS
E 240-555321-350		OPERATING SUPPLIES	\$1,023.33	472264	POOL-CONCESSIONS
		Total	\$2,003.78		
38188	07/09/21	BAKER & TAYLOR AV PRE PROCESS			
E 260-555110-319		PUBLICATIONS AND SU	\$73.09	H55895540	LIBR-VIDMASS
E 260-555110-319		PUBLICATIONS AND SU	\$25.07	H55916770	LIBR-VIDMASS
E 260-555110-319		PUBLICATIONS AND SU	\$25.13	H55923330	LIBR-VIDMASS
		Total	\$123.29		
38189	07/09/21	BAKER & TAYLOR BOOKS			
E 260-555110-322		DONATION EXPENDITU	\$50.00	2035971070	LIBR-DNTNS-BOOKS
E 260-555110-319		PUBLICATIONS AND SU	\$418.03	2035971070	LIBR-BOOKS
E 260-555110-319		PUBLICATIONS AND SU	\$67.66	2035971071	LIBR-BOOKS
E 260-555110-322		DONATION EXPENDITU	\$40.00	2035981555	LIBR-DNTNS-BOOKS
E 260-555110-319		PUBLICATIONS AND SU	\$167.19	2035981555	LIBR-BOOKS
E 260-555110-319		PUBLICATIONS AND SU	\$471.94	2035987105	LIBR-BOOKS
E 260-555110-319		PUBLICATIONS AND SU	\$470.56	2035987106	LIBR-B00KS
E 260-555110-319		PUBLICATIONS AND SU	\$464.35	2035987107	LIBR-BOOKS
E 260-555110-319		PUBLICATIONS AND SU	\$467.35	2035987108	LIBR-BOOKS
E 260-555110-319		PUBLICATIONS AND SU	\$342.20	2035987109	LIBR-BOOKS
		Total	\$2,959.28		
38190	07/09/21	BEYER'S HARDWARE			
E 100-555510-240		REPAIR AND MAINTENA	\$16.99	164444	PARKS-GT FIREMAN NOZZLE
E 100-555510-240		REPAIR AND MAINTENA	\$13.99	165196	PARKS-FLEXSEAL BLK SEALANT
E 100-555510-240		REPAIR AND MAINTENA	\$2.29	165257	PARKS-JUTE TWINE
E 100-555510-240		REPAIR AND MAINTENA	\$60.96	165263	PARKS-CABLE TIES, SNIP
E 100-555510-240		REPAIR AND MAINTENA	\$19.28	165364	PARKS-BLK ENAMEL/SAW BLADE SET
E 100-555510-240		REPAIR AND MAINTENA	\$1.98	165382	PARKS-HARDWARE
E 100-522410-340		MAINTENANCE SUPPLIE	\$20.99	165530	EM-WEED/FEED
E 100-555510-240		REPAIR AND MAINTENA	\$24.76	165607	PARKS-WASP SPRAY/BITS
E 200-544210-240		REPAIR AND MAINTENA	\$7.27	165754	CEM-BLK RUBBER TIP/SS CLAMP
E 200-544210-240		REPAIR AND MAINTENA	\$16.82	165756	CEM-BLK PIPE CAP/SS CLAMP
E 100-533210-350		OPERATING SUPPLIES	\$12.04	165759	DPW-SINGLE CUT KEY/HARDWARE
E 200-544210-240		REPAIR AND MAINTENA	\$36.83	165774	CEM-GALV PIPE/ELBOWS
E 100-533210-353		MAINTENANCE PARTS	\$8.09	165798	DPW-HITCH PIN
		Total	\$242.29		
38191	07/09/21	BRAUN THYSSENKRUPP ELEVATOR			
E 100-518100-240		REPAIR AND MAINTENA	\$239.68	18602	COMPLEX-BRONZE-MILWAUKEE ALL
		Total	\$239.68		
38192	07/09/21	CANINE SEARCH SOLUTIONS LL			

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 100-522120-352		K-9 UNIT EXPENSE	\$300.00	K9 TRNG	PD-STEVEN CHOJNACKI/K9 RANGER-SCENT SPEC MAN TRLG FOR PATROL DOG
		Total	\$300.00		
38193	07/09/21	CARDMEMBER SERVICE			
E 100-533110-350		OPERATING SUPPLIES	\$120.97	6174	ENG-SPRAY PAINT
E 100-566310-310		OFFICE SUPPLIES	\$31.64	6174	ENG-CABLE
E 240-555320-380		EQUIPMENT/CAPITAL O	\$1,217.05	6182	POOL-LOG BOOKS/FAN/TONER
E 220-555390-394		POMS EXPENSES	\$16.87	6182	REC-POMS MUSIC
E 220-555390-347		SUPPLIES AND EXPENS	\$1,014.35	6190	REC-OFF SPLYS/CAMP SUPPLIES
E 601-573825-372		SAFETY EQUIPMENT	\$284.97	6208	CWRC-SAFETY EQUIPMENT
E 601-573830-340		MAINTENANCE SUPPLIE	\$98.93	6208	CWRC-MAINTENANCE SUPPLIES
E 601-573835-360		COLLECTION SYSTEM	\$136.05	6208	CWRC-COLLECTION/MTNCE SPLYS
E 100-533210-330		TRAVEL & TRAINING	\$129.67	6216	DPW-TRAINING SUPPLIES
E 100-533210-350		OPERATING SUPPLIES	\$309.37	6216	DPW-AMAZON MEMB/SHOP ITEMS
E 100-533440-240		REPAIR AND MAINTENA	\$179.99	6216	DPW-AMAZON-POND TROLLING MOTOR
E 100-513200-330		TRAVEL & TRAINING	\$235.00	6621	ADMIN-WCMA CONF REG
E 220-555390-347		SUPPLIES AND EXPENS	\$496.56	6621	REC-PLYGRND CAMP SUPPLIES
E 260-555110-382		LIBRARY TECHNOLOGY	\$21.08	6621	LIBR-ZOOM FEES
E 100-514100-312		COMPUTER/COPIER SU	\$42.18	6621	CLERK-ZOOM FEES
E 260-555110-223		MARKETING	\$39.16	6639	LIBR-FACEBOOK MKTG
E 260-555110-290		MAINT/CONTRACTED S	\$243.76	6639	LIBR-CYBERLINK NTRWK MTNCE
E 260-555110-310		OFFICE SUPPLIES	\$50.31	6639	LIBR-AMAZON-OFF SPLYS
E 260-555110-312		COMPUTER/COPIER SU	\$52.49	6639	LIBR-PARALLELS-COMP SPLYS
E 260-555110-319		PUBLICATIONS AND SU	\$216.11	6639	LIBR-AMAZON-PUBLICATIONS
E 260-555110-322		DONATION EXPENDITU	\$247.91	6639	LIBR-DNTNS-AMAZON/CCC
E 260-555110-382		LIBRARY TECHNOLOGY	\$438.61	6639	LIBR-AMAZON/ADOBE INC/APPLE
E 100-522110-225		TELEPHONE/COMMUNI	\$31.96	6779	PD-AMAZON-PHONE CHRGR
E 100-522110-240		REPAIR AND MAINTENA	\$224.31	6779	PD-STAMPS
E 100-522110-310		OFFICE SUPPLIES	\$319.11	6779	PD-ADOBE/AMAZON
E 100-522110-330		TRAVEL & TRAINING	\$64.19	6779	PD-IL TOLLWAY FAST PASS/TRNG MEALS
E 100-522110-390		OTHER EXPENSES	\$43.94	6779	PD-OUT & OUT-PFC COMM MTG
E 100-522120-330		TRAVEL & TRAINING	\$1,278.15	6779	PD-APPL TSTNG/TRAINING MEALS
E 100-522120-351		GAS AND OIL EXPENSE	\$84.00	6779	PD-CASEYS-GAS FOR TRAINING
E 100-522130-210		PROFESSIONAL SERVIC	\$284.90	6779	PD-AMAZON-DET SURV
E 100-522130-330		TRAVEL & TRAINING	(\$89.59)	6779	PD-CREDIT-GNBX HOTEL-CANC TRNG STAY
E 100-522130-310		OFFICE SUPPLIES	\$83.45	6779	PD-POSIT. PROM.-HANDOUTS FOR KIDS
E 100-555140-210		PROFESSIONAL SERVIC	\$109.66	6829	SR CTR-CONF SPLYS/PIC FOR VAN PROCLAM.
		Total	\$8,057.11		
38194	07/09/21	CARRICO AQUATIC RESOURCES INC			
E 240-555320-350		OPERATING SUPPLIES	\$430.00	20213553	POOL-STABLIZER
		Total	\$430.00		
38195	07/09/21	CEDAR CREST			
E 240-555321-350		OPERATING SUPPLIES	\$1,277.04	0062118111	POOL-ICE CREAM CONCESSIONS
		Total	\$1,277.04		
38196	07/09/21	CITY CEDARBURG-PETTY CASH			
E 100-533110-310		OFFICE SUPPLIES	\$9.99	PETTY CAS	ENG-10' EXT CORD

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Total			\$9.99		
38197	07/09/21	DIGITAL EDGE OF GRAFTON			
E 220-555390-394		POMS EXPENSES	\$24.00	18766	REC-POMS BANNER DECAL
E 220-555390-394		POMS EXPENSES	\$48.00	18769	REC-POMS BANNER DECALS
Total			\$72.00		
38198	07/09/21	GRAEF			
E 400-533750-874		DAM STUDIES	\$1,227.50	0115888	DAMS-SERVICES THRU 5/29/21-WOOLEN MILL DAM FAILURE ANALYSIS
Total			\$1,227.50		
38199	07/09/21	GRAINGER			
E 100-555510-240		REPAIR AND MAINTENA	\$65.05	9948960696	PARKS-ELECTRIC FENCE
Total			\$65.05		
38200	07/09/21	GROTA APPRAISALS, LLC			
E 100-515400-210		PROFESSIONAL SERVIC	\$6,262.50	1684	ASSESSOR-2021 ASSESSOR SERVICES INSTALLMENT NO.7
Total			\$6,262.50		
38201	07/09/21	JOHN M ELLSWORTH CO INC			
E 601-573840-340		MAINTENANCE SUPPLIE	\$72.71	0799380-IN	CWRC-90 DEG ELBOW SHANKS
Total			\$72.71		
38202	07/09/21	JOSEPH JACOBS			
E 100-522310-210		PROFESSIONAL SERVIC	\$270.00	21-010	Bldg Insp-WILO INSPECTIONS JULY 2-5, 2021
Total			\$270.00		
38203	07/09/21	KANOPY, INC.			
E 260-555110-322		DONATION EXPENDITU	\$277.00	253294-PPU	LIBR-DNTNS-PLAY CREDITS
Total			\$277.00		
38204	07/09/21	KOPPLIN & KINAS CO., INC.			
E 400-533311-854		STREET IMPROVEMENT	\$175,272.39	PAY REQ 2	STREETS-2021 STREET PROJ PAY REQUEST NO. 2 DATED 7/8/21
E 400-533440-475		STORMWATER IMPROV	\$21,330.97	PAY REQ 2	STORMWTR-2021 STREET PROJ PAY REQUEST NO. 2 DATED 7/8/21
G 400-156200		DUE FROM LIGHT & WA	\$122.63	PAY REQ 2	WATER-2021 STREET PROJ PAY REQUEST NO. 2 DATED 7/8/21
G 601-184313		COLLECTION MAINS AN	\$788.50	PAY REQ 2	SANITARY-2021 STREET PROJ PAY REQUEST NO. 2 DATED 7/8/21
Total			\$197,514.49		
38205	07/09/21	LAROSA LANDSCAPE COMPANY			
E 100-522100-240		REPAIR AND MAINTENA	\$515.25	0009570-IN	PD-JULY 2021 MONTHLY MNTNCE INSTALLMENT
Total			\$515.25		
38206	07/09/21	MASTER PRINTWEAR			
E 220-555390-347		SUPPLIES AND EXPENS	\$184.00	10608	REC-CORE BLEND TEES
Total			\$184.00		
38207	07/09/21	MENARD'S			

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E 100-555510-240		REPAIR AND MAINTENA	\$25.99	24683	PARKS-NRP PANEL
E 100-533210-350		OPERATING SUPPLIES	\$162.86	24996	DPW-PRY BAR/BROOM/HEXKEY SET
		Total	\$188.85		
38208	07/09/21	MILWAUKEE RUBBER PRODUCTS			
E 601-573835-360		COLLECTION SYSTEM	\$1,582.94	0099248-IN	CWRC-COUPERS/CLAMPS
		Total	\$1,582.94		
38209	07/09/21	MINITEX			
E 260-555110-310		OFFICE SUPPLIES	\$399.00	102866	LIBR-BIBLIOTHECA-BASIC ISO RFID TAG
		Total	\$399.00		
38210	07/09/21	OFFICE COPYING EQUIPMENT, LTD			
E 100-514700-385		EQUIPMENT OUTLAY	\$9.47	AR143714	IT-WASTE TONER CONTAINER FOR FIRST FLOOR COPIER
		Total	\$9.47		
38211	07/09/21	OLSENS PIGGLY WIGGLY			
E 100-522410-350		OPERATING SUPPLIES	\$106.93	40218	EM-REFRESHMENT SPLYS FOR 7/4 PARADE WORKERS
E 100-522410-350		OPERATING SUPPLIES	\$17.09	40220	EM-REFRESHMENT SPLYS FOR 7/4/ PARADE WORKERS
E 240-555321-350		OPERATING SUPPLIES	\$42.28	40240	POOL-CONCESSION SUPPLIES
E 100-514200-310		OFFICE SUPPLIES	\$6.27	ACCT 240	ELECTIONS-WATER FOR ELECTIONS
		Total	\$172.57		
38212	07/09/21	ONTECH SYSTEMS, INC			
E 100-514700-210		PROFESSIONAL SERVIC	\$922.00	58426	IT-JUNE 2021 SYSTEM MONITORING
		Total	\$922.00		
38213	07/09/21	ORKIN COMMERCIAL SERVICES			
E 260-555110-290		MAINT/CONTRACTED S	\$78.00	213335987	LIBR-JULY 2021 PEST CONTROL
		Total	\$78.00		
38214	07/09/21	PROQUEST INFORMATION AND			
E 260-555110-322		DONATION EXPENDITU	\$1,782.48	70689097	LIBR-DNTNS-ANCESTRY LIBRARY
		Total	\$1,782.48		
38215	07/09/21	RNR WATER, LLC			
E 350-566710-210		PROFESSIONAL SERVIC	\$125.00	16	AMCAST-DRAW 57 REVIEW
		Total	\$125.00		
38216	07/09/21	ELIZABETH ROLLAND			
E 100-555140-210		PROFESSIONAL SERVIC	\$81.60	CK REQ	SR CTR-JUNE 2021 TAIJI FIT INSTRUCTION
		Total	\$81.60		
38217	07/09/21	TIME WARNER CABLE			
E 100-522110-225		TELEPHONE/COMMUNI	\$26.26	2801-6001	PD-CABLE TV SERVICES 7/1-31/2021
E 100-533210-350		OPERATING SUPPLIES	\$8.75	3301-0001	DPW-CABLE TV SERVICES 7/1-31/2021
		Total	\$35.01		
38218	07/09/21	UNIFIRST CORPORATION			
E 601-573825-372		SAFETY EQUIPMENT	\$78.35	096 1191965	CWRC-UNIFORMS

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 601-573830-342		JANITORIAL SUPPLIES	\$73.50	096 1191972	CWRC-WIPERS/LINEN
		Total	\$151.85		
38219	07/09/21	VS WATER BLASTING LLC			
E 601-573830-340		MAINTENANCE SUPPLIE	\$1,625.00	2058	CWRC-PSI UNIT WITH THREE MEN
		Total	\$1,625.00		
38220	07/09/21	TAKAKO WILLDEN			
E 100-555140-210		PROFESSIONAL SERVIC	\$48.00	CK REQ	SR CTR-JUNE 2021 CHAIR YOGA INSTRUCTION
		Total	\$48.00		
38221	07/09/21	AMY WILSON			
R 220-467318		SAFETY TRAINING	\$75.00	CK REQ	REC-CANCELLED BABYSITTING SAFETY CLASS
		Total	\$75.00		
38222	07/09/21	RONALD E ZILLMER			
E 100-555510-341		TREES AND SUPPLIES	\$1,050.00	INVOICE NO	PARKS-PO#1041-TREES FOR DOWNTOWN BOXOUTS
E 100-555510-384		LEGACY TREE & BENCH	\$1,750.00	INVOICE NO	PARKS-PO#1041-TREES FOR LEGACY TREES IN PARKS
G 100-260200		DAMAGES - TREES	\$1,400.00	INVOICE NO	PARKS-PO#1057-TREES FOR DOWNTOWN BOXOUTS
		Total	\$4,200.00		
38223	07/16/21	AIRGAS USA LLC			
E 100-533210-353		MAINTENANCE PARTS	\$36.00	9980666721	DPW-ARGON & OXYGEN CYLINDERS RENTAL
		Total	\$36.00		
38224	07/16/21	AURORA EAP			
G 100-156200		DUE FROM LIGHT & WA	\$105.00	IN 23685	L&W-2ND QTR 2021 EAP SERVICES
E 100-519200-161		EAP/125 ADMIN	\$472.50	IN 23685	EE Rel-2ND QTR 2021 EAP SERVICES
		Total	\$577.50		
38225	07/16/21	BADGER POPCORN & CONCESSION			
E 240-555321-350		OPERATING SUPPLIES	\$973.61	I473503	POOL-CONCESSION SUPPLIES
		Total	\$973.61		
38226	07/16/21	BADGER STATE WASTE, LLC			
E 601-573825-294		SLUDGE HAULING	\$30,517.50	3092	CWRC-JUNE 2021 TRUCKING & DISPOSAL OF BIOSOLIDS
		Total	\$30,517.50		
38227	07/16/21	BEYER'S HARDWARE			
E 100-555510-240		REPAIR AND MAINTENA	\$5.39	165858	PARKS-HOSE NOZZLE
E 100-555510-240		REPAIR AND MAINTENA	\$30.59	165888	PARKS-TONGUE & GROOVE PLIER
E 100-555510-240		REPAIR AND MAINTENA	\$0.71	165891	PARKS-POLY TUBE
E 100-555510-240		REPAIR AND MAINTENA	\$23.46	165898	PARKS-ZINC T PLATE
E 100-555510-240		REPAIR AND MAINTENA	\$2.36	165928	PARKS-NUTS & BOLTS-CENTENNIAL
E 100-533311-240		REPAIR AND MAINTENA	\$45.86	165956	STREETS-SPRAYERS
E 100-555510-240		REPAIR AND MAINTENA	\$24.61	165959	PARKS-HORNET SPRAY, LTX CAULK 7 CORNER IRONS
E 200-544210-350		OPERATING SUPPLIES	\$20.68	165961	CEM-GLOVES

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 100-555510-240		REPAIR AND MAINTENA	\$1.70	165968	PARKS-ZINC CORNER IRON
E 100-522100-340		MAINTENANCE SUPPLIE	\$2.96	165976	PD-VELCRO
E 100-555510-240		REPAIR AND MAINTENA	\$18.88	166009	PARKS-CABLE TIES
		Total	\$177.20		
38228	07/16/21	BIBLIOTHECA, LLC			
E 260-555110-290		MAINT/CONTRACTED S	\$6,086.53	INV-US43688	LIBR-COMMAND CTR ENTERPRISE/AMH INDUCTION
		Total	\$6,086.53		
38229	07/16/21	CARRICO AQUATIC RESOURCES INC			
E 240-555320-350		OPERATING SUPPLIES	\$120.16	20213651	POOL-CUT FINYL NUMBER KIT LABELS & SIGNS
		Total	\$120.16		
38230	07/16/21	CDW GOVERNMENT, INC.			
E 100-555140-310		OFFICE SUPPLIES	\$93.08	G265221	SR CTR-HP58A TONER
		Total	\$93.08		
38231	07/16/21	CEDARBURG LIGHT & WATER			
E 601-573850-216		L&W BILLING	\$10,930.20	008173	CWRC-JULY 2021 SEWERAGE BILLING
G 100-256200		DUE TO LIGHT AND WA	\$190.90	TAX ROLL P	2020 DELINQ ELECTRIC UTILITY PYMT FROM TAX ROLL-J KRUEGER
		Total	\$11,121.10		
38232	07/16/21	CINTAS CORP			
E 100-533210-350		OPERATING SUPPLIES	\$194.78	5068698020	DPW-FIRST AID SUPPLIES
		Total	\$194.78		
38233	07/16/21	CONLEY MEDIA, LLC			
E 100-514100-325		LEGAL PUBLICATIONS	\$397.78	265190621	CLERK-MAY AND JUNE 2021 LEGAL NOTICES
E 100-515600-320		PROF PUBLICATIONS A	\$145.20	7320621	TREAS-AD FOR AP POSITION
E 100-514100-310		OFFICE SUPPLIES	\$145.20	7320621	CLERK-AD FOR JOB POSITION
		Total	\$688.18		
38234	07/16/21	COUNTY MATERIALS CORPORATION			
E 601-573835-360		COLLECTION SYSTEM	\$157.50	3591297-00	CWRC-44X8 COVER
		Total	\$157.50		
38235	07/16/21	DECORAH ANIMAL HOSPITAL			
E 100-522120-352		K-9 UNIT EXPENSE	\$58.80	176315	K9-3 DAYS BOARDING IN JUNE FOR RANGER
		Total	\$58.80		
38236	07/16/21	E.L.S. LANDSCAPING & LAWN			
E 260-555110-290		MAINT/CONTRACTED S	\$682.00	16682	LIBR-6/8 & 6/14 PLANT BED MAINTENANCE
		Total	\$682.00		
38237	07/16/21	EGELHOFF LAWNMOWER SERVICE			
E 100-555510-240		REPAIR AND MAINTENA	\$25.90	287712	PARKS-OIL
		Total	\$25.90		
38238	07/16/21	ENTRANCE SYSTEMS			
E 221-533210-240		REPAIR AND MAINTENA	\$178.00	41268	DPW-REPAIRSTO APEX CONTROLLER

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$178.00		
38239	07/16/21	ENVIRONMENTAL PRODUCTS & SYS			
E 601-573830-340		MAINTENANCE SUPPLIE	\$80.40	211073	CWRC-10X20 PLEATED PANEL FILTERS
Total			\$80.40		
38240	07/16/21	FASTENAL COMPANY			
E 100-533210-353		MAINTENANCE PARTS	\$11.13	WISAU12454	DPW-D PROCELL ALK BATTERIES
E 100-533210-350		OPERATING SUPPLIES	\$140.76	WISAU12474	DPW-L91 AA LITHIUM BATTERIES
Total			\$151.89		
38241	07/16/21	FIRST ADVANTAGE			
G 100-156200		DUE FROM LIGHT & WA	\$10.69	2506292106	L&W-JUNE 2021 DRUB TESTING ADMIN FEE
Total			\$10.69		
38242	07/16/21	GEMPLER'S			
E 100-533210-353		MAINTENANCE PARTS	\$345.56	INV00044736	DPW-E-FITTING W/RING, LOGISTIC RATCHET STRAP
Total			\$345.56		
38243	07/16/21	GENERAL COMMUNICATIONS, INC.			
E 400-522120-811		VEHICLE REPLACEMEN	\$15,324.59	295309	PD-INSTALL SQUAD EQUIPMENT
E 400-522120-811		VEHICLE REPLACEMEN	\$11,419.99	295326	PD-INSTALL SQUAD EQUIPMENT
Total			\$26,744.58		
38244	07/16/21	GFL ENVIRONMENTAL			
R 100-463101		PUBLIC WORKS FEES	\$539.75	XB00000164	DPW-JUNE 2021 MSW
Total			\$539.75		
38245	07/16/21	GREAT LAKES AUCTION CO INC			
E 240-555321-350		OPERATING SUPPLIES	(\$150.00)	2694213606	CREDIT-POOLCONC-COKE PRODUCTS
E 240-555321-350		OPERATING SUPPLIES	\$248.10	2694214010	POOL CONC.-COKE & DIET COKE
Total			\$98.10		
38246	07/16/21	GUTHRIE & FREY			
E 100-518100-240		REPAIR AND MAINTENA	\$75.00	0166042	COMPLEX-RO SYSTEM RENTAL 8/1/21-10/31/21
Total			\$75.00		
38247	07/16/21	HORIZON COMMERCIAL POOL SUPPLY			
E 240-555320-350		OPERATING SUPPLIES	\$235.75	210610022-A	POOL-SULFURIC ACID SOLUTION
E 240-555320-350		OPERATING SUPPLIES	\$1,575.56	210617006-A	POOL-DIATOM. EARTH POWDER
Total			\$1,811.31		
38248	07/16/21	HOUSEMAN & FEIND, LLP			
E 100-516100-211		EXTRAORDINARY SERV	\$5,139.25	74001	LEGAL-JUNE 2021 LEGAL SERVICES
E 400-533750-841		PROCHNOW	\$40.00	74001	PROCHNOW-JUNE 2021 LEGAL SERVICES
E 353-566710-212		ATTORNEY/CONSULTA	\$1,070.00	74001	TIF#6-JUNE 2021 LEGAL SERVICES
Total			\$6,249.25		
38249	07/16/21	IBS OF SOUTHEASTERN WISCONSIN			
G 100-136100		ACCTS REC - FIRE DEP	\$80.45	100686687	FD-ASLA1156 BATTERY
Total			\$80.45		

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
38250	07/16/21	JANI-KING OF MILWAUKEE			
E 260-555110-290		MAINT/CONTRACTED S	\$479.00	MIL07210412	LIBR-JULY 2021 JANITORIAL SERVICES
		Total	\$479.00		
38251	07/16/21	JM BRENNAN, INC.			
E 100-518100-240		REPAIR AND MAINTENA	\$970.00	SALE000131	COMPLEX-PREV MTNCE OF COOLING SYSTEM 5/1/2021
		Total	\$970.00		
38252	07/16/21	JM ELECTRICAL CONTRACTORS			
R 100-443501		ELECTRICAL PERMITS	\$168.00	CK REQ	B.I.-REFUND OF PERMIT FEE-WORK NOT DONE
		Total	\$168.00		
38253	07/16/21	JOHNSONS GARDENS			
E 100-555510-240		REPAIR AND MAINTENA	\$20.78	95383231	PARKS-BONIDE JAPANESEBEETLE SPRAY
		Total	\$20.78		
38254	07/16/21	LAFORCE INC.			
E 100-555510-240		REPAIR AND MAINTENA	\$593.00	1166096	PARKS-INSTALL AT CEDAR CREEK PARK
		Total	\$593.00		
38255	07/16/21	LETTERS & SIGNS			
E 100-533311-363		SIGNS	\$648.00	4802	DPW-DIGITALLY PRINTED DECALS
		Total	\$648.00		
38256	07/16/21	MATHESON TRI-GAS			
E 100-533210-353		MAINTENANCE PARTS	\$36.15	51825829	DPW-ACETYLENE IND & OXYGEN RENTALS
		Total	\$36.15		
38257	07/16/21	MID-STATE EQUIPMENT			
E 100-533210-353		MAINTENANCE PARTS	\$959.85	H75754	DPW-DRIVE SHAFT & TIRE
		Total	\$959.85		
38258	07/16/21	NAPA AUTO PARTS			
E 100-533210-353		MAINTENANCE PARTS	\$18.71	5269-136972	DPW-FHP POWERATED BELT
E 100-533210-353		MAINTENANCE PARTS	\$19.48	5269-137022	DPW-V-BELTS
E 100-533210-353		MAINTENANCE PARTS	\$28.07	5269-137551	DPW-AIR & OIL FILTERS
E 100-533210-353		MAINTENANCE PARTS	\$15.40	5269-137842	DPW-OIL & AIR FILTERS
		Total	\$81.66		
38259	07/16/21	NASSCO, INC.			
E 100-522100-340		MAINTENANCE SUPPLIE	\$301.53	6010969	PD-JANITORIAL SUPPLIES
		Total	\$301.53		
38260	07/16/21	NATIONAL TRUST			
E 100-566310-320		PROF PUBLICATIONS A	\$45.00	RENEWAL	PLAN-2021 MEMBERSHIP RENEWAL
		Total	\$45.00		
38261	07/16/21	NEWMAN CHEVROLET			
E 100-533210-353		MAINTENANCE PARTS	\$800.73	30534	DPW-VEH#71-REPAIR TRAILER BRAKE CONTROLS LIGHT

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$800.73		
38262	07/16/21	OFFICE DEPOT			
E 100-522110-310		OFFICE SUPPLIES	\$239.74	17956348400	PD-TONER CARTRIDGES
E 100-522110-310		OFFICE SUPPLIES	\$76.76	17956405200	PD-ACID FREE TAPE
E 100-522110-310		OFFICE SUPPLIES	\$13.49	17956405300	PD-TAPE
Total			\$329.99		
38263	07/16/21	OLSENS PIGGLY WIGGLY			
E 240-555321-350		OPERATING SUPPLIES	\$12.07	39844	POOL CONC.-HOT DOG BUNS
Total			\$12.07		
38264	07/16/21	OZAUKEE DISPOSAL CORPORATION			
E 601-573830-297		REFUSE COLLECTION	\$1,525.00	IN65167	CWRC-2 YARD DUMPSTER PICKUP-JUNE 2021
Total			\$1,525.00		
38265	07/16/21	PAYNE & DOLAN, INC.			
E 100-533311-240		REPAIR AND MAINTENA	\$75.85	1745285	DPW-4 LT 12.5MM
E 100-533311-240		REPAIR AND MAINTENA	\$334.82	1746483	DPW-3 LT 19MM & 5 LT 9.5MM
Total			\$410.67		
38266	07/16/21	KRYSTAL POPPE			
R 100-463101		PUBLIC WORKS FEES	\$40.00	CK REQ	B.I.-REFUND-COUCHES GONE PRIOR TO PICKUP
Total			\$40.00		
38267	07/16/21	QUALITY STATE OIL CO.,INC.			
E 100-533210-351		GAS AND OIL EXPENSE	\$60.06	5266008	DPW-NL RFG
Total			\$60.06		
38268	07/16/21	RNOW INC			
E 100-533210-353		MAINTENANCE PARTS	\$667.12	2021-60451	DPW-WELD, BELT GRD
Total			\$667.12		
38269	07/16/21	SETTLERS INN			
E 100-522110-330		TRAVEL & TRAINING	\$307.78	905422	PD-22 BOX LUNCHES FOR AP JULY 4TH LUNCH
Total			\$307.78		
38270	07/16/21	SHARP ELECTRONICS CORPORATION			
E 100-514700-385		EQUIPMENT OUTLAY	\$835.32	SH452287	IT-JUNE 2021 COPIERS LEASE AND COLOR CHARGES
Total			\$835.32		
38271	07/16/21	STAPLES			
E 100-514100-310		OFFICE SUPPLIES	\$142.20	8062784327	CLERKS-OFF SPLYS/POSTITS, STAPLES
Total			\$142.20		
38272	07/16/21	STATE INDUSTRIAL PRODUCTS			
E 601-573830-340		MAINTENANCE SUPPLIE	\$635.70	901964832	CWRC-TRAP DRY DRAIN TREATMENT
Total			\$635.70		
38273	07/16/21	STATE OF WISCONSIN			
E 100-522110-225		TELEPHONE/COMMUNI	\$504.00	L4603T	PD-6/1/21 TO 6/30/21 TRANSACTIONS

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$504.00		
38274	07/16/21	STREICHER'S POLICE EQUIPMENT			
E 100-522120-347		SUPPLIES AND EXPENS	\$611.65	I1510655	PD-PISTOL SIGNS & MAGAZINES
Total			\$611.65		
38275	07/16/21	STUMP GRINDING 4 LESS			
E 100-555510-290		MAINT/CONTRACTED S	\$12,203.87	4670	PARKS-STUMP GRINING SERVICES IN JUNE 2021
Total			\$12,203.87		
38276	07/16/21	TAPCO			
E 100-533311-363		SIGNS	\$183.50	I701704	DPW-DO NOT ENTER SIGNS
Total			\$183.50		
38277	07/16/21	TRANS UNION CORP.			
E 100-522110-225		TELEPHONE/COMMUNI	\$111.80	06105777	PD-JUNE 2021 SERVICES
Total			\$111.80		
38278	07/16/21	TRANSUNION RISK & ALTERNATIVE			
E 100-522110-225		TELEPHONE/COMMUNI	\$75.00	428298	PD-JUNE 2021 SERVICES
Total			\$75.00		
38279	07/16/21	UNIFIRST CORPORATION			
E 601-573825-372		SAFETY EQUIPMENT	\$78.35	096 1193061	CWRC-UNIFORMS
E 100-533210-350		OPERATING SUPPLIES	\$49.51	096 1193063	DPW-UNIFORMS/WIPERS
E 100-518100-240		REPAIR AND MAINTENA	\$114.83	096 1193068	COMPLEX-MATS/MOPS
Total			\$242.69		
38280	07/16/21	VANTAGE FINANCIAL			
E 400-555510-610		DEBT SERVICE - PRINCI	\$3,178.38	45345	PARKS-GRAPPLE SAW RENT-PRINCIPAL 8/1/21 TO 8/31/21
E 400-555510-620		DEBT SERVICE - INTER	\$429.62	45345	PARKS-GRAPPLE SAW RENT-INTEREST 8/1/21 TO 8/31/21
Total			\$3,608.00		
38281	07/16/21	VISUAL IMAGE PHOTOGRAPHY, INC.			
E 260-555110-223		MARKETING	\$21.99	9261	LIBR-POSTER-COMMUNITY WEAVING
Total			\$21.99		
38282	07/16/21	ERIC WAGNER			
R 220-467329		SUMMER SOCCER	\$55.00	CK REQ	REC-REFUND-CANCELLED FALL SOCCER
Total			\$55.00		
38283	07/16/21	WAUKESHA COUNTY TECH COLLEGE			
E 100-522120-330		TRAVEL & TRAINING	\$18.39	S0745720	PD-VEHICLE PURSUIT TRAINING 6/10/21
Total			\$18.39		
38284	07/16/21	WM CORPORATE SERVICES INC			
R 100-463101		PUBLIC WORKS FEES	\$573.47	0002149-227	DPW-JUNE 2021 SERVICE-N144W5888 PIONEER RD
Total			\$573.47		

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38285	07/16/21	WM CORPORATE SERVICES, INC.			
E 100-533730-290		MAINT/CONTRACTED S	\$18,398.52	6651676-227	DPW-JUNE 2021 RECYCLING
E 100-533710-290		MAINT/CONTRACTED S	\$40,468.40	6651676-227	DPW-JUNE 2021 REFUSE
		Total	\$58,866.92		
38286	07/16/21	YOGAONE			
E 220-555390-290		MAINT/CONTRACTED S	\$392.00	CLASS	REC-YOGA IN THE PARK
		Total	\$392.00		
38287	07/16/21	ZUERN BUILDING PRODUCTS			
E 100-555510-240		REPAIR AND MAINTENA	\$153.42	322061	PARKS-12' WR CEDAR FOR LEGION BENCHES
		Total	\$153.42		
		111300 PWSB Checking	\$409,445.86		

Fund Summary**111300 PWSB Checking**

100 GENERAL FUND	\$106,190.41
200 CEMETERY FUND	\$381.60
220 RECREATION PROGRAMS FUND	\$2,305.78
221 FUEL SYSTEM - WASH BAY	\$178.00
240 SWIMMING POOL FUND	\$7,985.40
260 LIBRARY FUND	\$14,198.00
350 TIF DISTRICT FUND #4	\$125.00
353 TIF DISTRICT #6	\$1,070.00
400 CAPITAL IMPROVEMENTS FUND	\$228,346.07
601 WATER RECYCLING CENTER	\$48,665.60
	\$409,445.86

CITY OF CEDARBURG
TRANSFER LIST
7/3/21-7/20/21

Date	Amount	Transfer to
PWSB CHECKING ACCOUNT		
7/12/2021	567.58	Superior Vision-July vision ins premiums
7/14/2021	264,000.00	PWSB Payroll
7/15/2021	7,576.48	PR#14 Health Savings Accounts
7/15/2021	1,648.31	PR#14 ICMA
7/15/2021	4,223.24	PR#14 North Shore Bank
7/15/2021	440.00	PR#14 Police Union
7/15/2021	346.15	PR#14 State of WI child support
7/15/2021	250.00	PR#14 WI Diefferred Comp
7/15/2021	1,002.06	Aflac-June premiums
7/19/2021	2,286.95	ADP-June/July invoices
7/20/2021	40,712.48	State of Wisconsin-June sales tax
7/20/2021	3,372.83	Minnesota Life-August life ins premiums
	<u>\$326,426.08</u>	

PWSB PAYROLL CHECKING ACCOUNT

7/9/2021	188,996.54	Payroll for 6/27/21-7/10/21
7/9/2021	74,722.06	Payroll taxes for 6/27/21-7/10/21
	<u>\$ 263,718.60</u>	

PWSB MONEY MARKET

7/2/2021	50,000.00	PWSB Checking
7/9/2021	80,000.00	PWSB Checking
7/14/2021	300,000.00	PWSB Checking
7/19/2021	200,000.00	PWSB Checking
	<u>\$ 630,000.00</u>	

STATE POOL

7/2/2021	\$607,234.62	PWSB Checking
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City of Cedarburg

City Administrator's Report

July 22, 2021

Department News

The following information is provided to keep the Common Council and staff informed on some of the activities and events of the City. Points of clarification may be addressed during the City Administrator's Report portion of the agenda; however, if discussion of any of these items is necessary, placement on a future Council agenda should be directed.

Engineering & Public Works — The Street & Utility project is progressing. TP Concrete is on site replacing the concrete curb and sidewalk. The concrete work should be completed sometime next week, with fine grading and paving to follow. The Hwy 60 project is in the second phase on the northside of the road; median work is to follow. Forward Way has been paved. The Common Council approved the installation of trombone arms with a rapid flashing beacon, that is activated with a button, to cross the Interurban trail at Pioneer Road.

The Public Works crew is working on the bike path, brush pick up, street sweeping, pothole patching, and street painting. Crewperson Don Hahn has given notice of retirement on August 13.

Parks, Recreation & Forestry— The Department is working on the Fall/Winter/Spring Activity Guide to be posted in mid-August. Flag football registration ended last Friday and fall soccer registration ends this Friday.

Treasurer— Maria Russo has been hired for the part-time Accounts Payable position and will start on August 9. The Treasurer's Office is working with the new accounting software company on finalizing updates and reports for implementation beginning August 16. Finance Director/Treasurer Mertes attended the CVMIC Summer meeting last Friday and has the premium increases that will go into the Department budgets.

Police Department—Brandon Becker has begun employment as a Patrol Officer for the Cedarburg Police Department. Police Chief Frank has submitted a letter of notice of intent to the Police & Fire Commission to retire on January 4, 2022.

Library— The Summer Reading program has been successful and is winding down for this year. The Library has had 10,000 to 13,000 people in the building each of the last two months. The Community Room is open for rentals. Director Pierschalla thanked Public Works for picking up their new book bike that is new to the Library and will be used for community outreach.

Clerk— The Clerk's Office is interviewing for the part-time Administrative Assistant position, with one more interview this week.

Senior Center—Director Pitre is working on the budget. Trips and tours are resuming for the Fireside and Brewers game.

Water Recycling Center— The Department is working on catch basins. A pre-construction meeting is scheduled for the Coagulant project which will be ongoing for the remainder of the year. As part of the Adaptive Management Project with the Cedar Creek Farmers, they will be meeting with Polzin Strawberry Farm to have an agriculture person help with the modeling.

Administrator— Department Heads were encouraged to continue working on the Strategic Plan and to share it with their boards, commissions and committees. I introduced a possible revision to the Vision Statement: "To be a safe and welcoming city with an emerging urban vibrancy guided by a "small town" sense of community," along with the addition of Guiding Principles. This will be discussed by the Common Council in the near future. I am willing to speak on this at any board, commission or committee meeting. The goals are the same on the plan; however, a section was added to plan for well managed growth & development. An ARP fund template was distributed to Department Heads and should be returned to Finance Director/Treasurer Mertes or myself. This information will be added to the Strategic Plan.

Respectfully submitted,

Mikko Hilvo
City Administrator



July 26, 2021

I, Tracie Sette, City Clerk for the City of Cedarburg, do hereby certify that the City's Code of Ethics has been distributed and reviewed by all boards, commissions and committees pursuant to the requirements of Sec. 2-5-10 of the Municipal Code, with the exception of the Community Development Authority (on call), the ad hoc Mayor's Community Enhancement Award Committee (on call), and the Board of Appeals. The Ethics Code will be placed on the next agenda of the outstanding boards, commissions and committees for their review and certification. Copies have also been distributed to all department heads for employee review.


Tracie Sette, City Clerk