

CITY OF CEDARBURG
MEETING OF COMMON COUNCIL
July 27, 2020 – 7:00 P.M.

A regular meeting of the Common Council of the City of Cedarburg, Wisconsin, will be held on **Monday, July 27, 2020 at 7:00 p.m.** The meeting will be held online utilizing the zoom app. Information on how to access the meeting is attached to the meeting packet or can be requested by emailing: mhilvo@ci.cedarburg.wi.us.

AGENDA

1. CALL TO ORDER - Mayor Mike O'Keefe
2. MOMENT OF SILENCE
3. PLEDGE OF ALLEGIANCE
4. ROLL CALL: Present – Common Council – Mayor Mike O'Keefe, Council Members Sherry Bublit, Jack Arnett, Kristin Burkart, Rick Verhaalen, Robert Simpson, Patricia Thome, Barbara Lythjohan
5. STATEMENT OF PUBLIC NOTICE
6. COMMENTS AND SUGGESTIONS FROM CITIZENS** Comments from citizens on a listed agenda item will be taken when the item is addressed by the Council. At this time individuals can speak on any topic not on the agenda for up to 5 minutes, time extensions at the discretion of the Mayor. No action can be taken on items not listed except as a possible referral to committees, individuals, or a future Council agenda item.
7. APPROVAL OF MINUTES – July 13, 2020 Common Council minutes*
8. PUBLIC HEARING
 - A. Open Public Hearing regarding Ordinance No. 2020-07 amending the Official City Map to establish a future road extending from the Hwy. 60 Business Park through the Baehmann property at W74 N1204 Washington Avenue to connect with Hilltop Drive in the Town of Cedarburg; (close public hearing)
9. NEW BUSINESS
 - A. Consider Ordinance No. 2020-07 amending the Official City Map to establish a future road extending from the Hwy. 60 Business Park through the Baehmann property at W74 N1204 Washington Avenue to connect with Hilltop Drive in the Town of Cedarburg; and action thereon*

B. Consider approval of 7-year contract with Waste Management to provide collection and disposal of municipal refuse and recycling materials (Public Works and Sewerage Commission 5/14/20); and action thereon*

C. Consider License/Permit Applications; and action thereon

1. Consider approval of new Operator License applications for the period ending June 30, 2021 for the following list; and action thereon

Gerald C. Driscoll

Pamela H. Johnson

Antonija Mitt

2. Consider approval of renewal Operator License applications for the period ending June 30, 2021 for the following list; and action thereon

Evan N. Bray

Daryl M. Kranich

Robert J. Roden

Karen T. Cannon

Neal C. Maciejewski

Jeremy J. Schultz

Julie B. Gottfried

Kari S. Midtbo Schwartz

Jeannette Schupp

LeRoy C. Haeuser

Annmarie J. Oswald

Don M. Tomczyk

Lori A. Haeuser

Richard J. Roden

D. Consider payment of bills dated 07/10/20 through 07/17/20, transfers for the period 07/03/20 through 07/22/20 and payroll period 06/28/20 through 07/11/20; and action thereon*

10. REPORTS OF CITY OFFICERS AND DEPARTMENT HEADS

A. Administrator's Report

11. COMMUNICATIONS

A. Comments and suggestions from citizens

B. Comments and announcements by Council Members

C. Mayor Report

12. ADJOURNMENT

Individual members of various boards, committees, or commissions may attend the above meeting. It is possible that such attendance may constitute a meeting of a City board, committee or commission pursuant to State ex. rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 NW 2d 408 (1993). This notice does not authorize attendance at either the above meeting or the Badke Meeting, but is given solely to comply with the notice requirements of the open meeting law.

* Information attached for Council; available through City Clerk's Office.

** Citizen comments should be primarily one-way, from citizen to the Council. Each citizen who wishes to speak shall be accorded one opportunity at the beginning of the meeting and one opportunity at the end of the meeting. Comments should be kept brief. If the comment expressed concerns a matter of public policy, response from the Council will be limited to seeking information or acknowledging that the citizen has been understood. It is out of order for anyone to debate with a citizen addressing the Council or for the Council to

take action on a matter of public policy. The Council may direct that the concern be placed on a future agenda. Citizens will be asked to state their name and address for the record and to speak from the lectern for the purposes of recording their comments.

Information available through the Clerk's Office.

City of Cedarburg is an affirmative action and equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, disability, age, sexual orientation, gender identity, national origin, veteran status, or genetic information. City of Cedarburg is committed to providing access, equal opportunity and reasonable accommodation for individuals with disabilities in employment, its services, programs, and activities.

07/22/20 tas

To request reasonable accommodation, contact the Clerk's Office, (262) 375-7606, email: cityhall@ci.cedarburg.wi.us.

**CITY OF CEDARBURG
COMMON COUNCIL
July 13, 2020**

**CC20200713-1
UNAPPROVED**

A regular meeting of the Common Council of the City of Cedarburg, Wisconsin, was held online on Monday, July 13, 2020, utilizing the Zoom app.

Mayor O’Keefe called the meeting to order at 7:03 p.m.

Roll Call: Present - Mayor Michael O’Keefe, Council Members Sherry Bublitz, Jack Arnett, Kristin Burkart, Rick Verhaalen, Patricia Thome, Barbara Lythjohan

 Excused - Robert Simpson

 Also Present - City Administrator Mikko Hilvo, City Attorney Michael Herbrand, Deputy City Clerk Amy Kletzien, Finance Director/Treasurer Christy Mertes, Planner Jon Censky, interested citizens and news media

STATEMENT OF PUBLIC NOTICE

At Mayor O’Keefe’s request, Deputy City Clerk Kletzien verified that notice of this meeting was provided to the public by forwarding the agenda to the City’s official newspaper, the *News Graphic*, to all news media and citizens who requested copies, and by posting in accordance with the Wisconsin Open Meetings Law. Citizens present were welcomed and encouraged to provide their input during the citizen comment portion of the meeting.

COMMENTS AND SUGGESTIONS FROM CITIZENS

Patty Kubala, N67 W5475 Columbia Road, explained the Unifest Program that was sponsored by the NAACP and supported by the schools. This program ran for many years engaging teachers and students from different schools to participate in retreats focusing on diversity and multi-culturalism. Some of the students that participated in the program are working adults and would be very interested in assisting the Diversity Committee any way possible. Patty Kubala also expressed interest in serving on the Diversity Committee.

Harold Wendt, W55 N511 Highland Drive, expressed concern for the wooden structure built on the back of the Bozeman’s Bar parking lot being built without a permit. He understood there was a special provision allowed by the City to help businesses during the pandemic by allowing temporary structures; however, this structure is permanent. He would like the City to investigate this structure.

City Planner Censky explained that Building Inspector Baier viewed the structure and determined that it is a permanent structure that was built during the pandemic period and will not be taken down. Planner Censky stated that he would follow through on this structure and call Mr. Wendt on Tuesday.

APPROVAL OF MINUTES

Motion made by Council Member Arnett, seconded by Council Member Burkart, to approve the June 22 and June 29, 2020 Common Council minutes. Motion carried without a negative vote with Council Member Simpson excused.

NEW BUSINESS

**CONSIDER OUTDOOR ALCOHOL BEVERAGE LICENSE FOR BOZEMAN'S BAR
LOCATED AT N50 W5586 PORTLAND ROAD; AND ACTION THEREON**

Planner Jon Censky explained that the applicant is requesting an Outdoor Alcohol Beverage License to use the existing fenced-in outdoor smoking area along the east side of their building at N50 W5586 Portland Road. This area is accessed from the bar through the existing door on the east side of the building and is completely fenced in with an attractive wood and iron fence wherein the applicant has placed several old barrels with umbrellas for patrons to stand around. The Plan Commission reviewed these plans at the July 6 meeting and recommended approval by unanimous vote; however, the Commission did not address an ending time for the outdoor activity. After speaking with Council Member Verhaalen, he believes this should be established as possibly 10:00 p.m. He did receive a message from the neighbor located approximately 25 feet from this fenced-in area, who expressed real concern regarding this activity.

Council Member Verhaalen looked at the neighboring house and the picture provided to the Council is looking at the area with his back against this house.

Ron Sella, W55 N503 Highland Drive, explained that his house is 28 feet from the proposed Outdoor Alcohol Beverage serving area. He loves what the owners are doing to the building; however, he is concerned that he never received a notice about this agenda item.

Planner Censky explained that this is not a public hearing; therefore, notices only go out to adjacent neighbors the Friday before the Monday meeting. However, he confirmed with staff that a letter was mailed to his address.

Ron Sella moved to Cedarburg 33 years ago and he moved next to a bar, which he is aware of. However, since that time the bar has extended to within 28 feet of his house with the new area. He has eight windows that face the bar area, five of which are bedroom windows. Mr. Sella stated that he keeps his windows closed to keep the smoke and noise out of his house, along with keeping his shades drawn to maintain privacy. He stated that the new owner has increased the size of the bar threefold, increasing the smoke and noise by that also. He never had problems with the bar before this time when the side door was added to the building. He has called the bar to close the door and they have done so. The bar may increase their business, but he is losing his privacy and the ability to open his windows.

In answer to Council Member Thome's question, Planner Censky explained that the Plan Commission will request a barrier from surrounding properties in the form of landscaping or a fence if possible. In this case plantings or a wall will not help. Planner Censky agreed that Mr. Sella has very legitimate concerns and this almost makes it worthy of revisiting this site.

Mayor O'Keefe asked if this was a new smoking area for the bar. Mr. Sella explained that L&G Express would have patrons smoke out front on the porch of the business. Only a few people would smoke on the east side of the building and he could smell it in his house occasionally.

Council Member Verhaalen stated that Mr. Sella has lived in his house for many years and he does not feel this is a good use for the Bozeman property owners. He also expressed concern for the many people that walk that area while people are hanging on the fence; it is not a good area for outdoor drinking.

In answer to Council Member Burkart's question, Planner Censky stated that the owners put this fenced in area awhile ago, as part of their overall renovation of the building, and it was not being used. Council Member Burkart confirmed that the new renovated building has an increased capacity for patrons.

Council Member Arnett reviewed some of the downtown businesses that have outdoor seating with residential areas surrounding them. Mr. Sella opined that nothing is as close as his house.

Council Member Lythjohan confirmed that there is also an area on the drawing where people could access the deck without going through the bar, as presented.

In answer to Council Member Bublitz's question, Planner Censky stated that the owners of Bozeman's Bar did get permission for this deck as a smoking area when their renovation plans went through the Planning Commission as an ancillary use to the tavern.

In answer to Mayor O'Keefe's question as to how this deck could be re-examined, Planner Censky said if the intent is to have the owner move the deck, it would have to go back to the Plan Commission to approve a new smoking area site plan and to the Common Council to approve it as an outdoor alcohol beverage area.

Motion made by Council Member Verhaalen, seconded by Council Member Burkart, to deny the Outdoor Alcohol Beverage license for Bozeman's Bar located at N50 W5586 Portland Road as presented.

Council Member Arnett asked for a compromise by sending the outdoor deck back to the Plan Commission for further discussion.

In answer to Mayor O'Keefe's question, Planner Censky explained that if the owner submits a new plan for the outdoor alcohol beverage area it can be taken through the process. Planner Censky will talk with the owners to see if the deck can be moved to a different area on their site.

Motion carried on a roll call vote with Council Members Bublitz, Burkart, Verhaalen, Thome, and Lythjohan voting aye, Council Member Arnett voting nay, and Council Member Simpson excused.

CONSIDER ORDINANCE NO. 2020-09 TO CREATE A FINANCE COMMITTEE; AND ACTION THEREON

City Administrator Hilvo explained that the City of Cedarburg has operated many years without a Finance Committee but as the City continues to grow and go through organizational change it will be important to have a committee that continually evaluates our financial standing along with implementing financial policies and procedures for the long-term financial stability of the City. The purpose of the Finance Committee is to provide financial oversight for the City. This includes budgeting, financial planning, financial reporting, and the creation and monitoring of internal controls and accountability policies. The Committee will be comprised of Finance Director/Treasurer Mertes as the City Staff member, one Council Member, and six citizens of the City who shall be appointed by the Mayor.

In answer to Council Member Arnett's questions, City Administrator Hilvo confirmed that this committee is similar to other communities and the ad hoc Debt Investment Committee will also be rolled into the Finance Committee.

Mayor O'Keefe stated that there are some incredible finance people in the City, and this will be advantageous to the City to oversee the complicated issues. This is in no way a criticism of City staff or the Finance Director/Treasurer.

Council Member Arnett stated that debt burns off over time and the Finance Committee can look ahead and advise when those funds are available.

Mayor O'Keefe stated that the Committee can watch the interest rates and recommend refinancing when the rates are low.

Council Member Thome stated that the Committee can work on long term financial goals, and that planning and focus is valuable.

Council Member Verhaalen stated that the Committee can advise on long term planning.

Motion made by Council Member Verhaalen, seconded by Council Member Arnett, to approve Ordinance No. 2020-09 to create a Finance Committee. Motion carried without a negative vote with Council Member Simpson excused.

CONSIDER ORDINANCE NO. 2020-10 TO CREATE A DIVERSITY COMMITTEE; AND ACTION THEREON

City Administrator Hilvo explained that the City of Cedarburg embraces and celebrates diversity and inclusion. Through the creation of the Diversity Committee and through their guidance we hope that our community will see Cedarburg as a welcoming and inclusive place to live, work, and play. The Diversity Committee shall promote an environment that accepts, celebrates, and appreciates diversity within the community. He further explained that the committee is intended to:

- 1) Serve as a resource for City government and the community by providing information, education, and communication that facilitates a better understanding and celebrates our differences.
- 2) Provide recommendations to the Mayor and City Council that would identify opportunities to address diversity issues, promote diversity programs, and/or provide guidance to create a more accessible, safe, welcoming, and inclusive government and community.
- 3) Assist the City of Cedarburg in supporting and challenging all areas of government and the community to eliminate and prevent all forms of discrimination.

Motion made by Council Member Bublitz, seconded by Council Member Thome, to adopt Ordinance No. 2020-10 creating a Diversity Committee.

Community members asked if the meetings will be public, how they can apply; and if the body will be a decision-making committee or if recommendations will be made to the Common Council for consideration.

Mayor O'Keefe explained that the meetings will be publicly noticed for anyone to attend, there is an application available for any community member to apply, and the Committee will be advisory to the Common Council who will make the final decisions.

Council Member Bublitz encouraged community members to get involved and apply to serve on the Committee and be part of the beginning process to discuss multi-faceted issues. She hopes that the Committee works hard and is dedicated to the task of making Cedarburg more welcoming.

Council Member Arnett stated that more than seven people serving on the Committee can have a voice by attending the meetings with their public input.

Mayor O'Keefe encouraged those people who apply and may not be chosen to attend the meetings.

Kayla Stoflet-Santillanes, stated that the community has spoken, and she is excited to see this committee come to life.

Motion carried without a negative vote with Council Member Simpson excused.

CONSIDER LICENSE APPLICATIONS; AND ACTION THEREON

Motion made by Council Member Verhaalen, seconded by Council Member Bublitz, to approve new Operator License applications for the period ending June 30, 2021 for Sydney K. Gaskell, Madeline J. Hosni, Linda K. Martens, Kristen M. Mertens, and Kim G. Stover. Motion carried without a negative vote with Council Member Simpson excused.

Motion made by Council Member Bublitz, seconded by Council Member Thome, to approve renewal Operator License applications for the period ending June 30, 2021 for Carol A. Ameen, Marks S. Brock, Jody L. Brzezinski, Elizabeth A. Jacobson, Jaime L. Jacobson, Kristen M. Klug, Scott Kosidowski, Cynthia M. Larson, Mark E. Larson, Zachery R. Lewis-Grill, Brenda L. Mueller, and Debra M. Newll. Motion carried without a negative vote with Council Member Simpson excused.

CONSIDER PAYMENT OF BILLS DATED 06/26/20 THROUGH 07/02/20, TRANSFERS FOR THE PERIOD 06/24/20 THROUGH 07/02/20 AND PAYROLL PERIOD 06/14/20 THROUGH 06/27/20; AND ACTION THEREON

Motion made by Council Member Burkart, seconded by Council Member Bublitz, to approve payment of bills dated 06/26/20 through 07/02/20, transfers for the period 06/24/20 through 07/02/20 and payroll period 06/14/20 through 06/27/20. Motion carried without a negative vote with Council Member Simpson excused.

ADMINISTRATOR'S REPORT

City Administrator Hilvo reported that he walked the Amcast site with Council Member Simpson and saw much improvement. The office renovation is moving along, and the company should move in by December. Good progress is also being made on the tear down of the former Amcast building.

All Board, Commission and Committee meetings scheduled for July will be held via zoom and will be reevaluated for the August meetings.

COMMENTS AND SUGGESTIONS FROM CITIZENS - None

COMMENTS & ANNOUNCEMENTS BY COUNCIL MEMBERS - None

MAYOR'S REPORT- None

ADJOURNMENT – CLOSED SESSION

Motion made by Council Member Thome, seconded by Council Member Arnett, to adjourn to closed session at 7:50 p.m. pursuant to State Statute 19.85(1)(e)(g) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session. Also, to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, more specifically, to discuss parking lot lease agreement with Jackson Western LLC located at N49 W6337 Western Avenue and an update on Prochnow Landfill. Motion carried on a roll call vote with Council Member Bublitz, Arnett, Burkart, Verhaalen, Thome, and Lythjohan voting aye and Council Member Simpson excused.

RECONVENE TO OPEN SESSION

Motion made by Council Member Arnett, seconded by Council Member Thome, to reconvene to open session at 8:08 p.m. Motion carried with Council Members Bublitz, Arnett, Burkart, Verhaalen, Thome, and Lythjohan voting aye and Council Member Simpson excused.

NEW BUSINESS

CONSIDER PARKING LOT LEASE AGREEMENT WITH JACKSON WESTERN LLC LOCATED AT N49 W6337 WESTERN AVENUE; AND ACTION THEREON

Motion made by Council Member Thome, seconded by Council Member Lythjohan, to approve the parking lot lease agreement with Jackson Western LLC, located at N49 W6337 Western Avenue. Motion carried without a negative vote with Council Member Simpson excused.

ADJOURNMENT

Motion made by Council Member Arnett, seconded by Council Member Bublitz, to adjourn the meeting at 8:10 p.m. Motion carried without a negative vote with Council Member Simpson excused.

Amy D. Kletzien, MMC/WCPC
Deputy City Clerk

CITY OF CEDARBURG

MEETING DATE: July 27, 2020

ITEM NO: 8.A.

TITLE: Consider Ordinance No. 2020-07 amending the Official Map to establish a future public road extending from the Highway 60 Business Park through the Baehmann property at W74 N1204 Washington Avenue to connect with Hilltop Drive in the Town of Cedarburg; and action thereon (Plan Comm. 1/06/2020)

ISSUE SUMMARY: Council members will recall that this item was before you at your June 29, 2020 meeting and, in fact, action was taken at that time to approve Ordinance 2020-07. However, because it was subsequently determined that the notices for the public hearing were late in getting out, the public hearing had to be repeated to comply with City Ordinances. Accordingly, since there has been no change to this item, the following is the report you received for the June 29th meeting:

Because the engineers are now in the process of designing the lot layout and street/utility locations for the City's business park, it is now necessary to establish the specific location of the secondary road access to this park. As Council member know, the Primary access is direct to Highway 60. As this area of the City has not been pre-planned for future roads, it is necessary to establish the location of the connecting public roadway from the Business Park roadway system to an existing public roadway outside the City's Business Park. Since the Baehmann property is the only adjacent property within the City limits where a secondary access can be established, the plan is to extend the future roadway from the Business Park through the Baehmann site to connect with Hilltop Drive in the Town. To accomplish this, Council Members are being asked to approve Ordinance No. 2020-07 adopting the attached Official Map.

According to *The Glossary of Zoning, Development and Planning Terms* by the American Planning Association: an Official Map is a legally adopted map by a legislative body through a resolution or ordinance, that conclusively shows the location and width of proposed streets, public areas, or drainage rights-of-way. In your packet you will find a map provided to us by raSmith showing the location and width of the future road connecting the Business Park through the Baehmann parcel to Hilltop Drive in the Town.

STAFF RECOMMENDATION: Approve as proposed.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION: At their June 1, 2020 meeting, the Plan Commission recommended approval be unanimous vote. This Council unofficially approved this request at your June 29th meeting.

ATTACHMENTS:

- Minutes from the June 1, 2020, Plan Commission Meeting.
- Minutes from the July 29, 2020, Common Council meeting.
- Copy of Ordinance No.2020-07.
- Official Map

INITIATED/REQUESTED BY: City of Cedarburg

FOR MORE INFORMATION CONTACT: Jonathan P. Censky, City Planner, 262-375-7610

Commissioner Strautmanis inquired about the siding being proposed for the home. Architect Moore replied that the Petitioners have not decided if they will be using 4" lap or shake. If they decide to use lap siding, it will be installed in a beveled fashion.

Action:

A motion was made by Commissioner Strautmanis to approve the architectural plans for the proposed infill home with the condition that the third story dormer is designed with an aesthetically pleasing street view, giving the impression of a finished attic. This motion was seconded by Council Member Thome and carried without a negative vote.

→ **CONCEPT REVIEW FOR PLANS FOR 55-ACRE BAEHMANN PROPERTY LOCATED AT W74N1204 WASHINGTON AVENUE – NEUMANN DEVELOPMENT INC**

Neumann Development, Inc. has an accepted offer on the 55-acre Baehmann parcel located adjacent to W74N1204 Washington Avenue, which is contingent on City approval of their proposed development plans. Because the plans for the property are inconsistent with the City's Comprehensive Smart Growth Plan, the applicant has drafted three alternative designs for review and is asking for feedback to inform their final plan submission.

The Baehmann property is currently zoned P-1 Park District (temporary) and the Comprehensive Land Use Plan classifies this site as a transition in use with the Commercial classification at the north end, High Density Residential in the middle and Medium Density Residential at the south end to match the density of the existing development adjacent thereof. Since each of the options presented propose full residential use of the site, the Comprehensive Land Use Plan and the Zoning will first need to be amended if this project goes through the approval process. All three options are designed as a Planned Unit Development (PUD) with a mix of single-family residential and two-family clusters where environmental areas are preserved. To achieve the lot sizes proposed, the applicant will be proposing the use of the PUD Overlay District to reduce lot sizes and widths.

A summary of each option follows:

Option #1

This option proposes a transition in residential density from 4.3 units/acre (10,000sf lot size) at the east and south end of the project, 5.6 units/acre (7,800sf lot sizes) at the northwest corner of the project, 7 units/acre (6,200sf lot sizes) in the center portion of the project, to eleven 2-unit townhomes along the Washington Avenue frontage. This option results in 124 units on 55.7 net acres for an overall density of 4.5 units/acre.

Option #2

This option also shows a similar transition in residential densities with estate lots at 11,000sf in size or 3.9 units/acre located in the east and southeast corners of the project, 4.8 units/acre in the center, 6.2 units/acre along the north side and twenty townhomes along the Washington Avenue frontage. This option results in 114 units on 55.8 net acres for an overall density of 4.9 units/acre.

Option #3

This option is slightly different than the other two as it suggests adding the eastern third of the site to the City business park, and it is the only option that includes the road connection to the business park that staff can support. This option has a similar transition in residential densities across the site with the larger estate lots located at the south end of the site transitioning into smaller lots and increased density at the north end. It also includes twenty townhomes along Washington Avenue.

The Comprehensive Land Use Plan 2025 was developed based on public input wherein it addressed their immediate concerns. Accordingly, the plan attempts to match the existing land uses to the south and transitions with increased density and use intensity through the parcel to the industrial uses directly north thereof. Accordingly, Commissioners will need to determine whether the applicant's concepts will address the issues of having incompatible uses adjacent to each other.

City Staff notes that the road connection to the business park in options #1 and #2, is situated tight against the neighboring property to the north, and is unworkable as the radius is insufficient for semi-truck navigation. As reflected in all of the business park plans previously reviewed by the Common Council and this Commission, the preference of City Staff shows the roadway connection point centered on the Baehmann property where the two properties meet. From that connection point, the plan was to extend the roadway through the Baehmann property to Washington Avenue or curve northward to connect with Hilltop Drive in the Town of Cedarburg.

If Commissioners support the full residential use of the Baehmann property as proposed, option #3a includes the road pattern that was drafted by and is acceptable to Director of Engineering & Public Works Tom Wiza. This design shows a road pattern more commensurate to business parks with a connecting sidewalk. Moreover, the design provides separation of uses from residential to business and directs heavy truck traffic away from a residential neighborhood.

Planner Censky explained that sewer and water will not be available to the parcel for some time. The closest utility access point is Sheboygan Road, which will be used to service the Highway 60 business park. These utilities will then extend into this parcel.

Bryan Lindgren and Steve DeCleene from Neumann Developments were in attendance to answer questions and provide more information on the project. Developer Lindgren emphasized that they have flexibility with their designs; at this stage they are only looking for input from the Plan Commission to base their future designs. Developer DeCleene proposed that the City purchase the northeast 7-acres of the Baehmann parcel and incorporate it into the business park in order to establish the access road in this area.

In response, Cedarburg Light & Water General Manager Lythjohan opined that the TIF could be amended to extend the business park boundary; however, it would need to go to the Joint Review Board and be presented again to the Common Council.

Planner Censky advised that there will be some wetland mitigation needed to cross the existing wetlands with the road. Parcel Owner Kurt Baehmann was in attendance and

provided more information regarding the wetland in question. Mr. Baehmann advised that the property has historically been used as a farm field and the wetland in the north portion of the parcel is seasonal. He explained that the amount of water in the area has grown over the years due to increasing construction at Five Corners, and from this point the water flows southeast to the quarries. Developer DeCleene added that although the area is considered wetland, it is not deemed high-quality wetland.

Developer DeCleene defined the nomenclature used in their plans for the different sized lots ranging from smallest to largest as: villas, residences, estates. Commissioner Strautmanis questioned how the garages will be situated on the villa lots, since the widths are only 50', adding that he would not want to see a street that consists only of garage doors. Developer Lindgren assured him that the plans will include two-car garages that will be stepped back to prevent them from dominating the lots. He explained that they would also add this design requirement to the covenants to prevent that from happening during construction. Mayor O'Keefe observed that the City has several of the medium and larger lots, but not as many in the villa size, and believes that they will appeal to first time home buyers. He stated that the City seems to have very few vacant small lots available and he is afraid that will prove to be a trend. Commissioner Cain agreed that the villa size homes are needed and wanted to know if there will be sidewalks in the development and if the roads will be public or private. Planner Censky advised that while it is still early in the planning stage, they will most likely be public roads, and that the inclusion of sidewalks will be required.

Vice Chairperson Burgoyne questioned Mayor O'Keefe and Planner Censky if any thought was given to extending the Highway 60 business park to include this parcel, as opposed to zoning it for residential use. He pointed out that it took twenty years to get to this point and suggested seeking out a second opinion in regard to business development before going further down the road of residential use. Planner Censky acknowledged that there were some that felt that the lot should be used as business since it sits adjacent to the Town of Cedarburg business park located directly to the north. However, he believes that the addition of a berm on the north side of the lot would be an effective way to separate the two land uses.

Council Member Thome stated that although she can appreciate Vice Chairperson Burgoyne's forward thinking, she cannot envision the entire Baehmann parcel as business use. Commissioner Cain challenged that if the City wanted the parcel for business use, they would have done this already. Mayor O'Keefe agreed that although he has been delighted with the development of the recent business parks, he does not feel that this parcel needs to be developed as business.

Mr. Baehmann joined the conversation to add that his family prefers this lot to be developed as residential, and they are looking forward to working with Neumann Developments. He emphasized that his family has been working on plans for this property for fifteen years. They have spoken with various developers who have all agreed that Cedarburg is a great residential community. He pointed out that the addition of this parcel to the business park would double its size, meaning it may take many years to fill.

Several neighbors to the parcel attended the meeting and viewed the plans from Neumann. They then made the following statements regarding this project.

John Ochsenwald, owner of N108W6989 Berkshire Street, suggested that when portraying the business park it would be a good idea for the City to call it 'office space' in the description in order to get more people excited about it. He believes that the plans show a great utilization of space; however, he does have some concern with the 50' lots, as the lots on Berkshire are around 100'. He said he was glad to hear that the developers have some flexibility, and that the plans indicate that the wooded area to the south of the parcel remains intact.

Eddie Gilgenbach, owner of N108W7020 Berkshire Street, explained that when he and his wife purchased their home, they understood that the Baehmann parcel would eventually be developed. He said that he has lived in many different places including Chicago and Denver, and when presented with the option of living anywhere, he chose Cedarburg. He said that Denver has a lot of narrower lots and feels as though people are living on top of each other and he likes that Cedarburg is not like that. He voiced his approval in the way the plan is laid out and had some questions regarding his easement in the back of his lot and whether or not there would be runoff if trees in that area would be removed. Developer DeCleene assured him that they have an engineer on staff that performs analysis on runoff volumes and puts together a stormwater storage topographical survey of the project.

Luca Deflorentiis, owner of N108W7045 Berkshire Street, recognized that the Baehmanns have been running a family institution for a long time, and he appreciates the time and thought put into the future development of this land. He likes the idea of having more residential and estate lots. He is concerned about density, as he thinks Cedarburg wants more space. He would not like for the developers to go down the multi-family housing path.

Mark Benishek, owner of N108W6912 Berkshire Street, remarked that the size of the homes and yards is really what sold him on living in Cedarburg. He has concerns about any high density plans. He complained that he can hear construction work from the Town of Cedarburg business park now, but thinks that berms might help with that.

Dale Reichhart, owner of N108W7345 Balfour Street, stressed that he is worried about the density and increased traffic from the subdivision, especially during events such as Maxwell Street days. Any increase in traffic coming from the north on Washington Avenue is going to make it more dangerous at the Poplar Avenue intersection. There are many young drivers coming out of the subdivision and he was responsible for the addition of a caution sign in that area.

Mayor O'Keefe asked Planner Censky if an accessory lane would be added to Washington Street to accommodate vehicle turn off. Planner Censky advised that when the project goes through to Engineering, traffic patterns will be analyzed.

Overall consensus was in favor of zoning the Baehmann parcel for residential use.

**RECOMMENDATION OF APPROVAL ON OFFICIAL CITY MAP TO ESTABLISH
FUTURE ROAD PATTERN FOR THE 55-ACRE PARCEL LOCATED AT W74N1204
WASHINGTON AVENUE – CITY OF CEDARBURG**

An Official City Map is a legally adopted map by a legislative body through a resolution or ordinance, that conclusively shows the location and width of proposed streets, public areas, or drainage rights-of-way.

As Commissioners are aware, the Baehmann site provides the only means of a secondary access to the Highway 60 business park. Since this area is currently undeveloped with no future approved road pattern, it is critical at this time to establish the roadway connection point between the two parcels. The future roadway will extend either through the Baehmann site to Washington Avenue or will curve to the north and connect with Hilltop Drive in the Town of Cedarburg.

To accomplish this, Commissioners are being asked to recommend the adoption of the Official City Map provided in the meeting packet, showing the roadway extending from the business park curving through the Baehmann parcel to Hilltop Drive in the Town of Cedarburg.

Action

A motion was made by Commissioner Strautmanis to recommend the approval of the Official City Map establishing the road pattern to the Common Council. This motion was seconded by Council Member Thome and carried without a negative vote.

REVIEW AND CERTIFY CODE OF ETHICS; AND ACTION THEREON

The Plan Commission members acknowledged the Code of Ethics and agreed to abide by them.

COMMENTS AND ANNOUNCEMENTS BY PLAN COMMISSIONERS

No comments or announcements were offered by Commissioners.

MAYOR'S ANNOUNCEMENTS

Mayor O'Keefe had no announcements

ADJOURNMENT

A motion was made by Commissioner Kinzel, seconded by Council Member Thome, to adjourn the meeting at 9:19 p.m. The motion carried without a negative vote.

Victoria Guthrie
Administrative Assistant

**CITY OF CEDARBURG
COMMON COUNCIL
June 29, 2020**

**CC20200629-1
UNAPPROVED**

A regular meeting of the Common Council of the City of Cedarburg, Wisconsin, was held on Monday, June 29, 2020, online utilizing the Zoom app. Mayor O’Keefe called the meeting to order at 7:00 p.m.

Roll Call: Present - Mayor Michael O’Keefe, Council Members Sherry Bubnitz, Jack Arnett, Patricia Thome, Barbara Lythjohan, Robert Simpson, Rick Verhaalen

Excused - Council Member Kristin Burkhardt

Also Present - Administrator Mikko Hilvo, Attorney Michael Herbrand, Planner Jon Censky, Engineering Director Tom Wiza, Clerk Tracie Sette, citizens, and members of the news media.

STATEMENT OF PUBLIC NOTICE

At Mayor O’Keefe’s request, City Clerk Tracie Sette verified that notice of this meeting was provided to the public by forwarding the agenda to the City’s official newspaper, the *News Graphic*, to all news media and citizens who requested copies, and by posting in accordance with the Wisconsin Open Meetings law.

COMMENTS AND SUGGESTIONS FROM CITIZENS

Citizens present were welcomed and encouraged to provide their input during the citizen comment portion of the meeting. No comments or suggestions were received.

APPROVAL OF MINUTES

A motion was made by Council Member Pat Thome to approve the June 8, 2020 Common Council minutes, seconded by Council Member Sherry Bubnitz, carried without a negative vote with Council Member Burkhardt excused.

 PUBLIC HEARING

CONSIDER ORDINANCE NO. 2020-07 AMENDING THE OFFICIAL CITY MAP TO ESTABLISH A FUTURE ROAD EXTENDING FROM THE HWY. 60 BUSINESS PARK THROUGH THE BAEHMANN PROPERTY AT W74 N1204 WASHINGTON AVENUE TO CONNECT WITH HILLTOP DRIVE IN THE TOWN OF CEDARBURG; AND ACTION THEREON

Mayor O’Keefe opened the public hearing at 7:20 p.m. to consider Ordinance No. 2020-07 amending the Official City Map which establishes a future road extending from the Hwy 60 Business Park through the Baehmann property at W74 N1204 Washington Avenue to connect with Hilltop Drive in the Town of Cedarburg. Planner Jon Censky explained the need for a second access road to the Highway 60 Business Park. The Plan Commission recommended approval of

this road. Kurt Baehmann thought everything looks good and mentioned the City has been a pleasure to work with.

There were no additional comments from the public.

A motion was made by Council Member Pat Thome to close the public hearing, seconded by Council Member Sherry Bublitz, and carried without a negative vote with Burkart excused.

A motion was made by Council Member Pat Thome to approve Ordinance 2020-07 amending the Official City Map, seconded by Council Member Sherry Bublitz, and carried by roll call vote: Bublitz-aye, Arnett-aye, Verhaalen-aye, Simpson-aye, Thome-aye, Lythjohan-aye and Council Member Burkart excused.
(6-0).

NEW BUSINESS

CONSIDER ORDINANCE NO. 2020-08 AMENDING SECTION 8-4-13 OF THE CODE OF ORDINANCES TO CLARIFY CEMETERY RULES; AND ACTION THEREON

The City cleans up cemeteries on March 1 and October 1 of each year with items getting removed that do not identify with any gravestone.

A motion was made by Council Member Sherry Bublitz, seconded by Council Member Jack Arnett, to approve Ordinance 2020-08 clarifying cemetery rules. Motion carried without a negative vote with Council Member Burkart excused.

CONSIDER REQUEST FROM CEDARS III LLC, W53 N404 PARK LANE TO EXTEND THEIR PREMISE DESCRIPTION FOR 2020 TO INCLUDE THEIR OUTSIDE PROPERTY FOR SOCIAL DISTANCE EVENTS; AND ACTION THEREON

Administrator Hilvo explained the request from Cedars III to include all outside property for alcohol consumption for the remainder of the license year. After a discussion, the concern lies with alcohol consumption in the front yard which includes the parking lot. Attorney Michael Herbrand cautioned against allowing alcohol consumption in the parking lot. Mel's Pig Roast typically uses the front yard for admission and ticket sales and not alcohol consumption.

A motion was made by Council Member Sherry Bublitz to approve the Cedars III premise description for 2020 to include their outside backyard property for social distance events and to exclude the parking lot, seconded by Council Member Rick Verhaalen. Motion carried without a negative vote with Council Member Burkart excused.

CONSIDER REQUEST FROM THE CEDARBURG CULTURAL CENTER, INC. W52 N546 WASHINGTON AVENUE, TO ALLOW FOUR ADDITIONAL OUTDOOR AMPLIFIED MUSIC EVENTS IN 2020; AND ACTION THEREON

ORDINANCE NO. 2020-07

An Ordinance Amending the Official Map to Establish a Future Public Road Extending from the West Property Line of the Highway 60 Business Park Through the Northeast Corner of the Baehmann Property Located at W74 N1204 Washington Avenue to Connect with Hilltop Drive in the Town of Cedarburg

WEREAS, the City desires a future public road extending from the west property line of the Highway 60 Business Park lands through the northeast corner of the Baehmann Property at W74 N1204 Washington Avenue to connect with Hilltop Drive in the Town of Cedarburg.

THEREFORE, the Common Council of the City of Cedarburg, Wisconsin, hereby ordains that a future public road located as described above, and as reflected in Exhibit A attached, is necessary for a secondary access to and from the Highway 60 Business Park and to provide for proper traffic circulation:

Section 6-1-1(c)(1) of the City Code of Ordinances states: The Common Council may change or add to the Official Map so as to establish the exterior lines of; widen; narrow; extend; or close any platted, existing, proposed, or planned streets, highways, parkways, parks or playgrounds. The Official Map may also include at the direction of the Common Council the location of railroad rights-of-way, waterways, public transit facilities and drainage ways.

No such change may become effective until after a public hearing concerning the proposed change before the Common Council at which parties in interest and citizens shall have an opportunity to be heard.

This ordinance shall take effect upon its passage and publication as provided by law.

Passed and adopted this 27th day of July, 2020.

Mike O'Keefe, Mayor

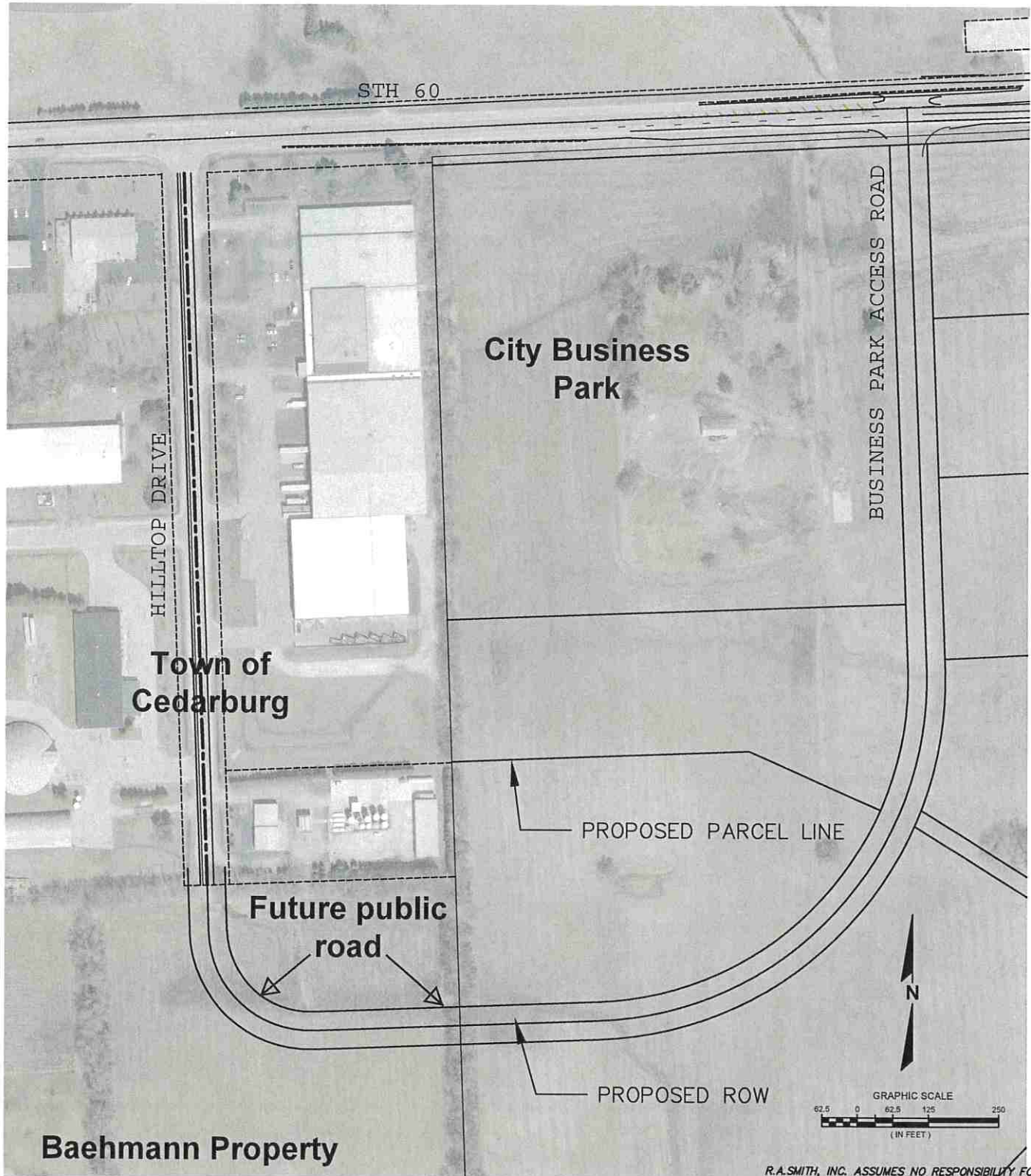
Countersigned:

Tracie Sette, City Clerk

Approved as to form:

Michael P. Herbrand, City Attorney

Exhibit A



R.A.SMITH, INC. ASSUMES NO RESPONSIBILITY FOR DAMAGES, LIABILITY OR COSTS RESULTING FROM CHANGES OR ALTERATIONS MADE TO THIS PLAN WITHOUT THE EXPRESSED WRITTEN CONSENT OF R.A.SMITH, INC.

raSmith
CREATIVITY BEYOND ENGINEERING

16745 W. Bluemound Road
Brookfield, WI 53005-5938
(262) 781-1000
rasmith.com

Brookfield, WI | Milwaukee, WI | Appleton, WI | Madison, WI | Cedarburg, WI
Mount Pleasant, WI | Naperville, IL | Irvine, CA

CEDARBURG BUSINESS PARK
CITY OF CEDARBURG

FUTURE ROADWAY

© COPYRIGHT 2020
R.A. Smith, Inc.

DATE: 6/30/20

SCALE: 1" = 250'

JOB NO. 1200167

PROJECT MANAGER:
TROY T. HARTJES, P.E.

SHEET NUMBER

CITY OF CEDARBURG

MEETING DATE: July 27, 2020

ITEM NO: 9.B.

TITLE: Consider approval of 7-year contract with Waste Management to provide collection and disposal of municipal refuse and recycling materials; and action thereon. (Public Works and Sewerage Comm. 5/14/20)

ISSUE SUMMARY: The final contract language has been negotiated with Waste Management for a new 7-year municipal refuse and recycling contract. The big change will be going to fully automated pickup with a cart for weekly refuse collection and a cart for bi-weekly recycling collection. Plastic bags, private garbage cans, and items left outside the Waste Management issued carts will no longer be picked up. Waste Management employees will typically not leave their trucks.

Our current contract rate is \$9.24/month for refuse and \$4.41/month for recycling. The new 2021 contract rate will be \$9.70/month for refuse and \$4.41/month for recycling. (3.37% increase) After 2021, rates will increase at the “Garbage and Trash Collection CPI”, with a guaranteed minimum 3% increase and maximum 4% increase.

STAFF RECOMMENDATION: Staff recommends awarding the 7-year contract to Waste Management.

BOARD, COMMISSION OR COMMITTEE RECOMMENDATION: The Public Works and Sewerage Commission recommended award of a 7-year municipal refuse and recycling contract to Waste Management.

BUDGETARY IMPACT: 3.37% rate increase for 2021. Estimated 2021 contract cost \$708,604.

ATTACHMENTS: Copy of Waste Management contract

INITIATED/REQUESTED BY: Tom Wiza

FOR MORE INFORMATION CONTACT: Tom Wiza-Director of Engineering and Public Works
262-375-7610

CITY OF CEDARBURG

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JULY 2020

		Check Amt	Invoice	Comment
111300 PWSB Checking				
Paid Chk#	035382	7/10/2020	ADAPTOR INC.	
E 601-573835-360	MANHOLE ADJUSTMENT	\$1,590.00	36399	CWRC-MANHOLE ADJUSTMENT
Total ADAPTOR INC.		\$1,590.00		
Paid Chk#	035383	7/10/2020	ALBIERO PLUMBING	
E 100-522230-240	REPAIR AND MAINTENANCE	\$555.75	221245	FD-REPAIR & MAINTENANCE
Total ALBIERO PLUMBING		\$555.75		
Paid Chk#	035384	7/10/2020	ASC PUMPING EQUIPMENT	
E 100-533450-380	EQUIPMENT/CAPITAL OUTLA	\$1,250.00	IN00172207	DPW-MAINTENANCE
Total ASC PUMPING EQUIPMENT		\$1,250.00		
Paid Chk#	035385	7/10/2020	ASSOCIATED BENEFIT & RISK CON.	
E 100-515600-210	PROFESSIONAL SERVICES	\$7,668.31	30829	CONSULTING FEE-AUGUST - DECEMBER 2020
G 100-156200	DUE FROM LIGHT & WATER	\$1,915.00	30829	CONSULTING FEE-AUGUST - DECEMBER 2020
Total ASSOCIATED BENEFIT & RISK CON.		\$9,583.31		
Paid Chk#	035386	7/10/2020	AURORA EAP	
E 100-519200-161	EAP/125 ADMIN	\$556.50	IN 22042	EAP/125 ADMIN
Total AURORA EAP		\$556.50		
Paid Chk#	035387	7/10/2020	BADGER STATE WASTE, LLC	
E 601-573825-294	SLUDGE HAULING	\$16,772.00	2726	CWRC-SLUDGE HAULING-JUNE 2020
Total BADGER STATE WASTE, LLC		\$16,772.00		
Paid Chk#	035388	7/10/2020	BAKER & TAYLOR AV VIDMASS	
E 260-555110-319	PUBLICATIONS AND SUBSCRI	\$249.79	H47547410	LIBR-PUBLICATIONS
E 260-555110-319	PUBLICATIONS AND SUBSCRI	\$46.63	H47875830	LIBR-PUBLICATIONS
Total BAKER & TAYLOR AV VIDMASS		\$296.42		
Paid Chk#	035389	7/10/2020	BAKER & TAYLOR BOOKS	
E 260-555110-319	PUBLICATIONS AND SUBSCRI	\$433.34	2035274676	LIBR-PUBLICATIONS
E 260-555110-322	DONATION EXPENDITURES	\$35.00	2035274676	LIBR-DONATIONS
E 260-555110-319	PUBLICATIONS AND SUBSCRI	\$94.18	2035274677	LIBR-PUBLICATIONS
E 260-555110-319	PUBLICATIONS AND SUBSCRI	\$333.18	2035283623	LIBR-PUBLICATIONS
E 260-555110-322	DONATION EXPENDITURES	\$15.00	2035293825	LIBR-DONATIONS
E 260-555110-319	PUBLICATIONS AND SUBSCRI	\$443.64	2035293825	LIBR-PUBLICATIONS
Total BAKER & TAYLOR BOOKS		\$1,354.34		
Paid Chk#	035390	7/10/2020	BEYER S HARDWARE STORE	
E 100-555510-240	REPAIR AND MAINTENANCE	\$16.20	156912	PARKS-REPAIR & MAINTENANCE
E 100-533210-350	OPERATING SUPPLIES	\$66.11	157193	DPW-OPERATING
E 100-533210-353	MAINTENANCE PARTS	\$14.83	157363	DPW-MAINTENANCE
E 100-533210-353	MAINTENANCE PARTS	\$10.00	157383	DPW-MAINTENANCE
E 100-533210-353	MAINTENANCE PARTS	\$11.45	157564	DPW-MAINTENANCE
E 100-555220-347	SUPPLIES AND EXPENSES	\$44.97	157707	CELEBRATIONS-SUPPLIES
E 100-555510-240	REPAIR AND MAINTENANCE	\$10.79	157724	PARKS-REPAIR & MAINTENANCE

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		Check Amt	Invoice	Comment
E 100-533440-240	REPAIR AND MAINTENANCE	\$28.39	157753	DPW-REPAIR & MAINTENANCE
E 100-555220-347	SUPPLIES AND EXPENSES	\$55.41	157763	CELEBRATIONS-SUPPLIES
E 100-555220-347	SUPPLIES AND EXPENSES	\$11.68	157869	CELEBRATIONS-SUPPLIES
E 100-555510-240	REPAIR AND MAINTENANCE	\$38.23	157881	PARKS-REPAIR & MAINTENANCE
E 100-518100-240	REPAIR AND MAINTENANCE	\$2.70	157939	COMPLEX-REPAIR & MAINTENANCE
E 601-573840-340	MAINTENANCE SUPPLIES	\$74.59	157951	CWRC-MAINTENANCE
E 601-573840-340	MAINTENANCE SUPPLIES	(\$11.96)	158012	CWRC-MAINTENANCE
E 601-573840-340	MAINTENANCE SUPPLIES	\$14.00	158013	CWRC-MAINTENANCE
E 100-555510-240	REPAIR AND MAINTENANCE	\$11.21	158027	PARKS-REPAIR & MAINTENANCE
E 100-555510-240	REPAIR AND MAINTENANCE	\$3.56	158031	PARKS-REPAIR & MAINTENANCE
E 100-518100-350	OPERATING SUPPLIES	\$7.19	158045	COMPLEX-OPERATING
E 100-555510-240	REPAIR AND MAINTENANCE	\$8.97	158057	PARKS-REPAIR & MAINTENANCE
E 100-533210-353	MAINTENANCE PARTS	\$2.60	158069	DPW-MAINTENANCE
E 601-573840-340	MAINTENANCE SUPPLIES	\$7.00	158073	CWRC-MAINTENANCE
E 100-533210-350	OPERATING SUPPLIES	\$8.62	158143	DPW-OPERATING
E 601-573830-340	MAINTENANCE SUPPLIES	\$3.22	158156	DPW-MAINTENANCE
Total	BEYER S HARDWARE STORE	\$439.76		
Paid Chk# 035391	7/10/2020	BUBLITZ CREATIVE		
E 260-555110-382	LIBRARY TECHNOLOGY	\$35.00	4249	LIBR-TECH
Total	BUBLITZ CREATIVE	\$35.00		
Paid Chk# 035392	7/10/2020	BUSINESS CARD		
E 260-555110-382	LIBRARY TECHNOLOGY	\$10.98	7141	LIBR-TECHNOLOGY
Total	BUSINESS CARD	\$10.98		
Paid Chk# 035393	7/10/2020	CARDMEMBER SERVICE		
E 100-522410-350	OPERATING SUPPLIES	\$10.42	0513	EM-OPERATING
E 100-514200-380	EQUIPMENT/CAPITAL OUTLA	\$846.95	6174	CLERK-FOLDING MACHINE
E 100-533110-320	PROF PUBLICATIONS AND DU	\$138.72	6174	ENG-PROFESSIONAL DUES
E 240-555320-330	TRAVEL & TRAINING	\$38.00	6182	POOL-TRAINING
E 220-555390-347	SUPPLIES AND EXPENSES	\$21.78	6182	REC-SUPPLIES & EXPENSES
E 220-555390-394	POMS EXPENSES	\$15.81	6182	REC-POMS
E 220-555390-347	SUPPLIES AND EXPENSES	\$3,299.03	6190	REC-SUPPLIES & EXPENSES
E 220-555390-347	SUPPLIES AND EXPENSES	(\$1,131.57)	6190	REC-SUPPLIES & EXPENSES
E 601-573825-372	SAFETY EQUIPMENT	(\$93.49)	6208	CWRC-SAFETY
E 601-573830-340	MAINTENANCE SUPPLIES	\$244.92	6208	CWRC-MAINTENANCE
E 601-573850-330	TRAVEL & TRAINING	\$139.46	6208	CWRC-TRAVEL & TRAINING
E 601-573825-372	SAFETY EQUIPMENT	\$85.96	6208	CWRC-SAFETY
E 601-573825-372	SAFETY EQUIPMENT	\$228.69	6208	CWRC-SAFETY
E 601-573835-360	MANHOLE ADJUSTMENT	\$1.13	6208	CWRC-MANHOLE ADJUSTMENT
E 601-573825-372	SAFETY EQUIPMENT	\$49.62	6208	CWRC-SAFETY
E 601-573830-340	MAINTENANCE SUPPLIES	\$120.75	6208	CWRC-MAINTENANCE
E 100-533210-350	OPERATING SUPPLIES	\$152.50	6216	DPW-OPERATING
E 100-555220-347	SUPPLIES AND EXPENSES	\$1,647.25	6216	CELEBRATIONS-FLAGS-L&W GRANT
E 100-533210-350	OPERATING SUPPLIES	\$32.38	6216	DPW-OPERATING
E 100-533210-350	OPERATING SUPPLIES	\$38.75	6216	DPW-OPERATING
E 100-533210-380	EQUIPMENT/CAPITAL OUTLA	\$381.46	6216	DPW-EQUIPMENT-BATTERIES

CITY OF CEDARBURG

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E 100-555510-240	REPAIR AND MAINTENANCE	\$104.80	6216	PARKS-REPAIR & MAINTENANCE
E 220-555390-347	SUPPLIES AND EXPENSES	\$13.58	6621	REC-SUPPLIES
E 100-514100-310	OFFICE SUPPLIES	\$63.26	6621	CLERK-OFFICE SUPPLIES
E 100-519200-335	LEADERSHIP DEVELOPMENT	\$50.00	6639	LIBR-RETIREMENT
E 260-555110-124	BONUSES	\$40.00	6639	LIBR-BONUS
E 260-555110-223	MARKETING	\$55.41	6639	LIBR-MARKETING
E 260-555110-310	OFFICE SUPPLIES	\$174.18	6639	LIBR-OFFICE SUPPLIES
E 260-555110-312	COMPUTER/COPIER SUPPLIE	\$1,968.80	6639	LIBR-COMPUTER/COPIER SUPPLIES
E 260-555110-319	PUBLICATIONS AND SUBSCRI	\$66.20	6639	LIBR-PUBLICATIONS
E 260-555110-320	PROF PUBLICATIONS AND DU	\$305.00	6639	LIBR-PUBLICATIONS & DUES
E 260-555110-322	DONATION EXPENDITURES	\$657.71	6639	LIBR-DONATIONS
E 260-555110-382	LIBRARY TECHNOLOGY	\$459.64	6639	LIBR-TECH
E 260-555110-395	EMPLOYMENT EXPENSES	\$159.50	6639	LIBR-EMPLOYMENT EXPENSE
E 260-555110-240	REPAIR AND MAINTENANCE	\$129.42	6639	LIBR-REPAIR & MAINTENANCE
E 100-555510-240	REPAIR AND MAINTENANCE	(\$104.46)	6761	PARKS-REPAIR & MAINTENANCE
E 100-555510-240	REPAIR AND MAINTENANCE	\$54.26	6761	PARKS-REPAIR & MAINTENANCE
E 100-533210-350	OPERATING SUPPLIES	\$963.76	6761	PARKS-OPERATING
E 100-555510-310	OFFICE SUPPLIES	\$61.39	6761	PARKS-OFFICE SUPPLIES
E 100-522110-330	TRAVEL & TRAINING	(\$149.60)	6761	PD-TRAVEL & TRAINING
E 100-522110-310	OFFICE SUPPLIES	\$189.77	6779	PD-OFFICE SUPPLIES
E 100-522120-380	EQUIPMENT/CAPITAL OUTLA	\$2,096.38	6787	PD-EQUIPMENT
E 100-522120-347	SUPPLIES AND EXPENSES	\$23.90	6787	PD-SUPPLIES
E 100-522110-330	TRAVEL & TRAINING	\$100.00	6795	PD-TRAVEL & TRAINING
E 100-522130-346	UNIFORMS	\$133.00	6795	PD-UNIFORMS
E 100-522120-380	EQUIPMENT/CAPITAL OUTLA	\$281.26	6795	PD-EQUIPMENT
E 100-522130-310	OFFICE SUPPLIES	\$59.98	6795	PD-OFFICE SUPPLIES
E 100-522120-330	TRAVEL & TRAINING	\$463.88	6795	PD-TRAVEL & TRAINING
E 100-522110-240	REPAIR AND MAINTENANCE	\$174.36	6795	PD-REPAIR & MAINTENANCE
E 100-522130-310	OFFICE SUPPLIES	\$15.39	6795	PD-OFFICE SUPPLIES
E 100-522120-330	TRAVEL & TRAINING	\$4.38	6795	PD-TRAVEL & TRAINING
E 100-555140-310	OFFICE SUPPLIES	\$48.55	6829	SRCTR-OFFICE SUPPLIES
Total CARDMEMBER SERVICE		\$14,932.22		

Paid Chk# 035394 7/10/2020 CEDAR CORPORATION

E 400-533311-854	STREET IMPROVEMENTS	\$317.12	104093	2020 STREET & UTILITY PROJECT
E 400-533440-475	STORMWATER IMPROVEMEN	\$40.36	104093	2020 STREET & UTILITY PROJECT
G 601-184313	COLLECTION MAINS AND ACCES	\$109.55	104093	2020 STREET & UTILITY PROJECT
G 400-156200	DUE FROM LIGHT & WATER	\$109.55	104093	2020 STREET & UTILITY PROJECT
Total CEDAR CORPORATION		\$576.58		

Paid Chk# 035395 7/10/2020 CEDARBURG FRIENDS OF PARKS & R

R 100-441110	LIQUOR & BEER LICENSES	\$10.00	CK REQ	REFUND/SPECIAL CLASS B PERMIT/EVENT CANCELLED
otal CEDARBURG FRIENDS OF PARKS & R		\$10.00		

Paid Chk# 035396 7/10/2020 CEDARBURG GARDEN CLUB

R 220-467201	GYM RENTALS	\$360.00	CK REQ	GYM RENTAL CANCELLATION
Total CEDARBURG GARDEN CLUB		\$360.00		

CITY OF CEDARBURG

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		Check Amt	Invoice	Comment
Paid Chk#	035397	7/10/2020	CEDARBURG LIGHT & WATER	
G 100-256201	DUE TO L&W IMPACT FEES	\$2,007.82	CK REQ	WTR IMPACT FEE HBT N82W4914 SANDHILL TRAILS
Total	CEDARBURG LIGHT & WATER	\$2,007.82		
Paid Chk#	035398	7/10/2020	CINTAS CORPORATION	
E 100-533210-350	OPERATING SUPPLIES	\$116.90	4054393757	DPW-OPERATING
E 100-533210-350	OPERATING SUPPLIES	\$119.60	4055003948	DPW-OPERATING
Total	CINTAS CORPORATION	\$236.50		
Paid Chk#	035399	7/10/2020	DEPARTMENT OF ADMIN DRAWER 622	
E 260-555110-382	LIBRARY TECHNOLOGY	\$600.00	505-00000487	LIBR-TECH-INTERNET SERVICE
Total	DEPARTMENT OF ADMIN DRAWER 622	\$600.00		
Paid Chk#	035400	7/10/2020	DIGITAL EDGE OF GRAFTON	
E 100-555510-290	MAINT/CONTRACTED SERVIC	\$903.00	17300	PARKS-CONTRACTED SERVICES
E 100-555510-240	REPAIR AND MAINTENANCE	\$171.00	17301	PARKS-REPAIR & MAINTENANCE
Total	DIGITAL EDGE OF GRAFTON	\$1,074.00		
Paid Chk#	035401	7/10/2020	DORNER COMPANY PO BOX 189	
G 601-185324	LIFT STATIONS	\$1,200.00	153231-IN	CWRC-LIFT STATIONS
Total	DORNER COMPANY PO BOX 189	\$1,200.00		
Paid Chk#	035402	7/10/2020	FASTENAL COMPANY	
E 100-533210-353	MAINTENANCE PARTS	\$10.34	WISAU118112	DPW-MAINTENANCE PARTS
Total	FASTENAL COMPANY	\$10.34		
Paid Chk#	035403	7/10/2020	FESTIVALS OF CEDARBURG, INC	
R 100-441110	LIQUOR & BEER LICENSES	\$10.00	CK REQ	REFUND FOR SPECIAL CLASS B LICENSE-EVENT CANCELLED
Total	FESTIVALS OF CEDARBURG, INC	\$10.00		
Paid Chk#	035404	7/10/2020	FORE BETTER GOLF	
E 220-555390-290	MAINT/CONTRACTED SERVIC	\$162.40	20-1001	REC-CONTRACTED SERVICES
Total	FORE BETTER GOLF	\$162.40		
Paid Chk#	035405	7/10/2020	GAREY, MICHELE	
R 220-486000	MISCELLANEOUS REVENUE	\$60.00	CK REQ	REFUND-MINI MUSIC MAKERS-CLASS CANCELLED
Total	GAREY, MICHELE	\$60.00		
Paid Chk#	035406	7/10/2020	GILL, SARAH	
R 100-441124	OPERATOR LICENSES	\$35.00	CK REQ	REFUND OPERATOR LICENSE-WILL NOT BE WORKING IN CEDARBURG
Total	GILL, SARAH	\$35.00		
Paid Chk#	035407	7/10/2020	GROTH WATER WELLS, INC.	
E 353-566710-290	MAINT/CONTRACTED SERVIC	\$1,520.00	R20 158	TIF#6 CONTRACTED SERVICES-WELL#2 ABANDONMENT
Total	GROTH WATER WELLS, INC.	\$1,520.00		

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Paid Chk# 035408	7/10/2020	GROTHS COUNTRY GARDENS			
E 100-555220-347	SUPPLIES AND EXPENSES		\$120.75	6/18/20	CELEBRATIONS-SUPPLIES
Total	GROTHS COUNTRY GARDENS		\$120.75		
Paid Chk# 035409	7/10/2020	GUTHRIE & FREY			
E 100-518100-240	REPAIR AND MAINTENANCE		\$75.00	6/30/20	CH-RENTAL-8/1-10/31/20
Total	GUTHRIE & FREY		\$75.00		
Paid Chk# 035410	7/10/2020	HILGENDORF MEMORIALS			
E 100-555510-240	REPAIR AND MAINTENANCE		\$191.00	116124682	PARKS-REPAIR & MAINTENANCE
Total	HILGENDORF MEMORIALS		\$191.00		
Paid Chk# 035411	7/10/2020	HOME DEPOT CREDIT SERVICES			
E 100-533311-240	REPAIR AND MAINTENANCE		\$308.43	3692	DPW-STREET REPAIR & MAINTENANCE
E 100-533440-240	REPAIR AND MAINTENANCE		\$17.21	3692	DPW-STREET REPAIR & MAINTENANCE
E 200-544210-350	OPERATING SUPPLIES		\$129.96	3692	CEMETERY-OPERATING
E 100-518100-350	OPERATING SUPPLIES		\$49.89	3692	COMPLEX-OPERATING
E 601-573830-340	MAINTENANCE SUPPLIES		\$771.39	3692	CWRC-MAINTENANCE
Total	HOME DEPOT CREDIT SERVICES		\$1,276.88		
Paid Chk# 035412	7/10/2020	JACKSON CONCRETE INC.			
E 100-533440-240	REPAIR AND MAINTENANCE		\$612.50	0108017-IN	DPW-STORM REPAIR & MAINTENANCE
Total	JACKSON CONCRETE INC.		\$612.50		
Paid Chk# 035413	7/10/2020	JACKSON LEWIS P.C.			
E 100-522110-212	ATTORNEY/CONSULTANT		\$108.00	7575189	FINALIZE PD CONTRACT
Total	JACKSON LEWIS P.C.		\$108.00		
Paid Chk# 035414	7/10/2020	JANI-KING OF MILWAUKEE/ROYAL F			
E 260-555110-290	MAINT/CONTRACTED SERVIC		\$2,048.76	MIL05200602	LIBR-MAINTENANCE
E 260-555110-290	MAINT/CONTRACTED SERVIC		(\$292.68)	MIL05200621	LIBR-MAINTENANCE
E 260-555110-290	MAINT/CONTRACTED SERVIC		\$1,365.84	MIL06200687	LIBR-MAINTENANCE
E 260-555110-290	MAINT/CONTRACTED SERVIC		\$933.24	MIL07200440	LIBR-MAINTENANCE
Total	JANI-KING OF MILWAUKEE/ROYAL F		\$4,055.16		
Paid Chk# 035415	7/10/2020	JM BRENNAN, INC.			
E 400-518100-802	LINCOLN BUILDING REPAIRS		\$10,231.00	JC23830	LINCOLN BUILDING BOILER
Total	JM BRENNAN, INC.		\$10,231.00		
Paid Chk# 035416	7/10/2020	JOSEPH JACOBS			
E 100-522310-210	PROFESSIONAL SERVICES		\$270.00	20-013	BI-7/1-7/8/20
Total	JOSEPH JACOBS		\$270.00		
Paid Chk# 035417	7/10/2020	KANOPY, INC.			
E 260-555110-319	PUBLICATIONS AND SUBSCRI		\$441.00	203789-PPU	LIBR-PUBLICATIONS
Total	KANOPY, INC.		\$441.00		
Paid Chk# 035418	7/10/2020	KEMIRA WATER SOLUTIONS, INC.			
E 601-573825-371	COAGULANTS		\$5,492.34	9017677542	CWRC-COAGULANTS

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Total	KEMIRA WATER SOLUTIONS, INC.		\$5,492.34		
Paid Chk#	035419	7/10/2020	LUBRICATION ENGINEERS INC.		
E	601-573830-340	MAINTENANCE SUPPLIES	\$404.32	IN425125	CWRC-MAINTENANCE
Total	LUBRICATION ENGINEERS INC.		\$404.32		
Paid Chk#	035420	7/10/2020	MATHESON TRI-GAS		
E	100-533210-350	OPERATING SUPPLIES	\$32.55	51663845	DPW-TANK RENTAL JUNE 2020
Total	MATHESON TRI-GAS		\$32.55		
Paid Chk#	035421	7/10/2020	MILLER-BRADFORD AND RISBERG		
E	100-533210-353	MAINTENANCE PARTS	\$135.47	020794	DPW-MAINTENANCE PARTS
Total	MILLER-BRADFORD AND RISBERG		\$135.47		
Paid Chk#	035422	7/10/2020	MOEGENBURG WINDOW CLEAN-CHUCK		
E	100-518100-240	REPAIR AND MAINTENANCE	\$110.00	7/1/20	COMPLEX-WINDOW CLEANING
Total	MOEGENBURG WINDOW CLEAN-CHUCK		\$110.00		
Paid Chk#	035423	7/10/2020	MORNINGSTAR, INC.		
E	260-555110-319	PUBLICATIONS AND SUBSCRI	\$1,272.00	1	LIBR-PUBLICATIONS
Total	MORNINGSTAR, INC.		\$1,272.00		
Paid Chk#	035424	7/10/2020	NAPA AUTO PARTS		
E	100-533210-353	MAINTENANCE PARTS	\$29.99	5269-076024	DPW-MAINTENANCE PARTS
E	601-573845-240	REPAIR AND MAINTENANCE	\$37.86	5269-076676	CWRC-REPAIR & MAINTENANCE
E	100-533210-353	MAINTENANCE PARTS	(\$29.99)	5269-076977	DPW-MAINTENANCE PARTS
Total	NAPA AUTO PARTS		\$37.86		
Paid Chk#	035425	7/10/2020	NOVACK, JEFF		
R	220-486000	MISCELLANEOUS REVENUE	\$195.00	CK REQ	REFUND-MAD SCIENCE CLASS CANCELLED
Total	NOVACK, JEFF		\$195.00		
Paid Chk#	035426	7/10/2020	OLIVER FIONTAR LLC		
E	350-566710-227	DEVELOPERS INCENTIVE	\$10,224.58	605	TIF#4- DRAW #39
E	350-566710-227	DEVELOPERS INCENTIVE	\$24,838.75	606	TIF#4- DRAW #39
Total	OLIVER FIONTAR LLC		\$35,063.33		
Paid Chk#	035427	7/10/2020	ONTECH SYSTEMS, INC		
E	100-514700-380	EQUIPMENT/CAPITAL OUTLA	(\$3,208.59)	49214	TECH-COMPUTERS
E	100-514700-210	PROFESSIONAL SERVICES	\$4,008.00	49240	TECH-COMPUTER MONITORING
E	100-514700-210	PROFESSIONAL SERVICES	\$117.86	49300	TECH-PROF SERVICES-FD & MIKKO LAPTOP
Total	ONTECH SYSTEMS, INC		\$917.27		
Paid Chk#	035428	7/10/2020	PAYNE & DOLAN, INC.PO BOX 781		
E	100-533440-240	REPAIR AND MAINTENANCE	\$501.60	1685442	DPW-REPAIR & MAINTENANCE
Total	PAYNE & DOLAN, INC.PO BOX 781		\$501.60		
Paid Chk#	035429	7/10/2020	PENFLEX, INC.		
E	100-522230-152	RETIREMENT	\$1,330.00	2020-195	FD-LOSAP

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Total PENFLEX, INC.			\$1,330.00		
Paid Chk#	035430	7/10/2020	PIEPER ELECTRIC, INC.		
G 601-185332	PRELIM TREATMENT PLANT EQUI		\$10,962.62	760977	CWRC-PLANT EQUIP
E 601-573830-340	MAINTENANCE SUPPLIES		\$1,008.00	760979	CWRC-MAINTENANCE SUPPLIES
E 601-573830-340	MAINTENANCE SUPPLIES		\$9,139.00	760980	CWRC-MAINTENANCE SUPPLIES
E 601-573830-340	MAINTENANCE SUPPLIES		\$634.00	760981	CWRC-MAINTENANCE SUPPLIES
Total PIEPER ELECTRIC, INC.			\$21,743.62		
Paid Chk#	035431	7/10/2020	PRECISION ASPHALT MAINTENANCE,		
E 601-573830-340	MAINTENANCE SUPPLIES		\$5,800.00	20-0219	CWRC-MAINTENANCE
Total PRECISION ASPHALT MAINTENANCE,			\$5,800.00		
Paid Chk#	035432	7/10/2020	QUALITY STATE OIL CO.,INC.		
E 100-533210-351	GAS AND OIL EXPENSE		\$124.64	2875869	DPW-GAS & OIL
Total QUALITY STATE OIL CO.,INC.			\$124.64		
Paid Chk#	035433	7/10/2020	RECOGNITION SPECIALISTS, INC.		
E 100-514100-310	OFFICE SUPPLIES		\$56.00	34542	CLERK-NAMEPLATE-SIMPSON
Total RECOGNITION SPECIALISTS, INC.			\$56.00		
Paid Chk#	035434	7/10/2020	REGISTRATION FEE TRUST-TV & RP		
R 100-451301	PARKING VIOLATIONS		\$145.00	CK REQ	PD-NOTICE OF UNPAID CITATIONS
Total REGISTRATION FEE TRUST-TV & RP			\$145.00		
Paid Chk#	035435	7/10/2020	REINDERS,INC.		
E 100-533210-353	MAINTENANCE PARTS		\$148.96	1837321.00	DPW-MAINTENANCE PARTS
Total REINDERS,INC.			\$148.96		
Paid Chk#	035436	7/10/2020	RITTERTECH		
E 100-533210-353	MAINTENANCE PARTS		\$52.48	Y70378-001	DPW-MAINTENANCE PARTS
Total RITTERTECH			\$52.48		
Paid Chk#	035437	7/10/2020	RNR WATER LLC		
E 350-566710-210	PROFESSIONAL SERVICES		\$250.00	4	PROF SERVICES-TID #4
Total RNR WATER LLC			\$250.00		
Paid Chk#	035438	7/10/2020	SHARP ELECTRONICS CORPORATION		
E 100-514700-385	EQUIPMENT OUTLAY		\$674.02	SH392148	TECH-COPIERS JULY 2020
Total SHARP ELECTRONICS CORPORATION			\$674.02		
Paid Chk#	035439	7/10/2020	STYKE, GEORGINA		
R 220-486000	MISCELLANEOUS REVENUE		\$195.00	CK REQ	REFUND-MAD SCIENCE CLASS CANCELLED
Total STYKE, GEORGINA			\$195.00		
Paid Chk#	035440	7/10/2020	SYNCHRONY BANK		
E 100-533440-240	REPAIR AND MAINTENANCE		\$353.51	3155	DPW-STORM REPAIR & MAINTENANCE
E 100-555510-380	EQUIPMENT/CAPITAL OUTLA		\$399.00	3155	FORESTRY EQUIPMENT
E 100-555510-380	EQUIPMENT/CAPITAL OUTLA		\$159.96	3155	PARKS-EQUIPMENT

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Total SYNCHRONY BANK			\$912.47		
Paid Chk#	035441	7/10/2020	TAPCO		
E	100-533311-363	SIGNS	\$314.05	1672685	DPW-SIGNS
Total TAPCO			\$314.05		
Paid Chk#	035442	7/10/2020	TIME WARNER CABLE-PO BOX 4639		
E	100-522110-225	TELEPHONE/COMMUNICATIO	\$26.51	2801	PD-DIGITAL ADAPTERS
E	100-533210-350	OPERATING SUPPLIES	\$8.84	3301	PD-DIGITAL ADAPTERS
Total TIME WARNER CABLE-PO BOX 4639			\$35.35		
Paid Chk#	035443	7/10/2020	UNIFIRST CORPORATION		
E	601-573825-372	SAFETY EQUIPMENT	\$78.35	096 1136322	CWRC-SAFETY
E	601-573830-342	JANITORIAL SUPPLIES	\$67.54	096 1136331	CWRC-JANITORIAL
Total UNIFIRST CORPORATION			\$145.89		
Paid Chk#	035444	7/10/2020	USA BLUEBOOK		
E	601-573840-340	MAINTENANCE SUPPLIES	\$424.93	275486	CWRC-SUPPLIES
Total USA BLUEBOOK			\$424.93		
Paid Chk#	035445	7/10/2020	VILLAGE OF THIENSVILLE		
E	100-519200-210	PROFESSIONAL SERVICES	\$1,175.00	2020-24	PROFESSIONAL SERVICES
Total VILLAGE OF THIENSVILLE			\$1,175.00		
Paid Chk#	035446	7/10/2020	W. & E. RADTKE		
E	100-555220-347	SUPPLIES AND EXPENSES	\$85.55	135081	CELEBRATIONS-BRIDGE FLOWER BED
Total W. & E. RADTKE			\$85.55		
Paid Chk#	035447	7/10/2020	WASTE MANAGEMENT OF WISCONSIN		
E	100-533710-290	MAINT/CONTRACTED SERVIC	\$36,248.52	6518239-2275-	COMPLEX-RUBBISH & RECYCLING JUNE 2020
E	100-533730-290	MAINT/CONTRACTED SERVIC	\$17,520.93	6518239-2275-	COMPLEX-RUBBISH & RECYCLING JUNE 2020
Total WASTE MANAGEMENT OF WISCONSIN			\$53,769.45		
Paid Chk#	035448	7/10/2020	WIL-KIL PEST CONTROL		
E	100-518100-240	REPAIR AND MAINTENANCE	\$45.00	3915411	COMPLEX-MAINTENANCE
Total WIL-KIL PEST CONTROL			\$45.00		
Paid Chk#	035449	7/10/2020	ZIPS AW DIRECT		
E	100-533210-353	MAINTENANCE PARTS	\$491.39	760355	DPW-MAINTENANCE PARTS
E	100-533210-353	MAINTENANCE PARTS	\$86.69	760359	DPW-MAINTENANCE PARTS
Total ZIPS AW DIRECT			\$578.08		
Paid Chk#	035450	7/10/2020	ZUERN BUILDING PRODUCTS		
E	100-555220-347	SUPPLIES AND EXPENSES	\$40.50	233213	CELEBRATIONS-SUPPLIES & EXPENSES
E	100-533440-240	REPAIR AND MAINTENANCE	\$20.14	235652	DPW-STORM REPAIR & MAINTENANCE
Total ZUERN BUILDING PRODUCTS			\$60.64		
Paid Chk#	035451	7/17/2020	ADOBE SYSTEMS INC		
E	260-555110-382	LIBRARY TECHNOLOGY	\$660.00	1223485404	LIB TECHNOLOGY

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Total ADOBE SYSTEMS INC			\$660.00		
Paid Chk#	035452	7/17/2020	AMERICAN CONTRACTORS, LLC		
E 260-555110-350	OPERATING SUPPLIES		\$5,236.96	35	LIBRARY OPERATING SUPPLIES-REISSUE, CHECK LOST IN MAIL
Total	AMERICAN CONTRACTORS, LLC		\$5,236.96		
Paid Chk#	035453	7/17/2020	ARBORWEAR LLC		
E 100-555510-240	REPAIR AND MAINTENANCE		\$54.26	413318	PRF-UNIFORMS
Total	ARBORWEAR LLC		\$54.26		
Paid Chk#	035454	7/17/2020	BEYER S HARDWARE STORE		
E 100-555510-240	REPAIR AND MAINTENANCE		\$7.19	157514	PARKS - REPAIR & MAINT
E 100-522410-240	REPAIR AND MAINTENANCE		\$10.79	157621	EM-REPAIR & MAINT
E 100-522110-380	EQUIPMENT/CAPITAL OUTLA		\$9.40	158154	PD EQUIPMENT
E 100-522130-310	OFFICE SUPPLIES		\$24.28	158161	PD INVESTIGATIVE-BATTERIES
E 100-555510-240	REPAIR AND MAINTENANCE		\$0.86	158224	PARKS R&M
E 601-573825-370	LAB SUPPLIES		\$55.30	158257	WRC LAB SUPPLIES
E 100-522410-340	MAINTENANCE SUPPLIES		\$6.74	158277	EM WEED KILLER
E 100-518100-240	REPAIR AND MAINTENANCE		\$27.94	158382	COMPLEX R&M
Total	BEYER S HARDWARE STORE		\$142.50		
Paid Chk#	035455	7/17/2020	BOBCAT OF JANESVILLE		
E 400-555510-811	VEHICLE REPLACEMENTS		\$56,492.00	02-159776	PARKS EQUIPMENT
Total	BOBCAT OF JANESVILLE		\$56,492.00		
Paid Chk#	035456	7/17/2020	BURKS, MELISSA		
R 240-467341	SWIMMING POOL - PASSES		\$165.00		POOL PASS PAYMENT REFUND
Total	BURKS, MELISSA		\$165.00		
Paid Chk#	035457	7/17/2020	CEDARBURG FIRE DEPARTMENT		
G 100-131060	INVOICE CLEARING ACCOUNT		\$116.95		REFUND FOR SITE ONE INVOICE
Total	CEDARBURG FIRE DEPARTMENT		\$116.95		
Paid Chk#	035458	7/17/2020	CEDARBURG LIGHT & WATER		
E 601-573850-216	L&W BILLING		\$12,572.13	007801	WRC MONTHLY BILLING
Total	CEDARBURG LIGHT & WATER		\$12,572.13		
Paid Chk#	035459	7/17/2020	COMMERCIAL AUTO GLASS LLC		
E 100-522120-240	REPAIR AND MAINTENANCE		\$350.00	2079	PD - PATROL MAINT
Total	COMMERCIAL AUTO GLASS LLC		\$350.00		
Paid Chk#	035460	7/17/2020	COMPLETE OFFICE OF WISCONSIN		
E 100-514100-312	COMPUTER/COPIER SUPPLIE		\$235.95	706274	CLERKS COPIER PAPER
Total	COMPLETE OFFICE OF WISCONSIN		\$235.95		
Paid Chk#	035461	7/17/2020	CONLEY MEDIA, LLC		
E 100-514100-325	LEGAL PUBLICATIONS		\$258.31	7320620	CLERKS-LEGAL PUBLICATIONS
Total	CONLEY MEDIA, LLC		\$258.31		

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Paid Chk#	035462	7/17/2020	CULLIGAN OF WEST BEND	
E 260-555110-290	MAINT/CONTRACTED SERVIC	\$105.00	502X03963602	LIBRARY WATER SOFTNER SALT
Total	CULLIGAN OF WEST BEND	\$105.00		
Paid Chk#	035463	7/17/2020	DEKKER, MEGAN	
R 220-467329	SUMMER SOCCER	\$55.00		CANCELLED OUT OF FALL SOCCER
Total	DEKKER, MEGAN	\$55.00		
Paid Chk#	035464	7/17/2020	DEPARTMENT OF JUSTICE	
E 100-522120-352	K-9 UNIT EXPENSE	\$74.95	DR-19 12	PD K9 SUPPLEIS
Total	DEPARTMENT OF JUSTICE	\$74.95		
Paid Chk#	035465	7/17/2020	E.L.S. LANDSCAPING & LAWN	
E 260-555110-290	MAINT/CONTRACTED SERVIC	\$184.00	16110	LIBRARY LANDSCAPING
Total	E.L.S. LANDSCAPING & LAWN	\$184.00		
Paid Chk#	035466	7/17/2020	EGELHOFF LAWNMOWER SERVICE	
E 100-555510-240	REPAIR AND MAINTENANCE	\$44.85	272141	FORESTRY SUPPLIES
Total	EGELHOFF LAWNMOWER SERVICE	\$44.85		
Paid Chk#	035467	7/17/2020	EMERGENCY MEDICAL PRODUCTS	
E 100-522120-380	EQUIPMENT/CAPITAL OUTLA	\$212.85	2179110	PD PATROL EQUIPMENT
Total	EMERGENCY MEDICAL PRODUCTS	\$212.85		
Paid Chk#	035468	7/17/2020	E-Z WINDOW CLEANING	
E 100-518100-240	REPAIR AND MAINTENANCE	\$662.50	34764	COMPLEX WINDOW CLEANING
E 260-555110-290	MAINT/CONTRACTED SERVIC	\$1,114.00	34765	LIBRARY WINDOW CLEANING
Total	E-Z WINDOW CLEANING	\$1,776.50		
Paid Chk#	035469	7/17/2020	FIVE CORNERS DODGE	
E 100-522120-240	REPAIR AND MAINTENANCE	\$97.83	67429	PATROL MAINT
Total	FIVE CORNERS DODGE	\$97.83		
Paid Chk#	035470	7/17/2020	FREISTADT AUTOMOTIVE INC	
E 100-522120-240	REPAIR AND MAINTENANCE	\$350.00	10739	PATROL MAINT
Total	FREISTADT AUTOMOTIVE INC	\$350.00		
Paid Chk#	035471	7/17/2020	GRAINGER	
E 100-555510-240	REPAIR AND MAINTENANCE	\$26.82	9449068460	FORESTRY SUPPLIES
E 100-555510-240	REPAIR AND MAINTENANCE	\$19.80	9569695183	FORESTRY SUPPLIES
Total	GRAINGER	\$46.62		
Paid Chk#	035472	7/17/2020	HANSEN, LINDA	
R 100-467200	PARK RENTAL FEES	\$70.00		CNACELLED OUT - PARK RENTAL
Total	HANSEN, LINDA	\$70.00		
Paid Chk#	035473	7/17/2020	HOUSEMAN & FEIND, LLP	
E 353-566710-212	ATTORNEY/CONSULTANT	\$480.00	55522	TID #6 LEGAL
E 400-533750-841	PROCHNOW	\$730.00	55522	PROCHNOW LEGAL

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E 100-516100-211	EXTRAORDINARY SERVICES		\$930.00	55522	LEGAL
E 100-522110-212	ATTORNEY/CONSULTANT		\$831.06	55536	POLICE LEGAL
Total HOUSEMAN & FEIND, LLP			\$2,971.06		
Paid Chk# 035474	7/17/2020	IMES, KIRA			
R 220-467332	POMS REVENUE		\$50.00		CANCELLED OUT - BALLET
Total IMES, KIRA			\$50.00		
Paid Chk# 035475	7/17/2020	KAUTZMAN, DAVID			
R 220-467310	SUMMER/WINTER REC FEES		\$40.00		REFUND FOR 2 CHILDREN ENROLLED
Total KAUTZMAN, DAVID			\$40.00		
Paid Chk# 035476	7/17/2020	KETELHOHN, JULIE			
R 100-467200	PARK RENTAL FEES		\$70.00		CANCELLED PARK RENTAL
Total KETELHOHN, JULIE			\$70.00		
Paid Chk# 035477	7/17/2020	LAFORCE INC.			
E 100-533311-350	OPERATING SUPPLIES		\$560.23	1136851	STREETS SUPPLIES
Total LAFORCE INC.			\$560.23		
Paid Chk# 035478	7/17/2020	LENHART, CHRIS			
R 220-467310	SUMMER/WINTER REC FEES		\$65.00		CANCELLED OUT OF CHESS CAMP
Total LENHART, CHRIS			\$65.00		
Paid Chk# 035479	7/17/2020	MASTER PRINTWEAR			
E 220-555390-347	SUPPLIES AND EXPENSES		\$302.25	8137	REC PROGRAMS-SUPPLIES & EXP
Total MASTER PRINTWEAR			\$302.25		
Paid Chk# 035480	7/17/2020	MID-AMERICAN RESEARCH CHEMICAL			
E 100-518100-350	OPERATING SUPPLIES		\$234.52	0703347-IN	COMPLEX INSECTICIDE
Total MID-AMERICAN RESEARCH CHEMICAL			\$234.52		
Paid Chk# 035481	7/17/2020	MID-MORaine ASSOCIATION-JACKSO			
E 100-511100-320	PROF PUBLICATIONS AND DU		\$669.16		COUNCIL ANNUAL DUES
Total MID-MORaine ASSOCIATION-JACKSO			\$669.16		
Paid Chk# 035482	7/17/2020	MONARCH LIBRARY SYSTEM			
E 260-555110-381	SHARED SYSTEM SERVICES		\$14.80	415134	LIBRARY TELEPHONE APR-JUNE
Total MONARCH LIBRARY SYSTEM			\$14.80		
Paid Chk# 035483	7/17/2020	NORTH SHORE BANK			
E 260-555110-125	PART TIME SALARIES/SEASO		\$4,346.37		ELIZABETH WORCESTER RETIREMENT PAYMENT
Total NORTH SHORE BANK			\$4,346.37		
Paid Chk# 035484	7/17/2020	OFFICE DEPOT			
E 100-522110-310	OFFICE SUPPLIES		\$62.67	104732213001	PD OFFICE SUPPLIES
Total OFFICE DEPOT			\$62.67		
Paid Chk# 035485	7/17/2020	OLSENS PIGGLY WIGGLY			

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			Check Amt	Invoice	Comment
E 100-514200-310	OFFICE SUPPLIES		\$13.10	38815	ELECTION SUPPLIES
Total	OLSENS PIGGLY WIGGLY		\$13.10		
Paid Chk#	035486	7/17/2020	ORKIN COMMERCIAL SERVICES		
E 260-555110-290	MAINT/CONTRACTED SERVIC		\$74.25	199559807	LIBRARY MAINTENANCE
Total	ORKIN COMMERCIAL SERVICES		\$74.25		
Paid Chk#	035487	7/17/2020	OZAUKEE DISPOSAL CORPORATION		
E 601-573830-297	REFUSE COLLECTION		\$1,525.00	IN59269	WRC DUMPSTER PICKUP JUNE
Total	OZAUKEE DISPOSAL CORPORATION		\$1,525.00		
Paid Chk#	035488	7/17/2020	OZAUKEE ECONOMIC DEVELOPMENT		
E 230-566720-471	CDBG GRANT ADMIN		\$1,040.00		CDBG-SEMI ANNUAL ADMIN
otal	OZAUKEE ECONOMIC DEVELOPMENT		\$1,040.00		
Paid Chk#	035489	7/17/2020	PITNEY BOWES INC		
E 100-514100-240	REPAIR AND MAINTENANCE		\$481.25	1015912646	CLERKS POSTAGE METER MAINT
E 100-514100-315	POSTAGE		\$112.51	3311562953	CLERKS POSTAGE METER LEASE
Total	PITNEY BOWES INC		\$593.76		
Paid Chk#	035490	7/17/2020	R A SMITH NATIONAL		
E 353-566710-210	PROFESSIONAL SERVICES		\$34,196.50	152621	TIF 6 ENGINEERING
Total	R A SMITH NATIONAL		\$34,196.50		
Paid Chk#	035491	7/17/2020	RAINBOW TREECARE SCIENTIFIC AD		
E 100-555510-240	REPAIR AND MAINTENANCE		\$68.28	INV0064887	FORESTRY SUPPLIES EAB
E 100-555510-290	MAINT/CONTRACTED SERVIC		\$542.36	INV0065142	FORESTRY SUPPLIES EAB
Total	RAINBOW TREECARE SCIENTIFIC AD		\$610.64		
Paid Chk#	035492	7/17/2020	RAY WOLLNER EXCAVATING, INC.		
E 601-573850-390	OTHER EXPENSES		\$11,666.00	9552	ZARLING FARM HOLDING TANK INSTALL
Total	RAY WOLLNER EXCAVATING, INC.		\$11,666.00		
Paid Chk#	035493	7/17/2020	RIVOLI THEATRE		
E 220-555390-347	SUPPLIES AND EXPENSES		\$480.00		REC PROGRAMS SPECIAL SHOW
Total	RIVOLI THEATRE		\$480.00		
Paid Chk#	035494	7/17/2020	SCHWAAB, INC.		
E 100-514200-310	OFFICE SUPPLIES		\$74.63	5065153	ELECTIONS SUPPLIES
Total	SCHWAAB, INC.		\$74.63		
Paid Chk#	035495	7/17/2020	SHORT ELLIOTT HENDRICKSON INC		
E 100-533110-210	PROFESSIONAL SERVICES		\$2,730.78	389689	ENG MONOPOLE
Total	SHORT ELLIOTT HENDRICKSON INC		\$2,730.78		
Paid Chk#	035496	7/17/2020	SOPER GRADING & EXCAVATING, LL		
E 400-533311-854	STREET IMPROVEMENTS		\$7,292.20	2020-01	ST & UTILITY PROJECT PAYMENT NO. 3
E 400-533440-475	STORMWATER IMPROVEMEN		\$61,213.25	2020-01	ST & UTILITY PROJECT PAYMENT NO. 3
G 601-184313	COLLECTION MAINS AND ACCES		\$9,533.25	2020-01	ST & UTILITY PROJECT PAYMENT NO. 3

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			Check Amt	Invoice	Comment
Total SOPER GRADING & EXCAVATING, LL			\$78,038.70		
Paid Chk#	035497	7/17/2020	STYKE, GEORGINA		
R 220-486000	MISCELLANEOUS REVENUE		\$185.00		NASA PROGRAM REFUND
	Total STYKE, GEORGINA		\$185.00		
Paid Chk#	035498	7/17/2020	SUPANICH, SHANNON		
R 220-486000	MISCELLANEOUS REVENUE		\$89.00		CANCELLED OUT JUNIOR GOLF
	Total SUPANICH, SHANNON		\$89.00		
Paid Chk#	035499	7/17/2020	THEODORE POLYGRAPH SERVICES		
E 100-522130-210	PROFESSIONAL SERVICES		\$1,000.00	6992	PD 5 POLYGRAPH EXAMS
	Total THEODORE POLYGRAPH SERVICES		\$1,000.00		
Paid Chk#	035500	7/17/2020	TIME WARNER CABLE-PO BOX 4639		
E 100-522110-225	TELEPHONE/COMMUNICATIO		\$434.00	709864401625	PD PHONE
	Total TIME WARNER CABLE-PO BOX 4639		\$434.00		
Paid Chk#	035501	7/17/2020	TRAFFIC ANALYSIS & DESIGN, INC		
E 353-566710-210	PROFESSIONAL SERVICES		\$9,796.00	12805	TID 5 PROF SERVICES
	Total TRAFFIC ANALYSIS & DESIGN, INC		\$9,796.00		
Paid Chk#	035502	7/17/2020	TRANS UNION LLC		
E 100-522110-225	TELEPHONE/COMMUNICATIO		\$50.00	06006158	PD 5/26-6/25
	Total TRANS UNION LLC		\$50.00		
Paid Chk#	035503	7/17/2020	TRANSUNION RISK & ALTERNATIVE		
E 100-522110-225	TELEPHONE/COMMUNICATIO		\$50.00	428298-20200	PD 6/1-6/30
	Total TRANSUNION RISK & ALTERNATIVE		\$50.00		
Paid Chk#	035504	7/17/2020	ULTIMATE PLAYGROUNDS INC		
E 100-555510-240	REPAIR AND MAINTENANCE		\$344.00	8835	PARKS REPAIR & MAINT
	Total ULTIMATE PLAYGROUNDS INC		\$344.00		
Paid Chk#	035505	7/17/2020	UNIFIRST CORPORATION		
E 601-573825-372	SAFETY EQUIPMENT		\$78.35	0961137346	WRC UNIFORMS
E 100-518100-240	REPAIR AND MAINTENANCE		\$104.19	0961137355	COMPLEXT MAINT & SUPPLIES
E 100-522100-240	REPAIR AND MAINTENANCE		\$55.50	0961137356	PAD MAINT SUPPLIES
	Total UNIFIRST CORPORATION		\$238.04		
Paid Chk#	035506	7/17/2020	VALENZUELA, LINDSAY		
R 100-463101	PUBLIC WORKS FEES		\$25.00		APPLIANCE PICK UP REFUND-ITEM GONE B/4 PICKUP
	Total VALENZUELA, LINDSAY		\$25.00		
Paid Chk#	035507	7/17/2020	VANTAGE FINANCIAL		
E 400-555510-610	DEBT SERVICE - PRINCIPAL		\$3,015.94	53587	GRAPPLE SAW TRUCK LEASE
E 400-555510-620	DEBT SERVICE - INTEREST		\$592.06	53587	GRAPPLE SAW TRUCK LEASE
	Total VANTAGE FINANCIAL		\$3,608.00		

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			Check Amt	Invoice	Comment
Paid Chk#	035508	7/17/2020	VILLAGE OF GRAFTON		
E	240-555320-390	OTHER EXPENSES	\$90.00	62630	POOL SUPERPASS STICKERS 2020
		Total VILLAGE OF GRAFTON	\$90.00		
Paid Chk#	035509	7/17/2020	VROMAN, JESS		
R	220-486000	MISCELLANEOUS REVENUE	\$89.00		CANCELLED OUT OF JUNIOR GOLF
		Total VROMAN, JESS	\$89.00		
Paid Chk#	035510	7/17/2020	WI SCTF		
G	100-215915	EMPLOYEE REIMBURSEMENTS	\$65.00		CHILD SUPPORT ANNUAL FEE
		Total WI SCTF	\$65.00		
Paid Chk#	035511	7/17/2020	WI DEPT OF JUSTICE-TIME 93136		
E	100-522110-225	TELEPHONE/COMMUNICATIO	\$402.00	0000008883	PD ADMIN
		Total WI DEPT OF JUSTICE-TIME 93136	\$402.00		
		111300 PWSB Checking	\$441,044.20		

Fund Summary

111300 PWSB Checking	
100 GENERAL FUND	\$99,093.69
200 CEMETERY FUND	\$129.96
220 RECREATION PROGRAMS FUND	\$4,546.28
230 COMMUNITY DEV BLOCK GRANT FUND	\$1,040.00
240 SWIMMING POOL FUND	\$293.00
260 LIBRARY FUND	\$23,816.14
350 TIF DISTRICT FUND #4	\$35,313.33
353 TIF DISTRICT #6	\$45,992.50
400 CAPITAL IMPROVEMENTS FUND	\$140,033.48
601 WATER RECYCLING CENTER	\$90,785.82
	\$441,044.20

CITY OF CEDARBURG
TRANSFER LIST
7/3/20-7/22/20

Date	Amount	Transfer to
PWSB CHECKING ACCOUNT		
7/6/2020	\$2,736.06	Light & Water-June charges
7/13/2020	\$2,043.08	Light & Water-June charges
7/16/2020	\$221,000.00	PWSB Payroll
7/16/2020	\$6,394.54	Health Savings Accounts-contributions for 6/28/20-7/11/20
7/16/2020	\$1,892.02	ICMA-contributions for 6/28/20-7/11/20
7/16/2020	\$5,275.85	North Shore Bank-contributions for 6/28/20-7/11/20
7/16/2020	\$385.00	Police Union-contributions for 6/28/20-7/11/20
7/16/2020	\$1,115.97	State of Wisconsin-child support
7/17/2020	\$32,852.26	State of Wisconsin-June sales tax
7/21/2020	\$10,500.00	PWSB Payroll
	<u>\$284,194.78</u>	

PWSB PAYROLL CHECKING ACCOUNT		
7/17/2020	\$156,047.62	Payroll for 6/14/2020-6/27/20
7/17/2020	\$64,887.09	Payroll taxes for 6/14/2020-6/27/20
7/17/2020	\$8,780.67	Payroll for 2nd quarter EMS
7/17/2020	\$2,123.78	Payroll for 2nd quarter EMS
	<u>\$231,839.16</u>	

PWSB MONEY MARKET ACCOUNT		
7/6/2020	\$10,000.00	
7/10/2020	\$150,000.00	
	<u>\$160,000.00</u>	

STATE POOL		
7/16/2020	\$500,000.00	PWSB Checking



City of Cedarburg

City Administrator's Report

July 23, 2020

Department News

The following information is provided to keep the Common Council and staff informed on some of the activities and events of the City. Points of clarification may be addressed during the City Administrator's Report portion of the agenda; however, if discussion of any of these items is necessary, placement on a future Council agenda should be directed.

Engineering & Public Works — Director Wiza is working on Business Park related items.

The 2020 Street & Utility project is progressing. The streets in Willowbrooke are being prepared for new asphalt. The sewer project on Park Circle is experiencing unforeseen groundwater which is slowing the project down.

The Public Works Department is working on relocating items from the Highway 60 storage area. The Crew is working on street painting, catch basins, street sweeping, ditch mowing, general mowing, watering and updating street signs. 5,000 tons of salt was delivered on Monday, in preparation for winter.

Parks, Recreation & Forestry— The flag football program will start August 8 and the soccer program will begin August 18. The Fall/Winter Activity Guide will be posted on the City Website on August 10 and will be printed at the end of September.

The Department is continuing to work on pool improvements and have received the new speakers and funbrellas for the 2021 season.

The summer playground camp has been suspended for this week, due to an employee testing asymptomatic positive. New pickleball signs have been posted at Adlai Horn Park. Air hand dryers have been installed in Adlai Horn and Centennial Parks.

Treasurer— Finance Director/Treasurer Mertes met with Executive Director Kathleen Schilling and I on Tuesday, to discuss the Community Development Grant that will close in January 2021.

Library— The Library has four part-time openings. Director Pierschalla has ordered more bins for the drive-thru book drop, due to its high use. The Library is switching their email service from Ozaukee County to the Monarch Library System. All of the email addresses will remain the same. Beaver Dam is joining the Monarch System; adding more resources for patrons.

Water Recycling Center— The Utility is cleaning and repairing catch basins on the east side of Washington Avenue. The sewer project on Park Circle has been extremely challenging. The plant has been making positive changes to lower the phosphorous levels and is closer to meeting the limits.

A CVMIC grant was received and will be distributed to the Police Department, City Hall and Public Works.

Clerk — The Department is starting to prepare for the August 11 Partisan Primary Election.

Assessor— Assessor Timm is working on properties that combined and split in 2020 for the 2021 assessments.

Police—The Police and Fire Commission approved two patrol officer applicants for the final hiring phase. The third patrol officer opening will be filled in early 2021. The Department is preparing for a march in Cedarburg later this week. All Officers in Ozaukee County will attend a three hour training titled *Implicit Bias Training for Law Enforcement* through Concordia University.

Light & Water— The first bid for the Business Park will be published this week for final approval by the Common Council on August 31. Grading will begin in early September with the closing on schedule for before November 1.

Disconnect notices were mailed last week and were not as dramatic as expected in these conditions.

City Administrator— A Personnel Committee meeting is scheduled for July 28 to discuss health insurance, salary grades, and benefits.

Respectfully submitted,

Mikko Hilvo
City Administrator